
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 31 August 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

31/08/2021	Lloyds Current Account	139,855.41
31/07/2021	Petty Cash	94.91
		0.00
31/08/2021	Deposit Account	297,925.39
30/06/2021	BB Rent Deposit	1,666.58

439,542.29

Other Cash & Bank Balances

0.00

439,542.29

Receipts not on Bank Statement

0.00

Closing Balance

439,542.29

All Cash & Bank Accounts

1	Current Account	139,855.41
2	Petty Cash	94.91
3	32 Day Notice	297,925.39
4	BB Rent Deposit	1,666.58
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	439,542.29

Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control Account	3,875	
200	Current Account	139,855	
210	32 Day Notice	297,925	
220	BB Rent Deposit	1,667	
250	Petty Cash	95	
	Total Current Assets		443,417
	<u>Current Liabilities</u>		
500	Creditors	12,521	
515	Net Wages Control	0	
516	PAYE/NI Control	2,284	
520	Pension Control	0	
530	Bad Debt	113	
540	Allotment Membership Control	383	
545	Allotment deposits	158	
550	The Arelebury Deposit Control	1,666	
	Total Current Liabilities		17,126
	Net Current Assets		426,292
	Total Assets less Current Liabilities		426,292
	<u>Represented by :-</u>		
300	Current Year Fund	55,803	
310	General Reserves	185,861	
320	EMR - Play Equipment Reserve	98,127	
322	EMR - 2020 Roof Reserve	64,000	
323	EMR - ARC Refurbishment	15,000	
324	EMR- Town Survey	2,500	
327	EMR - Carfest	5,000	
	Total Equity		426,292

Detailed Income & Expenditure by Budget Heading 31/08/2021

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Full Council								
1076 Precept	0	160,323	320,645	160,323			50.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	8	37	200	163			18.5%	
1120 CIL Receipts	0	(1)	3,000	3,001			0.0%	
1705 PWLB Repayment ARFC	0	2,000	2,000	0			100.0%	
Full Council :- Income	8	162,859	325,845	162,986			50.0%	0
4215 Advertising & Distribution	0	0	1,500	1,500		1,500	0.0%	
4700 Website	0	480	3,000	2,520		2,520	16.0%	
4705 Internal/External Audit Fees	0	(454)	3,200	3,654		3,654	(14.2%)	
4720 Bank/Other Charges	9	49	200	151		151	24.3%	
4725 Loan Repayments	0	15,617	31,235	15,618		15,618	50.0%	
4730 Grants	0	3,061	10,000	6,939		6,939	30.6%	
4735 Councillor's Training	90	180	1,300	1,120		1,120	13.8%	
4740 Consultancy/legal fees	0	35	4,000	3,965		3,965	0.9%	
4745 Community expenditure	0	0	700	700		700	0.0%	
4755 Parish in Bloom	0	0	1,000	1,000		1,000	0.0%	
4765 Town Calendar	0	0	1,000	1,000		1,000	0.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4830 Strategy Development	0	0	5,000	5,000		5,000	0.0%	
Full Council :- Indirect Expenditure	99	18,968	62,635	43,667	0	43,667	30.3%	0
Net Income over Expenditure	(91)	143,891	263,210	119,319				
200 Office								
4000 Gross Wages	7,235	36,175	97,000	60,825		60,825	37.3%	
4020 Employer's NI	598	2,388	7,900	5,512		5,512	30.2%	
4030 Employer's Pension	1,001	5,004	13,100	8,096		8,096	38.2%	
4050 Staff Training	45	770	2,000	1,230		1,230	38.5%	
4055 Travelling Expenses	55	365	1,000	635		635	36.5%	
4060 Payroll Services	0	66	300	234		234	22.0%	
4070 Working From Home allowance	0	240	0	(240)		(240)	0.0%	
4200 General Office Expenses	0	48	1,000	952		952	4.8%	
4205 Telecoms	63	695	1,500	805		805	46.3%	
4210 Stationery	0	53	1,000	947		947	5.3%	
4220 Subscriptions	289	1,927	2,200	273		273	87.6%	
4225 Computing	2,266	6,146	6,000	(146)		(146)	102.4%	
4235 Printer/Copier Costs	77	1,151	1,800	649		649	64.0%	
4240 Office Equipment	132	132	400	268		268	32.9%	
4715 Accountancy Fees (Omega)	816	816	2,000	1,184		1,184	40.8%	
Office :- Indirect Expenditure	12,577	55,975	137,200	81,225	0	81,225	40.8%	0
Net Expenditure	(12,577)	(55,975)	(137,200)	(81,225)				

