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## New Alresford Town Council

### Bank - Cash and Investment Reconciliation as at 31 January 2020

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	<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>			
1	31/01/2020 Lloyds Current Account	15,471.26	
2	31/01/2020 Petty Cash	17.85	
3	31/01/2020 Deposit Account	327,370.04	
4	31/01/2020 BB Rent Deposit	1,666.00	
			<b>344,525.15</b>
<u>Other Cash &amp; Bank Balances</u>			
	Cashbook Suspense	0.00	
			<b>0.00</b>
			<hr/> <b>344,525.15</b>
<u>Receipts not on Bank Statement</u>			
1	01/12/2019	0.00	
1	01/12/2019	0.00	
1	01/12/2019	0.00	
1	09/01/2020 Transfer	50,000.00	
			<b>50,000.00</b>
			<hr/> <b>394,525.15</b>
<b>Closing Balance</b>			
<u>All Cash &amp; Bank Accounts</u>			
1	Current Account	65,471.26	
2	Petty Cash	17.85	
3	32 Day Notice	327,370.04	
4	BB Rent Deposit	1,666.00	
	Other Cash & Bank Balances	0.00	
	<b>Total Cash &amp; Bank Balances</b>		<hr/> <b>394,525.15</b> <hr/>

## Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 31/01/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	1,579	
105	VAT Control Account	1,643	
110	Prepayments	(3,755)	
200	Current Account	65,471	
210	32 Day Notice	327,370	
220	BB Rent Deposit	1,666	
250	Petty Cash	18	
	<b>Total Current Assets</b>		<b>393,993</b>
	<u>Current Liabilities</u>		
500	Creditors	3,586	
516	PAYE/NI Control	2,338	
520	Pension Control	550	
540	Allotment Membership Control	1,981	
	<b>Total Current Liabilities</b>		<b>8,455</b>
	<b>Net Current Assets</b>		<b>385,537</b>
	<b>Total Assets less Current Liabilities</b>		<b>385,537</b>
	<u>Represented by :-</u>		
300	Current Year Fund	102,007	
310	General Reserves	182,635	
320	EMR - Play Equipment Reserve	20,000	
321	EMR - 2020 Borehole Reserve	3,000	
322	EMR - 2020 Roof Reserve	15,000	
323	EMR - ARC Refurbishment	26,636	
325	EMR - CIL Major Projects	36,260	
	<b>Total Equity</b>		<b>385,537</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2020

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>Precept/Grants</u>							
Precept	0	309,701	309,701	0			
Interest Received	218	1,669	200	(1,469)			
Precept/Grants :- Income	<b>218</b>	<b>311,370</b>	<b>309,901</b>	<b>(1,469)</b>			<b>0</b>
<b>Net Income</b>	<b>218</b>	<b>311,370</b>	<b>309,901</b>	<b>(1,469)</b>			
<u>Office</u>							
Miscellaneous Income	0	61	0	(61)			
Office :- Income	<b>0</b>	<b>61</b>	<b>0</b>	<b>(61)</b>			<b>0</b>
Gross Wages	7,461	71,231	89,092	17,861		17,861	
Employer's NI	633	6,206	7,473	1,267		1,267	
Employer's Pension	1,231	11,861	10,764	(1,097)		(1,097)	
Staff Training	289	1,179	7,000	5,821		5,821	
Travelling Expenses	68	1,024	200	(824)		(824)	
Payroll Services	0	165	300	135		135	
General Office Expenses	15	525	500	(25)		(25)	
Telecoms	122	913	2,200	1,287		1,287	
Stationery	14	604	600	(4)		(4)	
Advertising & Distribution	0	1,212	1,500	288		288	
Subscriptions	0	1,652	2,000	348		348	
Computing	0	9,241	5,000	(4,241)		(4,241)	
Licences	0	13	100	87		87	
Printer/Copier Costs	400	1,930	1,800	(130)		(130)	
Office Equipment	89	129	400	271		271	
Office :- Indirect Expenditure	<b>10,321</b>	<b>107,885</b>	<b>128,929</b>	<b>21,044</b>	<b>0</b>	<b>21,044</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(10,321)</b>	<b>(107,825)</b>	<b>(128,929)</b>	<b>(21,104)</b>			
<u>Premises</u>							
Main Hall Hire	833	7,457	2,000	(5,457)			
Meeting Room Hire	442	2,795	1,500	(1,295)			
Utilities Recharge	417	3,830	0	(3,830)			
Miscellaneous Income	0	99	0	(99)			
Premises :- Income	<b>1,692</b>	<b>14,182</b>	<b>3,500</b>	<b>(10,682)</b>			<b>0</b>
Gross Wages	674	6,875	9,600	2,725		2,725	
Licences	0	0	160	160		160	
Equipment	82	1,677	1,000	(677)		(677)	
Water Rates	330	3,466	4,500	1,034		1,034	
General Rates	0	0	8,400	8,400		8,400	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2020

