



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the meeting of New Alresford Operations and Resources Committee held on Tuesday 14 September 2021 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Evans (Chair) (SE)	✓		
Cllr Bean (AB)	✓		
Cllr Gordon Smith (RGS)	✓		
Cllr Jeffs (BJ)			✓
Cllr Weston (MW)	✓		

ALSO PRESENT: Marcia Phillibert – Town Clerk/RFO

The Chair welcomed all present to the meeting.

OR21/029 Apologies for absence.

No apologies received

OR21/030 Dispensations for disclosable pecuniary interests under section 33 of the localism act 2011.

The Clerk advised nothing was received

OR21/031 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.

No declarations made

OR21/032 Public participation

No members of the public present

OR21/033 Approve the minutes and recommendations of the Operations and Resources Committee held on 21 June 2021.

RESOLVED: That the minutes and recommendations of the Operations and Resources committee held on 13 July 2021 is approved.

Proposed: AB	Second: SE
For: All	Against: Abstain:

OR21/034 Clerks Report

The Clerk's report was reviewed.

OR21/035 Chairs' update

The Chair advised that the External Auditors have responded to the accounts and NATC are fully compliant with no other matters.

Chair has made enquiries with regards to the strategy development, social media and marketing with the website.

OR21/036 Review the Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure, Purchase Ledger and Payments Reports as of 31 July 2021 and August 2021

The financial reports for July and August were reviewed in detail and to be referred to Town Council for approval.

OR21/037 Consider approving quote for cleaning changing rooms at Arlebury Park

The quote was reviewed and accepted to bring the changing room up to standard

RESOLVED: That the quote to clean the changing rooms at £6632.00 is accepted and referred to Town Council for approval with funds taken from budget line 4325

Proposed: AB		Second: RGS	
For: All	Against:	Abstain:	

OR21/038 Consider approving the installation of WIFI in the lower meeting room

WiFi does not exist in the lower meeting room and therefore WiFi needs to be installed in the lower meeting room.

RESOLVED: That WiFi is hard wired installed in the lower meeting room at a maximum price of £500.00

Proposed: MW		Second: SE	
For: All	Against:	Abstain:	

OR21/039 Consider approving replacing chairs in Lower Meeting room

To dispose of the chairs by whatever means by the end of September, otherwise to skip the chairs

RESOLVED: That the high back meeting room chairs are disposed of by whatever means. If unable to dispose of them by 1 October 2021 for them to be skipped at a maximum price of £300.00

Proposed: SE		Second: AB	
For: All	Against:	Abstain:	

OR21/040 Review VAT partial exemption calculation.

NATC do not want to trigger VAT, as we are planning large spends to do with the building. The VAT partial exemption document was reviewed a reconstruction of VAT for the previous five years and projected two years. Findings are there is sufficient leeway to proceed with the roof repairs based on the original quote

RESOLVED: That based on the original quote provided that the roof works are progressed at a value of no more than £65,000.00 on the ARC roof replacement project.

Proposed: SE		Second: MW	
For: All	Against:	Abstain:	

OR21/041 Agree budget and precept process

The budget and precept process were discussed.

First draft of budget is to be completed by end of October by all committees.

O&R committee review at the meeting 9 November 2021

Draft budget is reviewed at Full Town Council on 23 November 2021

O&R will conduct final review on 30 November 2021

Budget and precept to be approved on 14 December 2021

The meeting concluded at 20:54 hours

Date of next meeting will be held on Tuesday 12 October 2021, commencing at 7.30pm