
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 31 August 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

31/08/2020	Lloyds Current Account	91,236.53
31/08/2020	Petty Cash	160.55
31/07/2020	Deposit Account	297,768.95
31/08/2020	BB Rent Deposit	1,666.28

390,832.31

Other Cash & Bank Balances

0.00

390,832.31

All Cash & Bank Accounts

1	Current Account	91,236.53
2	Petty Cash	160.55
3	32 Day Notice	297,768.95
4	BB Rent Deposit	1,666.28
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	390,832.31

Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	515	
105	VAT Control Account	9,433	
200	Current Account	91,237	
210	32 Day Notice	297,769	
220	BB Rent Deposit	1,666	
250	Petty Cash	161	
	Total Current Assets		400,780
	<u>Current Liabilities</u>		
500	Creditors	8,332	
516	PAYE/NI Control	1,915	
520	Pension Control	1,292	
530	Bad Debt	260	
540	Allotment Membership Control	321	
550	The Arelebury Deposit Control	1,666	
	Total Current Liabilities		13,786
	Net Current Assets		386,994
	Total Assets less Current Liabilities		386,994
	<u>Represented by :-</u>		
300	Current Year Fund	64,973	
310	General Reserves	130,093	
320	EMR - Play Equipment Reserve	100,000	
322	EMR - 2020 Roof Reserve	35,000	
323	EMR - ARC Refurbishment	15,015	
325	EMR - CIL Major Projects	41,913	
	Total Equity		386,994

Detailed Income & Expenditure by Budget Heading 31/08/2020

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Full Council</u>								
1076 Precept	0	161,485	322,969	161,485			50.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	23	123	1,900	1,777			6.5%	
1095 C19 Grant	10,000	10,000	0	(10,000)			0.0%	
1120 CIL Receipts	0	0	3,000	3,000			0.0%	
1700 Exported Energy	3,280	3,280	0	(3,280)			0.0%	
1705 PWLB Repayment ARFC	0	2,000	2,000	0			100.0%	
Full Council :- Income	13,303	177,388	329,869	152,481			53.8%	0
4215 Advertising & Distribution	0	0	1,500	1,500		1,500	0.0%	
4700 Website	0	605	1,000	395		395	60.5%	
4705 Internal/External Audit Fees	0	(5,000)	3,100	8,100		8,100	(161.3%)	
4720 Bank/Other Charges	8	57	190	133		133	29.8%	
4725 Loan Repayments	0	15,617	31,235	15,618		15,618	50.0%	
4730 Grants	1,000	1,000	10,000	9,000		9,000	10.0%	
4735 Councillor's Training	0	0	1,320	1,320		1,320	0.0%	
4740 Consultancy/legal fees	175	30	2,000	1,970		1,970	1.5%	
4745 Community expenditure	0	0	700	700		700	0.0%	
4755 Parish in Bloom	0	25	1,000	975		975	2.5%	
4765 Town Calendar	0	0	1,000	1,000		1,000	0.0%	
4770 Town awards	0	0	500	500		500	0.0%	
4775 VE day anniversary	0	0	2,000	2,000		2,000	0.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4825 Covid 19 support	1,456	8,511	0	(8,511)		(8,511)	0.0%	
Full Council :- Indirect Expenditure	2,638	20,845	56,045	35,200	0	35,200	37.2%	0
Net Income over Expenditure	10,665	156,543	273,824	117,281				
<u>200 Office</u>								
4000 Gross Wages	6,556	34,238	93,000	58,762		58,762	36.8%	
4020 Employer's NI	501	2,105	8,100	5,996		5,996	26.0%	
4030 Employer's Pension	901	4,649	12,100	7,451		7,451	38.4%	
4050 Staff Training	130	620	1,500	880		880	41.3%	
4055 Travelling Expenses	76	227	1,000	773		773	22.7%	
4060 Payroll Services	0	66	300	234		234	22.0%	
4070 Working From Home allowance	60	300	0	(300)		(300)	0.0%	
4200 General Office Expenses	30	189	1,000	811		811	18.9%	
4205 Telecoms	136	754	1,500	746		746	50.3%	
4210 Stationery	0	0	1,000	1,000		1,000	0.0%	
4220 Subscriptions	0	1,547	2,200	653		653	70.3%	