Detailed Income & Expenditure by Budget Heading 31/08/2021

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Premises								
1300 Main Hall Hire	1,047	2,502	7,500	4,998			33.4%	
1310 Meeting Room Hire	0	(2)	1,000	1,002			(0.2%)	
1700 Exported Energy	0	992	5,000	4,008			19.8%	
1701 Utilities Recharge	534	2,618	5,700	3,082			45.9%	
1920 Insurance Recharge	0	4	0	(4)			0.0%	
Premises :- Income	1,581	6,115	19,200	13,085			31.8%	0
4000 Gross Wages	780	3,900	8,500	4,600		4,600	45.9%	
4245 Equipment	364	530	1,500	970		970	35.3%	
4300 Water Rates	0	414	3,750	3,336		3,336	11.0%	
4310 Insurance	0	6,564	5,800	(764)		(764)	113.2%	
4315 Electricity	517	1,593	9,800	8,207		8,207	16.3%	
4320 Gas	126	995	4,300	3,305		3,305	23.1%	
4325 Repairs & Renewals	833	3,055	20,000	16,945		16,945	15.3%	
4330 Cleaning	255	1,202	3,200	1,998		1,998	37.6%	
4335 Water Maintenance	140	700	4,000	3,300		3,300	17.5%	
4345 Electricity SB	13	67	400	333		333	16.8%	
4350 Arlebury Park Roof	0	1,145	0	(1,145)		(1,145)	0.0%	
4355 ARC improvements	0	0	22,000	22,000		22,000	0.0%	
4515 Rubbish/Recycling	39	171	800	629		629	21.4%	
4526 Car Park	0	(300)	0	300		300	0.0%	
4580 Health and Safety	0	(534)	1,500	2,034		2,034	(35.6%)	
Premises :- Indirect Expenditure	3,067	19,502	85,550	66,048	0	66,048	22.8%	0
Net Income over Expenditure	(1,487)	(13,387)	(66,350)	(52,963)				
450 Recreation and Environment								
1400 Allotment Income	0	51	2,400	2,349			2.1%	
1405 Allotment water recharge	0	52	800	748			6.5%	
1500 Recreation Ground Hire	0	0	100	100			0.0%	
1510 Sports Fees - Rugby	0	500	500	0			100.0%	
1520 Tennis Rent	0	125	125	0			100.0%	
1530 Sports Fees - Football	0	300	300	0			100.0%	
Recreation and Environment :- Income	0	1,028	4,225	3,197			24.3%	0
4000 Gross Wages	679	3,393	8,100	4,707		4,707	41.9%	
4245 Equipment	0	361	200	(161)		(161)	180.3%	
4300 Water Rates	0	259	1,000	741		741	25.9%	
4405 Open Space Maintenance	0	1,041	3,000	1,959		1,959	34.7%	
4410 Allotments	0	0	1,000	1,000		1,000	0.0%	
4420 Dog/Dual bins	0	(3,600)	2,400	6,000		6,000	(150.0%)	

