
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 30 September 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2020	Lloyds Current Account	240,350.57
31/08/2020	Petty Cash	160.55
30/09/2020	Deposit Account	297,795.95
31/08/2020	BB Rent Deposit	1,666.28

539,973.35

Other Cash & Bank Balances

0.00

539,973.35

All Cash & Bank Accounts

1	Current Account	240,350.57
2	Petty Cash	160.55
3	32 Day Notice	297,795.95
4	BB Rent Deposit	1,666.28

Other Cash & Bank Balances **0.00**

Total Cash & Bank Balances 539,973.35

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	323	
105	VAT Control Account	5,160	
200	Current Account	240,351	
210	32 Day Notice	297,796	
220	BB Rent Deposit	1,666	
250	Petty Cash	161	
	Total Current Assets		545,457
	<u>Current Liabilities</u>		
500	Creditors	8,515	
516	PAYE/NI Control	2,140	
520	Pension Control	1,364	
530	Bad Debt	113	
540	Allotment Membership Control	302	
550	The Arelebury Deposit Control	1,666	
	Total Current Liabilities		14,100
	Net Current Assets		531,357
	Total Assets less Current Liabilities		531,357
	<u>Represented by :-</u>		
300	Current Year Fund	209,337	
310	General Reserves	130,093	
320	EMR - Play Equipment Reserve	100,000	
322	EMR - 2020 Roof Reserve	35,000	
323	EMR - ARC Refurbishment	15,015	
325	EMR - CIL Major Projects	41,913	
	Total Equity		531,357

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Full Council</u>								
1076 Precept	161,485	322,969	322,969	0			100.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	27	150	1,900	1,750			7.9%	
1095 C19 Grant	0	10,000	0	(10,000)			0.0%	
1120 CIL Receipts	0	0	3,000	3,000			0.0%	
1700 Exported Energy	0	3,280	0	(3,280)			0.0%	
1705 PWLB Repayment ARFC	0	2,000	2,000	0			100.0%	
Full Council :- Income	161,512	338,899	329,869	(9,030)			102.7%	0
4215 Advertising & Distribution	1,212	1,212	1,500	288		288	80.8%	
4700 Website	0	605	1,000	395		395	60.5%	
4705 Internal/External Audit Fees	0	(5,000)	3,100	8,100		8,100	(161.3%)	
4720 Bank/Other Charges	7	63	190	127		127	33.3%	
4725 Loan Repayments	0	15,617	31,235	15,618		15,618	50.0%	
4730 Grants	0	1,000	10,000	9,000		9,000	10.0%	
4735 Councillor's Training	0	0	1,320	1,320		1,320	0.0%	
4740 Consultancy/legal fees	781	811	2,000	1,189		1,189	40.5%	
4745 Community expenditure	19	19	700	682		682	2.6%	
4755 Parish in Bloom	0	25	1,000	975		975	2.5%	
4765 Town Calendar	0	0	1,000	1,000		1,000	0.0%	
4770 Town awards	0	0	500	500		500	0.0%	
4775 VE day anniversary	0	0	2,000	2,000		2,000	0.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4825 Covid 19 support	0	8,511	0	(8,511)		(8,511)	0.0%	
Full Council :- Indirect Expenditure	2,018	22,863	56,045	33,182	0	33,182	40.8%	0
Net Income over Expenditure	159,493	316,036	273,824	(42,212)				
<u>200 Office</u>								
4000 Gross Wages	7,042	41,280	93,000	51,720		51,720	44.4%	
4020 Employer's NI	568	2,672	8,100	5,428		5,428	33.0%	
4030 Employer's Pension	949	5,598	12,100	6,502		6,502	46.3%	
4050 Staff Training	405	1,025	1,500	475		475	68.3%	
4055 Travelling Expenses	57	284	1,000	716		716	28.4%	
4060 Payroll Services	66	132	300	168		168	44.0%	
4070 Working From Home allowance	0	300	0	(300)		(300)	0.0%	
4200 General Office Expenses	23	213	1,000	787		787	21.3%	
4205 Telecoms	56	810	1,500	690		690	54.0%	
4210 Stationery	0	0	1,000	1,000		1,000	0.0%	
4220 Subscriptions	0	1,547	2,200	653		653	70.3%	