Detailed Income & Expenditure by Budget Heading 31/08/2020

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4225 Computing	660	4,563	6,000	1,437		1,437	76.1%	
4235 Printer/Copier Costs	0	1,066	1,800	734		734	59.2%	
4240 Office Equipment	0	711	400	(311)		(311)	177.7%	
4715 Accountancy Fees (Omega)	816	826	2,000	1,174		1,174	41.3%	
Office :- Indirect Expenditure	9,865	51,860	131,900	80,040	0	80,040	39.3%	0
Net Expenditure	(9,865)	(51,860)	(131,900)	(80,040)				
<u>300 Premises</u>								
1300 Main Hall Hire	0	0	10,000	10,000			0.0%	
1310 Meeting Room Hire	0	0	3,500	3,500			0.0%	
1700 Exported Energy	0	0	5,000	5,000			0.0%	
1701 Utilities Recharge	0	411	5,700	5,289			7.2%	
1710 Car Park lease WCC	0	0	2,000	2,000			0.0%	
Premises :- Income	0	411	26,200	25,789			1.6%	0
4000 Gross Wages	674	3,370	8,250	4,880		4,880	40.9%	
4245 Equipment	192	298	1,500	1,202		1,202	19.9%	
4300 Water Rates	(167)	346	3,700	3,354		3,354	9.3%	
4310 Insurance	0	8,018	5,300	(2,718)		(2,718)	151.3%	
4315 Electricity	221	932	8,400	7,468		7,468	11.1%	
4320 Gas	105	627	4,300	3,673		3,673	14.6%	
4325 Repairs & Renewals	3,285	4,084	4,000	(84)		(84)	102.1%	
4330 Cleaning	80	466	1,200	734		734	38.8%	
4335 Water Maintenance	140	700	4,000	3,300		3,300	17.5%	
4340 Major Refurbishment	(3,285)	4,985	55,000	50,015		50,015	9.1%	4,985
4345 Electricity SB	13	41	400	359		359	10.3%	
4515 Rubbish/Recycling	87	422	800	378		378	52.8%	
4526 Car Park	0	0	5,000	5,000		5,000	0.0%	
4580 Health and Safety	0	0	5,000	5,000		5,000	0.0%	
Premises :- Indirect Expenditure	1,346	24,289	106,850	82,561	0	82,561	22.7%	4,985
Net Income over Expenditure	(1,346)	(23,878)	(80,650)	(56,772)				
6000 plus Transfer from EMR	(3,285)	4,985						
Movement to/(from) Gen Reserve	(4,631)	(18,893)						
<u>400 Environment</u>								
4000 Gross Wages	(661)	(0)	0	0		0	0.0%	
Environment :- Indirect Expenditure	(661)	(0)	0	0	0	0		0
Net Expenditure	661	0	0	(0)				

Detailed Income & Expenditure by Budget Heading 31/08/2020

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
450 Recreation and Environment								
1400 Allotment Income	1	32	2,400	2,368			1.3%	
1500 Recreation Ground Hire	24	24	500	476			4.8%	
1510 Sports Fees - Rugby	0	500	500	0			100.0%	
1520 Tennis Rent	0	125	125	0			100.0%	
1530 Sports Fees - Football	0	0	300	300			0.0%	
1540 Tree Donation	0	333	0	(333)			0.0%	
1550 Co-op Skate Park grant	0	297	0	(297)			0.0%	
Recreation and Environment :- Income	25	1,311	3,825	2,514			34.3%	0
4000 Gross Wages	1,321	3,302	8,000	4,698		4,698	41.3%	
4220 Subscriptions	0	0	40	40		40	0.0%	
4245 Equipment	24	24	200	176		176	12.0%	
4300 Water Rates	677	710	1,000	290		290	71.0%	
4405 Open Space Maintenance	0	1,775	3,000	1,225		1,225	59.2%	
4410 Allotments	229	229	1,000	772		772	22.9%	
4420 Dog/Dual bins	0	(3,600)	4,000	7,600		7,600	(90.0%)	
4500 West Field Rent	0	3,836	3,825	(11)		(11)	100.3%	
4510 Park Benches	0	0	2,050	2,050		2,050	0.0%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	3,962	14,300	10,338		10,338	27.7%	
4535 Skateboard Park	0	(2,750)	500	3,250		3,250	(550.0%)	
4550 Playgrounds & Equipment	0	244	7,000	6,756		6,756	3.5%	
4552 Playground Redevelopment	91	111	100,000	99,889		99,889	0.1%	
4555 Tree/Hedge Management	340	890	5,000	4,110		4,110	17.8%	
4655 Environment Nudge Projects	0	0	1,500	1,500		1,500	0.0%	
4665 Stratton Bates car park extens	0	0	20,000	20,000		20,000	0.0%	
Recreation and Environment :- Indirect Expenditure	3,474	8,733	171,915	163,182	0	163,182	5.1%	0
Net Income over Expenditure	(3,449)	(7,422)	(168,090)	(160,668)				
600 Economy & Tourism								
1600 Hanging Basket Income	0	4,648	6,000	1,353			77.5%	
Economy & Tourism :- Income	0	4,648	6,000	1,353			77.5%	0
4575 Town Entry Planting	0	44	500	456		456	8.8%	
4605 Hanging Baskets	1,681	12,693	13,650	958		958	93.0%	
4610 Pocket Guide	0	0	1,200	1,200		1,200	0.0%	
4635 Christmas Tree LED Project	0	0	1,000	1,000		1,000	0.0%	
4640 Millenium Trail maintenance	0	245	500	255		255	48.9%	
4645 Town Schemes Support	0	0	1,700	1,700		1,700	0.0%	
4660 Town Centre Rejuvenation	0	0	2,500	2,500		2,500	0.0%	

