
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 31 May 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

30/05/2021	Lloyds Current Account	213,409.03
31/05/2021	Petty Cash	3.81
		0.00
31/05/2021	Deposit Account	297,902.43
31/05/2021	BB Rent Deposit	1,666.58

512,981.85

Other Cash & Bank Balances

0.00

512,981.85

Receipts not on Bank Statement

0.00

Closing Balance

512,981.85

All Cash & Bank Accounts

1	Current Account	213,409.03
2	Petty Cash	3.81
3	32 Day Notice	297,902.43
4	BB Rent Deposit	1,666.58
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	512,981.85

Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Debtors	1,412	
105	VAT Control Account	5,311	
200	Current Account	213,409	
210	32 Day Notice	297,902	
220	BB Rent Deposit	1,667	
250	Petty Cash	4	
	Total Current Assets		519,705
<u>Current Liabilities</u>			
500	Creditors	19,574	
515	Net Wages Control	0	
516	PAYE/NI Control	2,284	
520	Pension Control	1,431	
530	Bad Debt	113	
540	Allotment Membership Control	380	
545	Allotment deposits	82	
550	The Arelebury Deposit Control	1,666	
	Total Current Liabilities		25,530
	Net Current Assets		494,174
	Total Assets less Current Liabilities		494,174
<u>Represented by :-</u>			
300	Current Year Fund	123,686	
310	General Reserves	185,861	
320	EMR - Play Equipment Reserve	98,127	
322	EMR - 2020 Roof Reserve	64,000	
323	EMR - ARC Refurbishment	15,000	
324	EMR- Town Survey	2,500	
327	EMR - Carfest	5,000	
	Total Equity		494,174

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Full Council								
1076 Precept	0	160,323	320,645	160,323			50.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	7	14	200	186			7.0%	
1120 CIL Receipts	0	(1)	3,000	3,001			0.0%	
1705 PWLB Repayment ARFC	0	0	2,000	2,000			0.0%	
Full Council :- Income	7	160,836	325,845	165,009			49.4%	0
4215 Advertising & Distribution	0	0	1,500	1,500		1,500	0.0%	
4700 Website	0	0	3,000	3,000		3,000	0.0%	
4705 Internal/External Audit Fees	0	(574)	3,200	3,774		3,774	(17.9%)	
4720 Bank/Other Charges	10	24	200	176		176	12.1%	
4725 Loan Repayments	0	0	31,235	31,235		31,235	0.0%	
4730 Grants	2,061	2,061	10,000	7,939		7,939	20.6%	
4735 Councillor's Training	0	0	1,300	1,300		1,300	0.0%	
4740 Consultancy/legal fees	0	0	4,000	4,000		4,000	0.0%	
4745 Community expenditure	0	0	700	700		700	0.0%	
4755 Parish in Bloom	0	0	1,000	1,000		1,000	0.0%	
4765 Town Calendar	0	0	1,000	1,000		1,000	0.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4830 Strategy Development	0	0	5,000	5,000		5,000	0.0%	
Full Council :- Indirect Expenditure	2,070	1,511	62,635	61,124	0	61,124	2.4%	0
Net Income over Expenditure	(2,063)	159,325	263,210	103,885				
200 Office								
4000 Gross Wages	7,235	14,470	97,000	82,530		82,530	14.9%	
4020 Employer's NI	598	595	7,900	7,305		7,305	7.5%	
4030 Employer's Pension	1,001	2,001	13,100	11,099		11,099	15.3%	
4050 Staff Training	0	120	2,000	1,880		1,880	6.0%	
4055 Travelling Expenses	76	142	1,000	858		858	14.2%	
4060 Payroll Services	0	0	300	300		300	0.0%	
4070 Working From Home allowance	60	120	0	(120)		(120)	0.0%	
4200 General Office Expenses	48	48	1,000	952		952	4.8%	
4205 Telecoms	156	329	1,500	1,171		1,171	21.9%	
4210 Stationery	53	53	1,000	947		947	5.3%	
4220 Subscriptions	394	1,638	2,200	562		562	74.5%	
4225 Computing	1,005	1,996	6,000	4,004		4,004	33.3%	
4235 Printer/Copier Costs	86	486	1,800	1,314		1,314	27.0%	
4240 Office Equipment	0	0	400	400		400	0.0%	
4715 Accountancy Fees (Omega)	0	0	2,000	2,000		2,000	0.0%	
Office :- Indirect Expenditure	10,710	21,998	137,200	115,202	0	115,202	16.0%	0
Net Expenditure	(10,710)	(21,998)	(137,200)	(115,202)				