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4225 Computing	1,090	5,653	6,000	347		347	94.2%	
4235 Printer/Copier Costs	147	1,213	1,800	587		587	67.4%	
4240 Office Equipment	0	711	400	(311)		(311)	177.7%	
4715 Accountancy Fees (Omega)	0	826	2,000	1,174		1,174	41.3%	
Office :- Indirect Expenditure	10,403	62,263	131,900	69,637	0	69,637	47.2%	0
Net Expenditure	(10,403)	(62,263)	(131,900)	(69,637)				
<u>300 Premises</u>								
1300 Main Hall Hire	417	417	10,000	9,583			4.2%	
1310 Meeting Room Hire	0	0	3,500	3,500			0.0%	
1700 Exported Energy	0	0	5,000	5,000			0.0%	
1701 Utilities Recharge	417	828	5,700	4,872			14.5%	
1710 Car Park lease WCC	0	0	2,000	2,000			0.0%	
Premises :- Income	834	1,245	26,200	24,955			4.8%	0
4000 Gross Wages	674	4,044	8,250	4,206		4,206	49.0%	
4245 Equipment	413	711	1,500	789		789	47.4%	
4300 Water Rates	0	346	3,700	3,354		3,354	9.3%	
4310 Insurance	0	8,018	5,300	(2,718)		(2,718)	151.3%	
4315 Electricity	392	1,324	8,400	7,076		7,076	15.8%	
4320 Gas	76	703	4,300	3,597		3,597	16.4%	
4325 Repairs & Renewals	0	4,084	4,000	(84)		(84)	102.1%	
4330 Cleaning	210	676	1,200	524		524	56.3%	
4335 Water Maintenance	140	840	4,000	3,160		3,160	21.0%	
4340 Major Refurbishment	0	4,985	55,000	50,015		50,015	9.1%	4,985
4345 Electricity SB	13	54	400	346		346	13.5%	
4515 Rubbish/Recycling	57	479	800	321		321	59.8%	
4526 Car Park	0	0	5,000	5,000		5,000	0.0%	
4580 Health and Safety	0	0	5,000	5,000		5,000	0.0%	
Premises :- Indirect Expenditure	1,974	26,264	106,850	80,586	0	80,586	24.6%	4,985
Net Income over Expenditure	(1,140)	(25,019)	(80,650)	(55,631)				
6000 plus Transfer from EMR	0	4,985						
Movement to/(from) Gen Reserve	(1,140)	(20,034)						
<u>400 Environment</u>								
4000 Gross Wages	0	(0)	0	0		0	0.0%	
Environment :- Indirect Expenditure	0	(0)	0	0	0	0		0
Net Expenditure	0	0	0	(0)				