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Insurance	0	6,331	6,000	(331)		(331)	
Electricity	961	7,091	3,000	(4,091)		(4,091)	
Gas	494	2,288	2,500	212		212	
Repairs & Renewals	136	11,627	2,000	(9,627)		(9,627)	10,365
Cleaning	73	2,570	8,500	5,930		5,930	
Water Maintenance	140	1,833	4,000	2,167		2,167	
Rubbish/Recycling	143	1,088	800	(288)		(288)	
Car Park	0	0	500	500		500	
Premises :- Indirect Expenditure	<b>3,033</b>	<b>44,847</b>	<b>50,960</b>	<b>6,113</b>	<b>0</b>	<b>6,113</b>	<b>10,365</b>
<b>Net Income over Expenditure</b>	<b>(1,341)</b>	<b>(30,665)</b>	<b>(47,460)</b>	<b>(16,795)</b>			
plus Transfer from EMR	0	10,365					
<b>Movement to/(from) Gen Reserve</b>	<b>(1,341)</b>	<b>(20,300)</b>					
<b>Environment</b>							
Allotment Income	0	1,954	2,000	46			
Miscellaneous Income	0	800	3	(797)			
Environment :- Income	<b>0</b>	<b>2,754</b>	<b>2,003</b>	<b>(751)</b>			<b>0</b>
Gross Wages	660	6,487	7,200	713		713	
Equipment	23	168	200	32		32	
Water Rates	179	1,641	800	(841)		(841)	
Public Lighting (PFI)	0	0	400	400		400	
Environment Maintenance	0	830	1,000	170		170	
Lengthsman	0	0	800	800		800	
Allotments	0	424	1,500	1,076		1,076	
Bus Shelters	0	597	500	(97)		(97)	
Dog/Dual bins	0	0	600	600		600	
SLR	0	318	1,100	782		782	
Benches	605	710	500	(210)		(210)	
West Field Rent	1,026	1,026	0	(1,026)		(1,026)	
2020 Borehole Reserve	0	0	1,000	1,000		1,000	
Environment :- Indirect Expenditure	<b>2,493</b>	<b>12,201</b>	<b>15,600</b>	<b>3,399</b>	<b>0</b>	<b>3,399</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,493)</b>	<b>(9,446)</b>	<b>(13,597)</b>	<b>(4,151)</b>			
<b>Recreation</b>							
Recreation Ground Hire	0	917	700	(217)			
Sports Fees - Rugby	0	501	500	(1)			
Tennis Rent	0	125	125	0			
Sports Fees - Football	0	300	300	0			
Recreation :- Income	<b>0</b>	<b>1,843</b>	<b>1,625</b>	<b>(218)</b>			<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2020