Detailed Income & Expenditure by Budget Heading 31/08/2021

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4450 New allotments	787	787	10,000	9,214		9,214	7.9%	
4500 West Field Rent	0	3,888	3,900	12		12	99.7%	
4510 Park Benches	410	948	1,000	52		52	94.8%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	4,030	11,000	6,970		6,970	36.6%	
4545 Memorial Gardens	0	0	2,000	2,000		2,000	0.0%	
4550 Playgrounds & Equipment	40	656	13,000	12,344		12,344	5.0%	
4552 Playground Redevelopment	70	70	90,000	89,930		89,930	0.1%	
4555 Tree/Hedge Management	1,089	1,739	4,500	2,761		2,761	38.6%	
4655 Environment Nudge Projects	0	0	500	500		500	0.0%	
Recreation and Environment :- Indirect Expenditure	3,866	13,571	152,100	138,529	0	138,529	8.9%	0
Net Income over Expenditure	(3,866)	(12,544)	(147,875)	(135,331)				
600 Community & Tourism								
1600 Hanging Basket Income	0	4,048	5,200	1,152			77.8%	
Community & Tourism :- Income	0	4,048	5,200	1,152			77.8%	0
4575 Town Entry Planting	0	220	500	280		280	44.0%	
4605 Hanging Baskets	1,260	9,481	14,650	5,170		5,170	64.7%	
4640 Millenium Trail maintenance	0	0	2,000	2,000		2,000	0.0%	
4645 Town Schemes Support	0	208	2,000	1,792		1,792	10.4%	
4660 Town Rejuvenation	284	2,588	2,500	(88)		(88)	103.5%	
4670 Telephone Kiosk	50	146	500	354		354	29.2%	
4675 Communications	0	0	2,900	2,900		2,900	0.0%	
4680 Town Trail Guide	0	9	2,500	2,491		2,491	0.4%	
4685 Town Survey	0	0	2,500	2,500		2,500	0.0%	
4690 Car Fest	0	0	5,000	5,000		5,000	0.0%	
4785 Town events	50	674	2,000	1,326		1,326	33.7%	
4835 Town Volunteer task force	0	0	3,000	3,000		3,000	0.0%	
4840 Cogswell Memorial	0	0	2,500	2,500		2,500	0.0%	
Community & Tourism :- Indirect Expenditure	1,644	13,326	42,550	29,224	0	29,224	31.3%	0
Net Income over Expenditure	(1,644)	(9,278)	(37,350)	(28,072)				
700 Full Council								
1700 Exported Energy	0	(11)	0	11			0.0%	
Full Council :- Income	0	(11)	0	11				0
Net Income	0	(11)	0	11				

Detailed Income & Expenditure by Budget Heading 31/08/2021

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Planning</u>								
1715 West Street CIL grant	0	0	115,000	115,000			0.0%	
Planning :- Income	0	0	115,000	115,000				0
4400 Electricity - Public Lighting	0	117	400	283		283	29.4%	
4406 Lengthsman	0	400	2,500	2,100		2,100	16.0%	
4415 Bus Shelters	50	370	2,000	1,630		1,630	18.5%	
4425 SLR and traffic calming	0	(708)	15,500	16,208		16,208	(4.6%)	
4440 Benches	410	417	1,000	583		583	41.7%	
4790 Design Statement	1,297	1,297	10,000	8,703		8,703	13.0%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4815 West Street path widening	0	(5,000)	120,000	125,000		125,000	(4.2%)	
4845 Heritage Bollards Broad Street	0	0	10,000	10,000		10,000	0.0%	
Planning :- Indirect Expenditure	1,757	(3,106)	162,400	165,506	0	165,506	(1.9%)	0
Net Income over Expenditure	(1,757)	3,106	(47,400)	(50,506)				
Grand Totals:- Income	1,588	174,039	469,470	295,431			37.1%	
Expenditure	23,010	118,236	642,435	524,199	0	524,199	18.4%	
Net Income over Expenditure	(21,422)	55,803	(172,965)	(228,768)				
Movement to/(from) Gen Reserve	(21,422)	55,803						

