



# New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP  
Tel: 01962 732079. Email: [townclerk@newalresford-tc.gov.uk](mailto:townclerk@newalresford-tc.gov.uk). Website:  
[www.newalresford-tc.gov.uk](http://www.newalresford-tc.gov.uk)

## Minutes of the meeting of New Alresford Finance & Facilities Committee held electronically via Zoom, on Tuesday 13 October 2020 commencing at 7.30pm

Name	Present	Apologies	Absent
ClIr Divall (Chair)	✓		
ClIr Bean (Vice Chair)	✓		
ClIr Weston	✓		
ClIr Jeffs	✓		
ClIr Holmes	✓		

**ALSO PRESENT:** Marcia Phillibert - Town Clerk

The Chair welcomed all present to the meeting.

**F20/051** Apologies for absence.

No apologies received

**F20/052** Dispensations for disclosable pecuniary interests under section 33 of the localism act 2011.

The Clerk advised nothing was received

**F20/053** Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.

No declarations made

**F20/054** Public participation

No members of the public present

**F20/055** Approve minutes and recommendations of the Finance and Facilities Committee held on 9 September 2020

**RESOLVED:** That the minutes and recommendations of the Finance and Facilities Committee held on 9 September 2020 be approved.

Proposed: Divall	Second: Weston
------------------	----------------

**F20/056** Clerks Report

The Clerk presented the Clerks report.

**F20/057** Payments and Purchase Ledger up to 31 August and 30 September 2020

**RESOLVED:** That the purchase ledger up to 31 August and 30 September 2020 is referred to Town Council for approval

Proposed: Divall	Second: Bean
------------------	--------------

**F20/058** Detailed Balance Sheet, Bank Reconciliation, Bank Statements and Income and Expenditure Report as of 31 August and 30 September 2020

**RESOLVED: That the Detailed balance sheet, Bank reconciliation, Bank statements and Income and Expenditure report as at 31 August and 30 September 2020 is referred to Town Council for approval.**

Proposed: Divall	Second: Bean
------------------	--------------

**F20/059 Review the budget and forecast for year 2021/22**

The Budget and forecast for year 2021/22 were reviewed

**F20/060 Review 5-year forecast**

The 5-year forecast were reviewed for all committees.

**Recommendation 1:** That all Committees prioritise their actions and update 5-year forecast at their next meeting.

**F20/061 Agree internal control procedure in respect of projects value £5000.00 and over**

This item will require a change to Financial Regulations therefore deferred to the next appropriate meeting

**F20/062 Review Grant applications**

**i. The Itchen Valley Calendar**

This can be paid from the Council budget – Not a grant

**ii. Alresford Youth Football Club**

Internet research – price of container about £1000.00

Applications from Busybee and Sun Hill were also reviewed.

**Recommendation 1.** All grants application to be referred to Council for consideration.

**F20/063 Coordination agreement between NATC and Stratton Bates charity**

**Recommendation 1:** That further enquiries are made in respect of the Charity with the Charity Commission.

**F20/064 Agree siting of first floor boiler**

Three possible locations were considered on the first floor

**RESOLVED: That the location in the main hall is proposed to Town Council for approval.**

Proposed: Divall	Second: Holmes
------------------	----------------

**F20/065 Agree a building engineer conducts survey of ARC roof**

**RESOLVED: That Ridge and Partners conduct survey of ARC roof**

Proposed: Divall	Second: Weston
------------------	----------------

**F20/066 To receive updates**

**i. Plumbing – Andrews boiler**

Final order has not been placed. Andrews boiler has split.

**ii. Drains**

Following the recent flooding Alton pumps will clean drains and down pipes

**iii. H&S Consultant.**

Previous consultants are unable to progress with NATC and have referred to another party. In the process of obtaining references.

**F20/067 Exclude members of the public**

No members of the public present

**F20/068 Review rent of The Arlebury Limited**

**Recommendation 1:** That there is a 3-month extension on current arrangement with The Arlebury Limited and referred to Town Council for approval

**F20/069 Review response to External Auditors re 2017/18 and 2018/19 accounts**

**Recommendation 1:** That the response to External Auditors re 2017/18 and 2018/19 accounts is referred to Town Council for approval.

The meeting concluded at 9.05 pm

**DATE OF NEXT MEETING IS TUESDAY 10TH NOVEMBER 2020 VIA ZOOM COMMENCING AT 7.30PM**