
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 31 October 2019

Confirmed Bank & Investment Balances

Bank Statement Balances

31/10/2019	Lloyds Current Account	70,662.78
31/10/2019	Petty Cash	69.48
31/10/2019	Deposit Account	376,679.90
31/10/2019	BB Rent Deposit	0.00

447,412.16

Other Cash & Bank Balances

0.00

447,412.16

Receipts not on Bank Statement

0.00

Closing Balance

447,412.16

All Cash & Bank Accounts

1	Current Account	70,662.78
2	Petty Cash	69.48
3	32 Day Notice	376,679.90
4	BB Rent Deposit	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<hr/> 447,412.16 <hr/>

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2019

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	3,768	
105	VAT Control Account	678	
200	Current Account	70,663	
210	32 Day Notice	376,680	
250	Petty Cash	69	
	Total Current Assets		451,858
	<u>Current Liabilities</u>		
500	Creditors	5,609	
516	PAYE/NI Control	2,281	
520	Pension Control	1,645	
540	Allotment Membership Control	1,916	
	Total Current Liabilities		11,452
	Net Current Assets		440,406
	Total Assets less Current Liabilities		440,406
	<u>Represented by :-</u>		
300	Current Year Fund	156,876	
310	General Reserves	182,635	
320	EMR - Play Equipment Reserve	20,000	
321	EMR - 2020 Borehole Reserve	3,000	
322	EMR - 2020 Roof Reserve	15,000	
323	EMR - ARC Refurbishment	26,636	
325	EMR - CIL Major Projects	36,260	
	Total Equity		440,406

Detailed Income & Expenditure by Budget Heading 31/10/2019

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>Precept/Grants</u>						
Precept	309,701	309,701	0			
Interest Received	979	200	(779)			
Precept/Grants :- Income	310,680	309,901	(779)			0
Net Income	310,680	309,901	(779)			
<u>Office</u>						
Miscellaneous Income	56	0	(56)			
Office :- Income	56	0	(56)			0
Gross Wages	48,728	89,092	40,364		40,364	
Employer's NI	4,292	7,473	3,181		3,181	
Employer's Pension	8,156	10,764	2,608		2,608	
Staff Training	500	7,000	6,500		6,500	
Travelling Expenses	688	200	(488)		(488)	
Payroll Services	110	300	190		190	
General Office Expenses	323	500	177		177	
Telecoms	425	2,200	1,775		1,775	
Stationery	522	600	78		78	
Advertising & Distribution	1,212	1,500	288		288	
Subscriptions	1,652	2,000	348		348	
Computing	8,603	5,000	(3,603)		(3,603)	
Licences	13	100	87		87	
Printer/Copier Costs	1,345	1,800	455		455	
Office Equipment	0	400	400		400	
Office :- Indirect Expenditure	76,568	128,929	52,361	0	52,361	0
Net Income over Expenditure	(76,512)	(128,929)	(52,417)			
<u>Premises</u>						
Main Hall Hire	4,958	2,000	(2,958)			
Meeting Room Hire	2,122	1,500	(622)			
Utilities Recharge	2,579	0	(2,579)			
Miscellaneous Income	76	0	(76)			
Premises :- Income	9,735	3,500	(6,235)			0
Gross Wages	4,853	9,600	4,747		4,747	
Licences	0	160	160		160	
Equipment	906	1,000	94		94	
Water Rates	2,612	4,500	1,888		1,888	
General Rates	0	8,400	8,400		8,400	