Current Account

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/08/2021	grenke	1168	92.42		Phone lease Aug 21
05/08/2021	HMRC	BACS	2,284.22		NI July 21
05/08/2021	Thomson Reuters	BACS	84.00		JCT contract
05/08/2021	Hampshire pension	BACS	334.88		Pension July 21
09/08/2021	Technique Limited	824	86.40		PSTN line 12 months
16/08/2021	Technique Limited	1122	108.00		Telephone support contract
16/08/2021	Smartest Energy	1162&1163	557.01		Elec July 21 SB
16/08/2021	Elite Lift Solutions Ltd	1160	388.80		lift service (6 monthly)
16/08/2021	Butler and King Electrical Con	1128	837.30		Electrical works - First floor
16/08/2021	BLACKWELL AND MOODY LTD	1094	249.60		Hambone D80 restoration
16/08/2021	A & P Garage Doors	1090	90.00		Service Shutter door Fire door
16/08/2021	Hampshire Association of Local	1091	54.00		Planning Course - Ann Bean
16/08/2021	Society of Local Council Clerk	1089	54.00		Chairs Skills - Marilyn
16/08/2021	Direct Cleaning Services	1093,1159	40.00		Phone kiosk windows June
16/08/2021	Hampshire Association of Local	1092	40.00		Window Cleaning
16/08/2021	Hanging Garden	1099&1158	2,586.00		new planters Broad St
16/08/2021	E-Mango	1100	576.00		annual service charge
16/08/2021	Society of Local Council Clerk	1101,21119	162.00		Quotes training - LJ
16/08/2021	D M Payroll Services	1103&1104	266.00		VAT consultation
16/08/2021	Biffa Municipal Ltd	1109	37.34		Recycling 24/7-20/08
16/08/2021	Busby's Builders	1110	645.90		relocating bench - SB
16/08/2021	Splash Clean	1111	200.00		Cleaning July 21
16/08/2021	WESTCOTEC	1112&1113	350.40		Additional battery SLR
16/08/2021	Phase Technology Ltd	1114&5	168.00		July monitoring SB
16/08/2021	Technique Limited	1116	17.36		Micro Azzure offsite back ove
16/08/2021	R P Gardening	1123	400.00		Extra lengthsman day 22/7
16/08/2021	ID mobile	DD	8.31		Mobile phone contract
16/08/2021	Parkinson Partnership	1173	200.00		VAT consultation
16/08/2021	Direct Cleaning Services	1174	40.00		window cleaning July
17/08/2021	Lloyds bank	DD	8.70		service charge
19/08/2021	Circlenet LLP	1151	67.38		Phone calls July 21
20/08/2021	Contract Natural Gas Ltd	1161	132.65		Gas(E) july 21
27/08/2021	Employees	BACS	6,672.37		Aug salary
31/08/2021	Hampshire County Council	1147	889.20		Tree inspection surveys
31/08/2021	Viking	1129	157.87		Replacement office fridge
31/08/2021	Troy Planning and Design	1145	1,556.70		Planning&design march-june
31/08/2021	Alton Town Council	1144	50.00		Town Crier 24/7/21
31/08/2021	Nest	DD	1,096.05		August pension
31/08/2021	Hampshire pension	BACS	334.89		Pension August 21
31/08/2021	Wicksteed Leisure Ltd	1170	47.64		Rapid repair link
31/08/2021	Hampshire pension	BACS	-0.01		Pension correction
31/08/2021	Hampshire Association of Local	Match	-40.00		Invoice correction
31/08/2021	D M Payroll Services	Match1	-200.00		Correction to invoice

Total Payments	21,731.38
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Purchase Ledger for Month No 5

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
10/08/2021	15367	1128	BUTLER AND KING	BUTLER001	697.75	139.55	837.30	4325	300	697.75	Electrical works - First floor
23/06/2021	682169	1129	VIKING	VIK001	131.56	26.31	157.87	4240	200	131.56	Replacement office fridge
19/08/2021	SM24007	1132	RIALTAS	RBS001	816.00	163.20	979.20	4715	200	816.00	Rialtas Support and maintenanc
14/08/2021	598	1133	DBARRETT	DBARRETT	135.00	0.00	135.00	4325	300	135.00	Call out to repair Kitchen tap
24/08/2021	ALREBU-0008	1134	DIRECT CLEANING	DIR001	55.00	0.00	55.00	4330	300	55.00	ARC window cleaning
31/08/2021	MEM236147-1	1136	SLCC	SLC001	289.00	0.00	289.00	4220	200	289.00	SLCC Membership MKP
31/08/2021	SI-16475	1137	HANGING GARDEN	HAN001	1,644.00	328.80	1,972.80	4605	600	1,260.00	Watering baskets
								4660	600	184.00	Watering troughs
								4555	450	200.00	Watering trees AP
28/08/2021	INV-3600	1138	SPLASH	SPLASH	160.00	0.00	160.00	4330	300	160.00	Office cleaning - August
09/06/2021	INV-4680	1139	HALC	HAL001	135.00	27.00	162.00	4735	100	90.00	Managing people training-AB,MW
								4050	200	45.00	Managing people training-MKP
31/08/2021	18131	1140	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grounds maintenance Aug 2021
12/08/2021	46228	1141	GOOD DIRECTIONS	GOO001	820.00	164.00	984.00	4510	450	410.00	bench slats
								4440	900	410.00	bench slats
17/08/2021	17062021	1142	CC ECOLOGY	CCECOLOGY	786.50	157.30	943.80	4450	450	786.50	Reptile survey
31/08/2021	55545	1143	TECHNIQUE	TEC001	14.87	2.97	17.84	4225	200	14.87	Azure offsite back over limit
16/07/2021	10675	1144	ALTONTC	ALTONTC	50.00	0.00	50.00	4785	600	50.00	Town Crier 24/7/21
09/07/2021	2025	1145	TROY	TROY	1,297.25	259.45	1,556.70	4790	900	1,297.25	Planning&design march-june
31/07/2021	0000814662	1146	TROY	TROY	39.70	7.94	47.64	4550	450	39.70	rapid repair link
03/08/2021	3611380035	1147	HCC	HCC001	889.20	0.00	889.20	4555	450	889.20	Tree inspection surveys
27/08/2021	ALRESF-0004	1149	DIRECT CLEANING	DIR001	75.00	0.00	75.00	4670	600	25.00	Phone kiok cleaned
								4415	900	50.00	Phone kiok cleaned
27/08/2021	55495	1150	TECHNIQUE	TEC001	14.47	2.89	17.36	4225	200	14.47	Azue backup - July
13/08/2021	16886	1151	CIRCLE CLOUD	CIRCLECLOU	56.15	11.23	67.38	4205	200	56.15	Phone calls July 21
16/08/2021	2476847	1152	DEOS	DEOS	39.82	7.96	47.78	4330	300	39.82	toilet roll
16/08/2021	55401	1153	TECHNIQUE	TEC001	245.00	49.00	294.00	4225	200	245.00	Malware license 12 month renew
20/08/2021	55437	1154	TECHNIQUE	TEC001	180.00	36.00	216.00	4225	200	180.00	consultancy call out