Detailed Income & Expenditure by Budget Heading 31/08/2020

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4670 Telephone Kiosk	0	0	2,000	2,000		2,000	0.0%	
4785 Town events	0	0	5,000	5,000		5,000	0.0%	
Economy & Tourism :- Indirect Expenditure	1,681	12,981	28,050	15,069	0	15,069	46.3%	0
Net Income over Expenditure	(1,681)	(8,334)	(22,050)	(13,716)				
<u>700 Full Council</u>								
1120 CIL Receipts	0	(2)	0	2			0.0%	
1700 Exported Energy	0	(800)	0	800			0.0%	
Full Council :- Income	0	(802)	0	802				0
Net Income	0	(802)	0	802				
<u>900 Planning</u>								
4400 Electricity - Public Lighting	0	(350)	400	750		750	(87.5%)	
4406 Lengthsman	0	0	800	800		800	0.0%	
4415 Bus Shelters	0	(376)	600	976		976	(62.7%)	
4425 SLR and traffic calming	0	0	10,500	10,500		10,500	0.0%	
4440 Benches	0	0	1,000	1,000		1,000	0.0%	
4790 Design Statement	0	0	10,000	10,000		10,000	0.0%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4810 Street cleaning	0	0	5,000	5,000		5,000	0.0%	
4815 West Street path widening	0	0	36,000	36,000		36,000	0.0%	
4820 Bike Racks	0	0	1,000	1,000		1,000	0.0%	
Planning :- Indirect Expenditure	0	(726)	66,300	67,026	0	67,026	(1.1%)	0
Net Expenditure	0	726	(66,300)	(67,026)				
Grand Totals:- Income	13,329	182,956	365,894	182,938			50.0%	
Expenditure	18,343	117,982	561,060	443,078	0	443,078	21.0%	
Net Income over Expenditure	(5,014)	64,973	(195,166)	(260,139)				
plus Transfer from EMR	(3,285)	4,985						
Movement to/(from) Gen Reserve	(8,299)	69,958						