Detailed Income & Expenditure by Budget Heading 31/10/2019

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Insurance	6,331	6,000	(331)		(331)	
Electricity	4,129	3,000	(1,129)		(1,129)	
Gas	1,056	2,500	1,444		1,444	
Repairs & Renewals	11,492	2,000	(9,492)		(9,492)	10,365
Cleaning	1,888	8,500	6,612		6,612	
Water Maintenance	1,553	4,000	2,447		2,447	
Rubbish/Recycling	865	800	(65)		(65)	
Car Park	0	500	500		500	
Premises :- Indirect Expenditure	35,685	50,960	15,275	0	15,275	10,365
Net Income over Expenditure	(25,950)	(47,460)	(21,510)			
plus Transfer from EMR	10,365					
Movement to/(from) Gen Reserve	(15,585)					
Environment						
Allotment Income	1,949	2,000	51			
Miscellaneous Income	800	3	(797)			
Environment :- Income	2,749	2,003	(746)			0
Gross Wages	4,506	7,200	2,694		2,694	
Equipment	109	200	91		91	
Water Rates	1,006	800	(206)		(206)	
Public Lighting (PFI)	0	400	400		400	
Open Space Maintenance	769	1,000	231		231	
Lengthsman	0	800	800		800	
Allotments	424	1,500	1,076		1,076	
Bus Shelters	597	500	(97)		(97)	
Dog/Dual bins	0	600	600		600	
SLR	318	1,100	782		782	
Street Furniture	105	500	395		395	
2020 Borehole Reserve	0	1,000	1,000		1,000	
Environment :- Indirect Expenditure	7,834	15,600	7,766	0	7,766	0
Net Income over Expenditure	(5,084)	(13,597)	(8,513)			
Recreation						
Recreation Ground Hire	0	700	700			
Sports Fees - Rugby	501	500	(1)			
Tennis Rent	125	125	0			
Sports Fees - Football	300	300	0			
Recreation :- Income	926	1,625	699			0

Detailed Income & Expenditure by Budget Heading 31/10/2019

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Subscriptions	40	40	0		0	
Electricity	0	710	710		710	
West Field Rent	3,735	3,700	(35)		(35)	
Park Benches	900	1,000	100		100	
Play Area Inspection	0	1,500	1,500		1,500	
Arlebury Park	970	1,500	530		530	
Grass Cutting/Strimming	13,784	15,000	1,216		1,216	
Skateboard Park	47	1,000	953		953	
Stratton Bates Play Area Redev	0	1,800	1,800		1,800	
Memorial Gardens	0	2,000	2,000		2,000	
Playground Maintenance	679	25,000	24,321		24,321	
Tree/Hedge Management	800	5,000	4,200		4,200	
Petanque Ground	0	250	250		250	
Recreation :- Indirect Expenditure	20,955	58,500	37,545	0	37,545	0
Net Income over Expenditure	(20,029)	(56,875)	(36,846)			
<u>Economy & Tourism</u>						
Hanging Basket Income	5,844	5,200	(644)			
Economy & Tourism :- Income	5,844	5,200	(644)			0
Town Entry Planting	267	500	233		233	
Millenium Trail Flier	0	1,250	1,250		1,250	
Hanging Baskets	12,044	11,400	(644)		(644)	
Pocket Guide	1,170	1,170	0		0	
Christmas Tree LED Project	1,000	1,000	0		0	
Millenium Trail maintenance	0	2,000	2,000		2,000	
Town Schemes Support	0	1,700	1,700		1,700	
Market Towns Development 2017	253	0	(253)		(253)	
Economy & Tourism :- Indirect Expenditure	14,734	19,020	4,286	0	4,286	0
Net Income over Expenditure	(8,890)	(13,820)	(4,930)			
<u>Full Council</u>						
Exported Energy	5,859	3,000	(2,859)			
PWLB Repayment ARFC	2,000	2,000	0			
Full Council :- Income	7,859	5,000	(2,859)			0
Website	480	2,500	2,020		2,020	
Internal/External Audit Fees	(1,300)	1,500	2,800		2,800	
Accountancy Fees (Omega)	1,679	2,000	322		322	
Bank/Other Charges	97	190	93		93	

Detailed Income & Expenditure by Budget Heading 31/10/2019

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Loan Repayments	17,568	32,530	14,962		14,962	
Grants	4,552	8,000	3,448		3,448	
Councillor's Training	917	1,320	403		403	
Consultancy/legal fees	806	2,000	1,194		1,194	
Community expenditure	127	500	373		373	
Parish in Bloom	647	0	(647)		(647)	
Full Council :- Indirect Expenditure	25,571	50,540	24,969	0	24,969	0
Net Income over Expenditure	(17,712)	(45,540)	(27,828)			
<u>Litter Pick Grant</u>						
Litter Pick Grant Income	3,097	0	(3,097)			
Litter Pick Grant :- Income	3,097	0	(3,097)			0
Litter Pick Grant Expenditure	2,723	0	(2,723)		(2,723)	
Litter Pick Grant :- Indirect Expenditure	2,723	0	(2,723)	0	(2,723)	0
Net Income over Expenditure	374	0	(374)			
<u>Facilities & Projects</u>						
2020 Roof Reserve	0	5,000	5,000		5,000	
Facilities & Projects :- Indirect Expenditure	0	5,000	5,000	0	5,000	0
Net Expenditure	0	(5,000)	(5,000)			
Grand Totals:- Income	340,947	327,229	(13,718)			
Expenditure	184,070	328,549	144,479	0	144,479	
Net Income over Expenditure	156,876	(1,320)	(158,196)			
plus Transfer from EMR	10,364					
Movement to/(from) Gen Reserve	167,241					