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Subscriptions	0	40	40	0		0	
Electricity	0	0	710	710		710	
West Field Rent	0	3,735	3,700	(35)		(35)	
Park Benches	0	950	1,000	50		50	
Play Area Inspection	0	0	1,500	1,500		1,500	
Arlebury Park	0	970	1,500	530		530	
Grass Cutting/Strimming	0	13,784	15,000	1,216		1,216	
Skateboard Park	0	13,887	1,000	(12,887)		(12,887)	
Stratton Bates	475	475	1,800	1,325		1,325	
Memorial Gardens	0	0	2,000	2,000		2,000	
Playgrounds & Equipment	0	720	25,000	24,280		24,280	
Tree/Hedge Management	49	849	5,000	4,152		4,152	
Petanque Ground	0	0	250	250		250	
<b>Recreation :- Indirect Expenditure</b>	<b>524</b>	<b>35,410</b>	<b>58,500</b>	<b>23,090</b>	<b>0</b>	<b>23,090</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(524)</b>	<b>(33,567)</b>	<b>(56,875)</b>	<b>(23,308)</b>			
<b><u>Economy &amp; Tourism</u></b>							
Hanging Basket Income	0	5,844	5,200	(644)			
<b>Economy &amp; Tourism :- Income</b>	<b>0</b>	<b>5,844</b>	<b>5,200</b>	<b>(644)</b>			<b>0</b>
Town Entry Planting	0	267	500	233		233	
Millenium Trail Flier	0	0	1,250	1,250		1,250	
Hanging Baskets	0	12,104	11,400	(704)		(704)	
Pocket Guide	0	1,170	1,170	0		0	
Inherent Projects	324	324	0	(324)		(324)	
Christmas Tree LED Project	0	1,000	1,000	0		0	
Millenium Trail maintenance	0	0	2,000	2,000		2,000	
Town Schemes Support	0	1,388	1,700	312		312	
Market Towns Development 2017	0	253	0	(253)		(253)	
<b>Economy &amp; Tourism :- Indirect Expenditure</b>	<b>324</b>	<b>16,506</b>	<b>19,020</b>	<b>2,514</b>	<b>0</b>	<b>2,514</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(324)</b>	<b>(10,662)</b>	<b>(13,820)</b>	<b>(3,158)</b>			
<b><u>Full Council</u></b>							
CIL Receipts	4,553	4,553	0	(4,553)			
Exported Energy	11	7,229	3,000	(4,229)			
PWLB Repayment ARFC	0	2,000	2,000	0			
<b>Full Council :- Income</b>	<b>4,563</b>	<b>13,782</b>	<b>5,000</b>	<b>(8,782)</b>			<b>0</b>
Website	0	480	2,500	2,020		2,020	
Internal/External Audit Fees	0	(1,300)	1,500	2,800		2,800	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2020

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Accountancy Fees (Omega)	0	1,679	2,000	322		322	
Bank/Other Charges	11	131	190	59		59	
Loan Repayments	0	17,568	32,530	14,962		14,962	
Grants	0	8,754	8,000	(754)		(754)	
Councillor's Training	190	1,304	1,320	16		16	
Consultancy/legal fees	0	806	2,000	1,194		1,194	
Community expenditure	0	1,287	500	(787)		(787)	
Parish in Bloom	0	647	0	(647)		(647)	
Full Council :- Indirect Expenditure	<b>201</b>	<b>31,354</b>	<b>50,540</b>	<b>19,186</b>	<b>0</b>	<b>19,186</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>4,362</b>	<b>(17,572)</b>	<b>(45,540)</b>	<b>(27,968)</b>			
<u>Litter Pick Grant</u>							
Litter Pick Grant Income	0	3,097	0	(3,097)			
Litter Pick Grant :- Income	<b>0</b>	<b>3,097</b>	<b>0</b>	<b>(3,097)</b>			<b>0</b>
Litter Pick Grant Expenditure	0	2,723	0	(2,723)		(2,723)	
Litter Pick Grant :- Indirect Expenditure	<b>0</b>	<b>2,723</b>	<b>0</b>	<b>(2,723)</b>	<b>0</b>	<b>(2,723)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>374</b>	<b>0</b>	<b>(374)</b>			
<u>Facilities &amp; Projects</u>							
2020 Roof Reserve	0	0	5,000	5,000		5,000	
Facilities & Projects :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(5,000)</b>	<b>(5,000)</b>			
Grand Totals:- Income	<b>6,473</b>	<b>352,933</b>	<b>327,229</b>	<b>(25,704)</b>			
Expenditure	<b>16,895</b>	<b>250,925</b>	<b>328,549</b>	<b>77,624</b>	<b>0</b>	<b>77,624</b>	
<b>Net Income over Expenditure</b>	<b>(10,423)</b>	<b>102,007</b>	<b>(1,320)</b>	<b>(103,327)</b>			
plus Transfer from EMR	<b>0</b>	<b>10,364</b>					
<b>Movement to/(from) Gen Reserve</b>	<b>(10,423)</b>	<b>112,372</b>					