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
450 Recreation and Environment								
1400 Allotment Income	(5)	27	2,400	2,373			1.1%	
1500 Recreation Ground Hire	0	24	500	476			4.8%	
1510 Sports Fees - Rugby	0	500	500	0			100.0%	
1520 Tennis Rent	0	125	125	0			100.0%	
1530 Sports Fees - Football	0	0	300	300			0.0%	
1540 Tree Donation	0	333	0	(333)			0.0%	
1550 Co-op Skate Park grant	0	297	0	(297)			0.0%	
Recreation and Environment :- Income	(5)	1,306	3,825	2,519			34.1%	0
4000 Gross Wages	660	3,963	8,000	4,037		4,037	49.5%	
4220 Subscriptions	0	0	40	40		40	0.0%	
4245 Equipment	36	60	200	140		140	30.1%	
4300 Water Rates	0	710	1,000	290		290	71.0%	
4405 Open Space Maintenance	0	1,775	3,000	1,225		1,225	59.2%	
4410 Allotments	340	569	1,000	432		432	56.9%	
4420 Dog/Dual bins	0	(3,600)	4,000	7,600		7,600	(90.0%)	
4500 West Field Rent	0	3,836	3,825	(11)		(11)	100.3%	
4510 Park Benches	0	0	2,050	2,050		2,050	0.0%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	4,754	14,300	9,546		9,546	33.2%	
4535 Skateboard Park	723	(2,027)	500	2,527		2,527	(405.4%)	
4550 Playgrounds & Equipment	40	284	7,000	6,716		6,716	4.1%	
4552 Playground Redevelopment	0	111	100,000	99,889		99,889	0.1%	
4555 Tree/Hedge Management	0	890	5,000	4,110		4,110	17.8%	
4655 Environment Nudge Projects	0	0	1,500	1,500		1,500	0.0%	
4665 Stratton Bates car park extens	0	0	20,000	20,000		20,000	0.0%	
Recreation and Environment :- Indirect Expenditure	2,592	11,325	171,915	160,590	0	160,590	6.6%	0
Net Income over Expenditure	(2,597)	(10,018)	(168,090)	(158,072)				
600 Economy & Tourism								
1600 Hanging Basket Income	0	4,648	6,000	1,353			77.5%	
Economy & Tourism :- Income	0	4,648	6,000	1,353			77.5%	0
4575 Town Entry Planting	0	44	500	456		456	8.8%	
4605 Hanging Baskets	0	12,693	13,650	958		958	93.0%	
4610 Pocket Guide	0	0	1,200	1,200		1,200	0.0%	
4635 Christmas Tree LED Project	0	0	1,000	1,000		1,000	0.0%	
4640 Millenium Trail maintenance	245	490	500	10		10	98.0%	
4645 Town Schemes Support	0	0	1,700	1,700		1,700	0.0%	
4660 Town Centre Rejuvenation	0	0	2,500	2,500		2,500	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4670 Telephone Kiosk	0	0	2,000	2,000		2,000	0.0%	
4785 Town events	0	0	5,000	5,000		5,000	0.0%	
Economy & Tourism :- Indirect Expenditure	245	13,226	28,050	14,824	0	14,824	47.2%	0
Net Income over Expenditure	(245)	(8,579)	(22,050)	(13,471)				
<u>700 Full Council</u>								
1120 CIL Receipts	0	(2)	0	2			0.0%	
1700 Exported Energy	0	(800)	0	800			0.0%	
Full Council :- Income	0	(802)	0	802				0
Net Income	0	(802)	0	802				
<u>900 Planning</u>								
4400 Electricity - Public Lighting	0	(350)	400	750		750	(87.5%)	
4406 Lengthsman	0	0	800	800		800	0.0%	
4415 Bus Shelters	160	(216)	600	816		816	(36.1%)	
4425 SLR and traffic calming	0	0	10,500	10,500		10,500	0.0%	
4440 Benches	585	585	1,000	415		415	58.5%	
4790 Design Statement	0	0	10,000	10,000		10,000	0.0%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4810 Street cleaning	0	0	5,000	5,000		5,000	0.0%	
4815 West Street path widening	0	0	36,000	36,000		36,000	0.0%	
4820 Bike Racks	0	0	1,000	1,000		1,000	0.0%	
Planning :- Indirect Expenditure	745	19	66,300	66,281	0	66,281	0.0%	0
Net Expenditure	(745)	(19)	(66,300)	(66,281)				
Grand Totals:- Income	162,340	345,296	365,894	20,598			94.4%	
Expenditure	17,977	135,959	561,060	425,101	0	425,101	24.2%	
Net Income over Expenditure	144,363	209,337	(195,166)	(404,503)				
plus Transfer from EMR	0	4,985						
Movement to/(from) Gen Reserve	144,363	214,322						