Current Account

List of Payments made between 01/10/2019 and 31/10/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2019	Post Office	DEBCARD	14.64		Stamps
02/10/2019	HMRC	BACS	2,281.68		NI Sept 2019
02/10/2019	Hampshire Pension	BACS	549.55		Pension Sept 2019
02/10/2019	NEST pension	DD	1,095.91		Pension Sept 2019
03/10/2019	The Arlebury	DEBIT CARD	60.00		Refreshments Community Talk
03/10/2019	Eastleigh BC	DC	13.50		Car Parking
03/10/2019	grenke	GREN3/10	479.99		Printer 1/10-31/12
08/10/2019	Technique Limited	Tec08/10	86.40		PSTN line 12 months
11/10/2019	Alresford Chamber of Commerce	ALCoC11/10	2,170.00		Cont to Pocket Guide
11/10/2019	DEOS	DEOS11/10	505.77		Credit note - stationary
11/10/2019	Technique Limited	TEC14/10	108.00		Telephone support contract
11/10/2019	Dual Energy Direct Ltd	DUA15	790.13		Elec 1/9-30/9/19 SB
11/10/2019	Contract Natural Gas Ltd	CNG21/10	234.42		Gas Sept 2019
11/10/2019	Society of Local Council Clerk	SLCC22/10	273.00		SLCC Membership MP
11/10/2019	Technique Limited	TEC22/10	270.72		Symantec email security - 10
11/10/2019	PARIS SMITH	PARIS22/10	600.00		Fees in connec with lease ARC
16/10/2019	ID Mobile	BACS	7.99		Mobile phone
17/10/2019	Society of Local Council Clerk	SLCC17/10	52.30		Clerks Manual
21/10/2019	Lloyds bank	DD	9.72		Service Charge
22/10/2019	Parkinson Partnership	PARK22/10	150.00		VAT advice
22/10/2019	Peter Bridges Ground Works	PBRI22/10	2,698.00		Grass cutting sept
22/10/2019	Hanging Garden	HANG22/10	1,244.88		Maint of baskets Sept 19
22/10/2019	Phase Technology Ltd	PHASE22/10	62.59		Sept water monitoring AP
22/10/2019	Biffa Municipal Ltd	BIFFA22/10	77.00		Recycling Oct 2019
22/10/2019	D M Payroll Services	DM22/10	55.00		Payroll service 2nd quarter
22/10/2019	Hampshire Association of Local	HALC22/10	72.00		Planning training FS
22/10/2019	Tichborne Estate	TICH22/10	250.00		Allotments rent
24/10/2019	Direct Cleaning Services	DIR24/10	75.00		Window cleaning AP
25/10/2019	Scottish Water Business Stream	BS25/10	176.59		Water 7/8 to 10/10/19 AP
28/10/2019	Employees	BACS	6,787.12		Wages Oct 2019
28/10/2019	32 Day Notice	Transfer	75,000.00		Transfer to savings account
31/10/2019	Onecom	ONEC31/10	16.44		Phones Sept 2019
Total Payments			96,268.34		