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 5

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
20/08/2021	514T51464	1155	BIFFA	BIF001	38.90	7.78	46.68	4515	300	38.90	Recycling 21/8-24/9
25/08/2021	17983	1157	PHASE	PT001	88.00	17.60	105.60	4335	300	88.00	water monitoring AP
09/07/2021	16367	1158	HANGING GARDEN	HAN001	100.00	20.00	120.00	4660	600	100.00	new planters Broad St
18/06/2021	OHONEB-0001	1159	DIRECT CLEANING	DIR001	25.00	0.00	25.00	4670	600	25.00	Phone kiosk windows June
28/07/2021	3778	1160	LIFT	ELS001	324.00	64.80	388.80	4245	300	324.00	lift service (6 monthly)
10/08/2021	SAT085835/00762	1161	CNG	CNG001	126.33	6.32	132.65	4320	300	126.33	Gas(E) july 21
03/08/2021	2356200	1162	SMARTEST	SMARTEST	517.19	25.86	543.05	4315	300	517.19	Elec July 21
03/08/2021	2356558	1163	SMARTEST	SMARTEST	13.29	0.67	13.96	4345	300	13.29	Elec July 21 SB
04/08/2021	55262	1164	TECHNIQUE	TEC001	864.00	172.80	1,036.80	4225	200	864.00	PSTN line 12 months
05/08/2021	55285	1165	TECHNIQUE	TEC001	415.00	83.00	498.00	4225	200	415.00	Care pack- server maint
05/08/2021	55286	1166	TECHNIQUE	TEC001	533.00	106.60	639.60	4225	200	533.00	Firewall renewal and main
25/08/2021	17995	1167	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	Water monitoring SB
01/08/2021	000326575	1168	GRENKE	GRENKE	77.02	15.40	92.42	4235	200	77.02	Phone lease Aug 21
31/08/2021	CR-0000814662	1169	TROY	TROY	-39.70	-7.94	-47.64	4550	450	-39.70	Error
31/07/2021	000814662	1170	WICKSTEED	WIC001	39.70	7.94	47.64	4550	450	39.70	Rapid repair link
14/07/2021	COR715	1171	PAYROLL	DM001	-200.00	0.00	-200.00	4050	200	-200.00	Correction to invoice
14/07/2021	COR ARLEBU-	1172	HALC	HAL001	-40.00	0.00	-40.00	4330	300	-40.00	Invoice correction
14/07/2021	715	1173	PARKINSON	PARKINSON	200.00	0.00	200.00	4050	200	200.00	VAT consultation
16/07/2021	ARLEBU0007	1174	DIRECT CLEANING	DIR001	40.00	0.00	40.00	4330	300	40.00	window cleaning July
TOTAL INVOICES					<u>12,537.40</u>	<u>2,073.31</u>	<u>14,610.71</u>			<u>12,537.40</u>	