Purchase Ledger for Month No 5

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/08/2020	15795	768	HANGING GARDEN	HAN001	1,681.20	336.24	2,017.44	4605	600	1,681.20	maintenance of floral displays
27/08/2020	184129	769	INDIGO	INDIGO	91.00	0.00	91.00	4552	450	91.00	Stratton bates flyer print
04/08/2020	2059969	770	DUAL ENERGY	DUA001	220.88	11.04	231.92	4315	300	220.88	AP July 2020
04/08/2020	2060431	771	DUAL ENERGY	DUA001	12.93	0.65	13.58	4345	300	12.93	July SB
10/08/2020	006420	772	CNG	CNG001	105.13	5.26	110.39	4320	300	105.13	July gas
12/08/2020	AUG	773	CMAT	CMAT	140.00	0.00	140.00	4555	450	140.00	Mulching and root collar cleara
03/08/2020	200803	774	ZECLEEVE	ZECLEEVE	200.00	0.00	200.00	4555	450	200.00	Tree watering
07/08/2020	227M03900	775	BIFFA	BIF001	87.46	0.00	87.46	4515	300	87.46	Contract cancellation - wast
22/07/2020	0000336538	776	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	Phone lease August
21/08/2020	51451	777	TECHNIQUE	TEC001	415.00	83.00	498.00	4225	200	415.00	Care Pack
21/08/2020	51452	778	TECHNIQUE	TEC001	245.00	49.00	294.00	4225	200	245.00	Malware bytes renewal - 12 mon
18/08/2020	11085	779	CIRCLE CLOUD	CIRCLECLOU	40.26	8.05	48.31	4205	200	40.26	Phone calls July 2020
24/08/2020	SM22084	780	RIALTAS	RBS001	816.00	163.20	979.20	4715	200	816.00	Yearly accounts package
12/08/2020	AUG	781	DIRECT CLEANING	DIR001	80.00	0.00	80.00	4330	300	80.00	Window cleaning AP Aug
09/07/2020	132041	782	SLCC	SLC001	130.00	26.00	156.00	4050	200	130.00	website accessibility training
01/08/2020	3564	783	MINT	MIN001	180.60	36.12	216.72	4825	100	180.60	Correx boards
20/08/2020	17586	784	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grass cutting august
11/08/2020	00167789	785	DEOS	DEOS	29.95	0.00	29.95	4200	200	29.95	face masks
07/08/2020	15756	786	HANGING GARDEN	HAN001	1,275.00	255.00	1,530.00	4825	100	1,275.00	Intallation of troughs
11/08/2020	12757	787	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	water monitoring SB
11/08/2020	12745	788	PHASE	PT001	88.00	17.60	105.60	4335	300	88.00	water monitoring aug AP
19/08/2020	3877	789	SURREY HILLS	SURREYHILL	175.00	35.00	210.00	4740	100	175.00	Stratton Bates charity agreeme
05/08/2020	2777198/16	791	BUSINESS STREAM	BS001	676.65	0.00	676.65	4300	450	676.65	Water allot 15 jun-5 Aug
03/06/2020	0115A	792	VISION	VISION	-3,285.00	0.00	-3,285.00	4340	300	-3,285.00	correct EMR used
								323		3,285.00	correct EMR used
								6000	300	-3,285.00	correct EMR used
03/06/2020	0115B	793	VISION	VISION	3,285.00	0.00	3,285.00	4325	300	3,285.00	Correct no EMR required
01/07/2020	2735191/17	794	BUSINESS STREAM	BS001	-166.92	0.00	-166.92	4300	300	-166.92	Credit-Water 15 June-1 July

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 5

Order by Ref No

Nominal Ledger Analysis

<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Ref No</u>	<u>Supplier A/c Name</u>	<u>Supplier A/c Code</u>	<u>Net Value</u>	<u>VAT</u>	<u>Invoice Total</u>	<u>A/C</u>	<u>Centre</u>	<u>Amount</u>	<u>Analysis Description</u>	
					TOTAL INVOICES	7,444.56	1,210.44	8,655.00			7,444.56	

Current Account

List of Payments made between 01/08/2020 and 31/08/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/08/2020	Hampshire Pension	BACS	309.65		Pension July 2020
03/08/2020	Amazon	DEBIT CARD	23.92		Litter Picker
05/08/2020	grenke	776	92.42		Phone lease August
06/08/2020	HMRC	BACS	1,917.38		NI July 2020
07/08/2020	Zoom	DD	14.39		Monthly Zoom payment
10/08/2020	Technique Limited	10 Aug	86.40		PSTN line 12 months
14/08/2020	ID Mobile	DD	8.20		Mobile phone contract
14/08/2020	Technique Limited	14 Aug	108.00		Telephone support contract
17/08/2020	Dual Energy Direct Ltd	770&771	245.50		July SB
18/08/2020	Lloyds bank	BACS	7.80		Service Charge
19/08/2020	Scottish Water Business Stream	791	354.10		Water allot 15 jun-5 Aug
20/08/2020	Contract Natural Gas Ltd	772	110.39		July gas
24/08/2020	NATT	BACS	1,000.00		Grant
24/08/2020	Resident	BACS	7.50		Rtrn of allot wait list regis
24/08/2020	Wicksteed Leisure Ltd	761	63.00		Swing equipment
24/08/2020	Biffa Municipal Ltd	775	87.46		Contract cancellation - wast
24/08/2020	Z E Cleeve	774	200.00		Tree watering
24/08/2020	Chris MatthewsTree care Servic	773	140.00		Mulching and root colar cleara
24/08/2020	Elite Lift Solutions Ltd	763	388.80		lift service
24/08/2020	Kimcell Ltd T/A e-mango	762	576.00		Hosting website annual chg
24/08/2020	Hanging Garden	760	2,368.80		Maintenance of displays
25/08/2020	Circlenet LLP	779	48.31		Phone calls July 2020
25/08/2020	INDIGO	769	91.00		Stratton bates flyer print
27/08/2020	Screwfix	DEB CARD	119.99		Drill
27/08/2020	Basingstoke skip hire	DEBIT CAR2	265.20		Skip hire for allotments
28/08/2020	Employees	BACS	6,220.06		August wages
28/08/2020	Amazon	DEB CARD3	110.49		Ladder
Total Payments			14,964.76		