List of Payments made between 01/09/2020 and 30/09/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/09/2020	MediSupplies	825	82.74		Wipes and sanitiser
02/09/2020	HMRC	BACS	1,915.18		NI August 2020
02/09/2020	Hampshire pension	BACS	309.65		Pension Aug 2020
03/09/2020	grenke	813	92.42		Phone lease Sept 20
03/09/2020	NEST	DD	982.23		Pension Aug 2020
07/09/2020	Zoom	DD	14.39		Remote meeting fee
08/09/2020	Technique Limited	824	86.40		PSTN line 12 months
09/09/2020	Society of Local Council Clerk	782	156.00		website accessibility training
09/09/2020	Mint Signs & Graphics Ltd	783	216.72		C19 boards town centre
09/09/2020	Scandor Landscape Contractors	784	950.88		Grass cutting august
09/09/2020	DEOS	785	29.95		face masks
09/09/2020	Hanging Garden	786	1,530.00		Intallation of troughs
09/09/2020	Phase Technology Ltd	787&788	168.00		water monitoring aug AP
09/09/2020	Surrey Hills Solicitors	789	210.00		Stratton Bates charity agreeme
09/09/2020	Biffa Municipal Ltd	804	33.94		Recycling 25/7-21/08 2020
09/09/2020	Direct Cleaning Services	781	80.00		Window cleaning AP Aug
14/09/2020	Technique Limited	765	108.00		Telephone support contract
15/09/2020	Smartest Energy	822&823	425.30		Electricity SB Sept 20
16/09/2020	ID mobile	DD	8.20		Monthly mobile phone
17/09/2020	Royal British Legion	DEBIT	18.50		Rememberance wreath
21/09/2020	Contract Natural Gas Ltd	798	80.05		Gas Supply
21/09/2020	Lloyds Bank	DD	6.57		Service charge
22/09/2020	Direct Cleaning Services	801&802	240.00		Window cleaning
22/09/2020	Darren Barrett	800	90.00		Repair allotment water pipes
22/09/2020	Tichborne Estate	797	250.00		Alresford Allotments rent
22/09/2020	Hanging Garden	768	2,017.44		maintenance of floral displays
22/09/2020	Technique Limited	777&778	792.00		Malware bytes renewal - 12 mon
22/09/2020	Rialtas Business Solutions Ltd	780	979.20		Yearly accounts package
23/09/2020	Circlenet LLP	811	44.60		Phone calls Aug 2020
24/09/2020	Amazon	DEBIT	70.97		Picture frame - map
25/09/2020	Amazon	DEBIT	182.00		Leaflet dispenser
25/09/2020	Amazon	BACS	21.98		Certificate frames
28/09/2020	ASPLI	DEBIT	118.80		Sandbags
28/09/2020	Employees	BACS	6,463.08		Wages Sept 2020
28/09/2020	Amazon	DEBIT	43.56		Litterpickers
Total Payments			18,818.75		