Purchase Ledger for Month No 7

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
29/07/2019	00144634	483	DEOS	DEOS	67.62	13.52	81.14	4210	200	67.62	Stationary
05/08/2019	CN00045315	484	DEOS	DEOS	-43.05	-8.61	-51.66	4210	200	-43.05	Credit note - stationary
23/04/2019	19.20.N001	485	CHAMBER OF COMM	ACC	1,000.00	0.00	1,000.00	4635	600	1,000.00	Contribution towards LED light
23/04/2019	19.20 N002	486	CHAMBER OF COMM	ACC	1,170.00	0.00	1,170.00	4610	600	1,170.00	Cont to Pocket Guide
31/10/2019	826/JB	491	PETER BRIDGES	BRI001	1,783.00	0.00	1,783.00	4530	500	1,723.00	Grass Cutting
								4440	400	60.00	Bench refurb
11/10/2019	2735191/13	493	BUSINESS STREAM	BS001	176.59	0.00	176.59	4300	300	176.59	Water 7/8 to 10/10/19 AP
01/10/2019	MEM22564	494	SLCC	SLC001	273.00	0.00	273.00	4220	200	273.00	SLCC Membership MP
30/09/2019	48218	495	TECHNIQUE	TEC001	225.60	45.12	270.72	4225	200	225.60	Symantec email security - 10
10/09/2019	120493/1	496	PARIS SMITH	PARIS SMIT	500.00	100.00	600.00	4740	700	500.00	Fees in connec with lease ARC
30/09/2019	348	497	PARKINSON	PARKINSON	150.00	0.00	150.00	4740	700	150.00	VAT advice
03/10/2019	1826990	498	DUAL ENERGY	DUA001	733.84	36.75	770.59	4315	300	733.84	Elec AP 1/9-30/9/19
03/10/2019	1827498	499	DUAL ENERGY	DUA001	18.61	0.93	19.54	4315	300	18.61	Elec 1/9-30/9/19 SB
09/10/2019	OCT	500	DIRECT CLEANING	DIR001	75.00	0.00	75.00	4330	300	75.00	Window cleaning AP
14/10/2019	00147294	501	DEOS	DEOS	13.04	2.61	15.65	4330	300	13.04	Toilet rolls
14/10/2019	00147295	502	DEOS	DEOS	20.37	4.07	24.44	4330	300	20.37	Toilet rolls
10/10/2019	005419	503	CNG	CNG001	223.26	11.16	234.42	4320	300	223.26	Gas Sept 2019
20/10/2019	AREA SBM01	504	BRITISH LEGION	RBL001	20.00	0.00	20.00	4745	700	20.00	Poppy wreath
31/10/2019	27195	505	RIALTAS	RBS001	480.00	96.00	576.00	4715	700	399.00	On Site training - year end
								4715	700	81.00	Cherie Carruthers - Mileage
23/10/2019	231019	506	CMAT	CMAT	300.00	0.00	300.00	4555	500	300.00	Remove tree (footpath jackl)
26/10/2019	S12811	507	LAWNMAN	LAWNMAN	890.00	178.00	1,068.00	4525	500	890.00	Wildflower turf
28/10/2019	08803	508	PUREPLANET RECYCLING	PUREPLANET	115.00	23.00	138.00	4515	300	115.00	Recycling fridge
25/10/2019	227T98374	509	BIFFA	BIF001	22.68	4.54	27.22	4515	300	22.68	Recycling collection to 22 Nov
25/10/2019	227T98373	510	BIFFA	BIF001	41.48	8.30	49.78	4515	300	41.48	Trade waste to 22 Nov
31/10/2019	12747	511	PHASE	PT001	54.00	10.80	64.80	4335	300	54.00	Oct water monitoring SB
31/10/2019	12735	512	PHASE	PT001	88.88	17.78	106.66	4335	300	88.88	Oct water mon AP
23/07/2019	3485	513	HALC	HAL001	168.00	33.60	201.60	4735	700	168.00	Chairing training SC & KD

Purchase Ledger for Month No 7

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
03/10/2019	352655/2019	514	GRENKE	GRENKE	333.33	66.66	399.99	4235	200	333.33	Printer 1/10-31/12/19
14/10/2019	264075	515	ONECOM	ONECOM	72.87	14.57	87.44	4205	200	72.87	Phones Sept 2019
14/10/2019	CN 906567	516	ONECOM	ONECOM	-59.17	-11.83	-71.00	4205	200	-59.17	Credit multilin rent 19/6-30/8
17/10/2019	506848	517	SLCC	SLC001	51.50	0.80	52.30	4200	200	51.50	Clerks Manual
03/10/2019	EXTRA -	518	GRENKE	GRENKE	66.67	13.33	80.00	4235	200	66.67	Printer 1/10-31/12
TOTAL INVOICES					9,032.12	661.10	9,693.22			9,032.12	