## Current Account

## List of Payments made between 01/01/2020 and 31/01/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/01/2020	HMRC	BACS	2,338.10		NI Dec 2019
02/01/2020	Hampshire Pension	BACS	549.55		Pension Dec 2019
06/01/2020	grenke	590/591	572.41		PHONE LEASE FEBRUARY 2020
07/01/2020	BB rent deposit	Arle Depos	1,666.00		Trsfr of Arelebury Deposit
07/01/2020	Football Club	BACS	20.20		Toilet seat
07/01/2020	Football club	BACS	-20.20		From wrong account
08/01/2020	Technique Limited	430	86.40		PSTN line 12 months
14/01/2020	Technique Limited	396	108.00		Telephone support contract
15/01/2020	Biffa Municipal Ltd	573/574	94.47		Recycling Feb 2020
15/01/2020	Traditional Pest Control Ltd	563	118.86		Inspection of rodent problems
15/01/2020	Dual Energy Direct Ltd	584/585	1,012.67		Elec dec 2019 SB
15/01/2020	ID Mobile Ltd	DD	7.99		Mobile Phone
15/01/2020	Hampshire Highways	DEB CARD	25.00		Hanging basket licence
17/01/2020	Amazon	DEB CARD	27.62		Distance wheel
17/01/2020	Amazon	DEB CARD	59.95		Efergy Hub
17/01/2020	Lloyds Bank	BACS	11.12		Service Charge
20/01/2020	Contract Natural Gas Ltd	586	518.32		Gas Dec 2019
23/01/2020	Circlenet LLP	588	46.02		Phone Dec 2019
24/01/2020	Efergy Technology	DEB CARD	38.33		Sub metering kit
28/01/2020	Direct Cleaning Services	581	35.00		Window cleaning
28/01/2020	Phase Technology Ltd	579/580	168.00		Water monotoring Dec 2019 AP
28/01/2020	Biffa Municipal Ltd	571/572	77.00		General waste Jan 2020
28/01/2020	Employees	BACS	6,762.64		Employee wages
29/01/2020	Dale Valley Training Limited	DALE	192.00		1 day Lantra Awards Basic Tree
30/01/2020	NEST	DD	1,116.17		Pension Jan 2020
31/01/2020	Hillier	589	1,288.80		Tree ties and compost
31/01/2020	Biffa Municipal Ltd	BIF overpa	1.77		P/Ledger Electronic Payment
<b>Total Payments</b>			<b>16,922.19</b>		

## Petty Cash

## List of Payments made between 01/01/2020 and 31/01/2020

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/01/2020	Football Club	57	20.20		Toilet Seat
27/01/2020	Employee	58	0.95		Milk
<b>Total Payments</b>			<u>21.15</u>		

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## Purchase Ledger for Month No 10