Purchase Ledger for Month No 6

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/09/2020	132941	795	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	Planning white paper training
29/09/2020	132929	796	SLCC	SLC001	25.00	5.00	30.00	4050	200	25.00	National Conference
29/09/2020	8002	797	TICHBORNE	TIC001	250.00	0.00	250.00	4410	450	250.00	Alresford Allotments rent
10/09/2020	SAT085835/00652	798	CNG	CNG001	76.24	3.81	80.05	4320	300	76.24	Gas Supply
23/09/2020	1176	799	PAYROLL	DM001	66.00	0.00	66.00	4060	200	66.00	Payroll services (2nd quarter)
16/09/2020	495	800	DBARRETT	DBARRETT	90.00	0.00	90.00	4410	450	90.00	Repair allotment water pipes
16/09/2020	ALRESF-0002	801	DIRECT CLEANING	DIR001	160.00	0.00	160.00	4415	900	160.00	Cleaning 7 bus stops
15/09/2020	ALREBU-0003	802	DIRECT CLEANING	DIR001	80.00	0.00	80.00	4330	300	80.00	Window cleaning
16/09/2020	IDFR-J1014	803	INDFLOOR	INDFLOOR	722.80	144.56	867.36	4535	450	722.80	Repairs Skatepark
25/09/2020	514T32199	804	BIFFA	BIF001	28.28	5.66	33.94	4515	300	28.28	Trade Waste Mixed Recycling
25/09/2020	44626	805	GOOD DIRECTIONS	GOO001	585.00	117.00	702.00	4440	900	585.00	Bench slats
21/09/2020	0000811434	806	WICKSTEED	WIC001	39.70	7.94	47.64	4550	450	39.70	Swing repair items
09/09/2020	23840	807	FORUM PUBLICATIONS	FOR001	1,212.00	242.40	1,454.40	4215	100	1,212.00	Full page Sept 20-Aug 21
24/07/2020	227T08947	808	BIFFA	BIF001	28.28	5.66	33.94	4515	300	28.28	Recycling 25/7-21/08 2020
16/09/2020	17625	809	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grounds Maintenance Sept 2020
21/09/2020	51786	810	TECHNIQUE	TEC001	225.60	45.12	270.72	4225	200	225.60	Email security 12 months
17/09/2020	118425	811	CIRCLE CLOUD	CIRCLECLOU	37.17	7.43	44.60	4205	200	37.17	Phone calls Aug 2020
29/09/2020	4000	812	SURREY HILLS	SURREYHILL	406.00	80.00	486.00	4740	100	406.00	Legal advice allotments
01/09/2020	0000357793/2020	813	GRENKE	GRENKE	77.02	15.40	92.42	4235	200	77.02	Phone lease Sept 20
19/06/2020	3624	814	SURREY HILLS	SURREYHILL	375.00	75.00	450.00	4740	100	375.00	Stratton Bates agreement legal
25/09/2020	12758	815	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	Water monitoring SB Sept
25/09/2020	12746	816	PHASE	PT001	87.90	17.58	105.48	4335	300	87.90	Water monitoring AP Sept
29/09/2020	QL198082	817	SLCC	SLC001	350.00	0.00	350.00	4050	200	350.00	Cilca fees
07/09/2020	SINV00168965	818	DEOS	DEOS	60.85	12.17	73.02	4330	300	60.85	Cleaning products and wipes
21/09/2020	SINV00169403	819	DEOS	DEOS	9.83	1.97	11.80	4200	200	9.83	Office planner
21/09/2020	SINV00169402	820	DEOS	DEOS	32.69	6.54	39.23	4200	200	13.51	To do list books
								4245	300	19.18	Toilet rolls
14/09/2020	SINV00169113	821	DEOS	DEOS	49.40	6.49	55.89	4245	300	49.40	Gloves and Toilet roll

Purchase Ledger for Month No 6

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
03/09/2020	2083956	822	SMARTEST	SMARTEST	392.27	19.61	411.88	4315	300	392.27	Electricity AP Aug 2020
03/09/2020	2084416	823	SMARTEST	SMARTEST	12.78	0.64	13.42	4345	300	12.78	Electricity SB Sept 20
03/08/2020	51331	824	TECHNIQUE	TEC001	864.00	172.80	1,036.80	4225	200	864.00	PSTN line 12 months
02/09/2020	2652270	825	MEDISUPPLIES	MEDISUPPLI	68.95	13.79	82.74	4330	300	68.95	Wipes and sanitiser
14/09/2020	NEWA01/4914	826	DEOS	DEOS	69.91	13.98	83.89	4235	200	69.91	Printer ink
24/09/2020	3774	827	DEOS	DEOS	245.10	49.02	294.12	4640	600	245.10	Acrylic panels (mill boards)
TOTAL INVOICES					<u>7,602.17</u>	<u>1,244.45</u>	<u>8,846.62</u>			<u>7,602.17</u>	