



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the meeting of the New Alresford Finance Committee held at Alresford Recreation Centre, The Avenue, Alresford, SO24 9EP, on Tuesday 11 February 2020 commencing at 7.30pm

Name	Present	Apologies	Absent
CLlr Divall (Chair)	✓		
CLlr Bean (Vice Chair)	✓		
CLlr Jeffs		✓	
CLlr Evans		✓	
CLlr Gordon-Smith	✓		

ALSO PRESENT: Marcia Phillibert - Town Clerk

The Chair welcomed all present to the meeting.

FI19/113 ACCEPT APOLOGIES FOR ABSENCE.

Apologies received from Councillors EVANS and JEFFS.

RESOLVED: Apologies accepted.

FI19/114 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011.

The Clerk advised nothing was received

FI19/115 DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS ON ITEMS ON THE AGENDA.

Nothing was declared.

FI19/116 PUBLIC PARTICIPATION

No members of the public present

FI19/117 APPROVE MINUTES AND RECOMMENDATIONS OF THE FINANCE AND FACILITIES COMMITTEE HELD ON 14 JANUARY 2020

RESOLVED: That the minutes and recommendations of the Finance and Facilities Committee held on 14 January 2020 be approved.

FI19/118 CLERKS REPORT

Committee reviewed the Action Tracker which will be updated and amended.

FI19/119 REVIEW PAYMENTS AND PURCHASE LEDGER UP TO 31 JANUARY 2020

Recommendation 1: Payments up to 31 January 2020 be referred to next Town Council for approval

FI19/120 REVIEW DETAILED BALANCE SHEET, BANK RECONCILIATION, BANK STATEMENTS, AND INCOME AND EXPENDITURE REPORT AS AT 31 JANUARY 2020

Recommendation 1: Balance sheets, bank reconciliations, bank statements and income expenditure reports as at 31 January 2020 be referred to next Town Council for approval

FI19/121 REVIEW FINANCIAL INTERNAL CONTROLS

RESOLVED: To be deferred to the next Committee meeting

FI19/122 ALRESFORD MUSIC FESTIVAL

RESOLVED: That the draft agreement be referred to Town Council for approval subject to amendments

Recommendation 1: To research costings in the area for one day festivals

FI19/123 UTILITY BILLS

Discussion regarding cost of utility bills against budget. There is an ongoing utility review

FI19/124 CHAMBER OF COMMERCE INVOICING

Discussion regarding the process of Chamber of Commerce invoicing. All future invoices must be minuted in line with transparency and audit procedures.

Recommendation 1: The Town Clerk to agree future process with Chair of Chamber of Commerce.

FI19/125 WCC CIL FUNDING BIDS

There are a possible five projects that can be applied for via the CIL Funding Bids grant process. There is a criterion to be applied.

- West Street project
- Stratton Bates Car Park
- Stratton Bates Playground
- Arlebury Park outdoor gym
- Seed funding for Multi-use facility

Recommendation 1: To be referred to Town Council for approval of which projects to progress via WCC CIL Funding.

The meeting concluded at 9.22 pm

DATE OF NEXT MEETING TUESDAY 10TH MARCH 2020 AT ALRESFORD RECREATION CENTRE, THE AVENUE, ALRESFORD, SO24 9EP, COMMENCING AT 7.30PM