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
23/12/2019	20-492	563	PEST CONTROL LTD	TPC	118.86	0.00	118.86	4325	300	118.86	Inspection of rodent problems
07/01/2020	130533	564	SLCC	SLC001	42.00	0.00	42.00	4050	200	42.00	Cloud Computing Webinar Liz
07/01/2020	130532	565	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	cloud computing webinar Marcia
04/01/2020	1920-N004	566	CHAMBER OF COMM	ACC	324.00	0.00	324.00	4615	600	324.00	Easter Hunt War on line Hallow
11/10/2019	2735191/13A	568	BUSINESS STREAM	BS001	509.11	0.00	509.11	4300	300	509.11	Water AP 7Aug-10Oct 19 (extra)
27/01/2020	J6514	569	RMJ SURVEYS	RMJSURVEYS	475.00	0.00	475.00	4540	500	475.00	Survey Straton Bates
27/12/2019	227T00974	571	BIFFA	BIF001	22.68	4.54	27.22	4515	300	22.68	Trade waste Jan 2020
27/12/2019	227T00973	572	BIFFA	BIF001	41.48	8.30	49.78	4515	300	41.48	General waste Jan 2020
24/01/2020	227T01965	573	BIFFA	BIF001	50.44	10.09	60.53	4515	300	50.44	Trade waste Feb 2020
24/01/2020	227T01966	574	BIFFA	BIF001	28.28	5.66	33.94	4515	300	28.28	Recycling Feb 2020
27/01/2020	SINV00150908	575	DEOS	DEOS	52.09	10.42	62.51	4330	300	38.27	Hand wiper and towels
								4210	200	13.82	Pens
27/01/2020	43742	576	GOOD DIRECTIONS	GOO001	605.00	121.00	726.00	4440	400	605.00	Bench Stratton Bates
19/12/2019	12749	579	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	Water monitoring SB
19/12/2019	12737	580	PHASE	PT001	88.00	17.60	105.60	4335	300	88.00	Water monotoring Dec 2019 AP
13/01/2020	JAN	581	DIRECT CLEANING	DIR001	35.00	0.00	35.00	4330	300	35.00	Window cleaning
22/01/2020	479862	582	KROWMARK	KROWMARK	63.45	12.69	76.14	4240	200	63.45	Hi Vis jackets
22/01/2020	MEM218730	583	SLCC	SLC001	217.00	0.00	217.00	4050	200	217.00	Membership Fee
04/01/2020	1897476	584	DUAL ENERGY	DUA001	937.90	50.49	988.39	4315	300	937.90	Elec Dec 2019 AP
04/01/2020	005719	585	DUAL ENERGY	DUA001	23.12	1.16	24.28	4315	300	23.12	Elec dec 2019 SB
31/12/2019	005719	586	CNG	CNG001	493.64	24.68	518.32	4320	300	493.64	Gas Dec 2019
13/01/2020	3704	587	HALC	HAL001	190.00	38.00	228.00	4735	700	190.00	Cllr training - knowledge (x2)
16/01/2020	8264	588	CIRCLE CLOUD	CIRCLECLOU	38.35	7.67	46.02	4205	200	38.35	Phone Dec 2019
22/01/2020	05702000148	589	HILLIER	HILLIER	1,025.50	205.10	1,230.60	4500	400	1,025.50	Trees Arlebury Park
01/01/2020	50861/2020	590	GRENKE	GRENKE	399.99	80.00	479.99	4235	200	399.99	PRINTER LEASE 1/1/20- 31/3/20
01/01/2020	0000116431/2020	591	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	PHONE LEASE FEBRUARY 2020
22/01/2020	05702000148B	592	HILLIER	HILLIER	48.50	9.70	58.20	4555	500	48.50	Tree ties and compost

**PURCHASE LEDGER INVOICE LISTING**

**Purchase Ledger for Month No 10**

**Order by Ref No**

**Nominal Ledger Analysis**

<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Ref No</u>	<u>Supplier A/c Name</u>	<u>Supplier A/c Code</u>	<u>Net Value</u>	<u>VAT</u>	<u>Invoice Total</u>	<u>A/C</u>	<u>Centre</u>	<u>Amount</u>	<u>Analysis Description</u>
				<b>TOTAL INVOICES</b>	<u>5,988.41</u>	<u>638.90</u>	<u>6,627.31</u>			<u>5,988.41</u>	