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Premises								
1300 Main Hall Hire	206	206	7,500	7,295			2.7%	
1310 Meeting Room Hire	0	0	1,000	1,000			0.0%	
1700 Exported Energy	0	(1,900)	5,000	6,900			(38.0%)	
1701 Utilities Recharge	417	834	5,700	4,866			14.6%	
1920 Insurance Recharge	1,004	4	0	(4)			0.0%	
Premises :- Income	1,627	(857)	19,200	20,057			(4.5%)	0
4000 Gross Wages	780	1,560	8,500	6,940		6,940	18.4%	
4245 Equipment	106	106	1,500	1,394		1,394	7.1%	
4300 Water Rates	0	(1)	3,750	3,751		3,751	0.0%	
4310 Insurance	4,779	6,264	5,800	(464)		(464)	108.0%	
4315 Electricity	283	283	9,800	9,517		9,517	2.9%	
4320 Gas	385	384	4,300	3,916		3,916	8.9%	
4325 Repairs & Renewals	334	1,314	20,000	18,686		18,686	6.6%	
4330 Cleaning	269	429	3,200	2,771		2,771	13.4%	
4335 Water Maintenance	140	280	4,000	3,720		3,720	7.0%	
4345 Electricity SB	24	23	400	377		377	5.8%	
4350 Arlebury Park Roof	1,145	1,145	0	(1,145)		(1,145)	0.0%	
4355 ARC improvements	0	0	22,000	22,000		22,000	0.0%	
4515 Rubbish/Recycling	39	70	800	730		730	8.8%	
4526 Car Park	0	(300)	0	300		300	0.0%	
4580 Health and Safety	0	(609)	1,500	2,109		2,109	(40.6%)	
Premises :- Indirect Expenditure	8,284	10,948	85,550	74,602	0	74,602	12.8%	0
Net Income over Expenditure	(6,658)	(11,805)	(66,350)	(54,545)				
450 Recreation and Environment								
1400 Allotment Income	7	36	2,400	2,364			1.5%	
1405 Allotment water recharge	10	40	800	760			5.0%	
1500 Recreation Ground Hire	0	0	100	100			0.0%	
1510 Sports Fees - Rugby	0	0	500	500			0.0%	
1520 Tennis Rent	0	0	125	125			0.0%	
1530 Sports Fees - Football	0	0	300	300			0.0%	
Recreation and Environment :- Income	17	76	4,225	4,149			1.8%	0
4000 Gross Wages	679	1,357	8,100	6,743		6,743	16.8%	
4245 Equipment	70	116	200	84		84	57.8%	
4300 Water Rates	0	0	1,000	1,000		1,000	0.0%	
4405 Open Space Maintenance	1,041	1,041	3,000	1,959		1,959	34.7%	
4410 Allotments	0	0	1,000	1,000		1,000	0.0%	
4420 Dog/Dual bins	0	(3,600)	2,400	6,000		6,000	(150.0%)	

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4450 New allotments	0	0	10,000	10,000		10,000	0.0%	
4500 West Field Rent	0	3,888	3,900	12		12	99.7%	
4510 Park Benches	0	0	1,000	1,000		1,000	0.0%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	792	11,000	10,208		10,208	7.2%	
4545 Memorial Gardens	0	0	2,000	2,000		2,000	0.0%	
4550 Playgrounds & Equipment	595	595	13,000	12,405		12,405	4.6%	
4552 Playground Redevelopment	0	0	90,000	90,000		90,000	0.0%	
4555 Tree/Hedge Management	200	200	4,500	4,300		4,300	4.4%	
4655 Environment Nudge Projects	0	0	500	500		500	0.0%	
Recreation and Environment :- Indirect Expenditure	3,377	4,389	152,100	147,711	0	147,711	2.9%	0
Net Income over Expenditure	(3,360)	(4,313)	(147,875)	(143,562)				
600 Community & Tourism								
1600 Hanging Basket Income	90	4,065	5,200	1,135			78.2%	
Community & Tourism :- Income	90	4,065	5,200	1,135			78.2%	0
4575 Town Entry Planting	0	0	500	500		500	0.0%	
4605 Hanging Baskets	5,386	5,386	14,650	9,265		9,265	36.8%	
4640 Millenium Trail maintenance	0	0	2,000	2,000		2,000	0.0%	
4645 Town Schemes Support	0	0	2,000	2,000		2,000	0.0%	
4660 Town Rejuvenation	288	1,430	2,500	1,070		1,070	57.2%	
4670 Telephone Kiosk	0	0	500	500		500	0.0%	
4675 Communications	0	0	2,900	2,900		2,900	0.0%	
4680 Town Trail Guide	0	9	2,500	2,491		2,491	0.4%	
4685 Town Survey	0	0	2,500	2,500		2,500	0.0%	
4690 Car Fest	0	0	5,000	5,000		5,000	0.0%	
4785 Town events	486	486	2,000	1,514		1,514	24.3%	
4835 Town Volunteer task force	0	0	3,000	3,000		3,000	0.0%	
4840 Cogswell Memorial	0	0	2,500	2,500		2,500	0.0%	
Community & Tourism :- Indirect Expenditure	6,160	7,311	42,550	35,239	0	35,239	17.2%	0
Net Income over Expenditure	(6,070)	(3,246)	(37,350)	(34,104)				
900 Planning								
1715 West Street CIL grant	0	0	115,000	115,000			0.0%	
Planning :- Income	0	0	115,000	115,000			0.0%	0
4400 Electricity - Public Lighting	0	117	400	283		283	29.4%	
4406 Lengthsman	0	0	2,500	2,500		2,500	0.0%	
4415 Bus Shelters	160	160	2,000	1,840		1,840	8.0%	

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4425 SLR and traffic calming	0	(1,000)	5,500	6,500		6,500	(18.2%)	
4440 Benches	0	0	1,000	1,000		1,000	0.0%	
4790 Design Statement	0	0	10,000	10,000		10,000	0.0%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4815 West Street path widening	0	(5,000)	120,000	125,000		125,000	(4.2%)	
4845 Heritage Bollards Broad Street	0	0	20,000	20,000		20,000	0.0%	
Planning :- Indirect Expenditure	160	(5,723)	162,400	168,123	0	168,123	(3.5%)	0
Net Income over Expenditure	(160)	5,723	(47,400)	(53,123)				
Grand Totals:- Income	1,740	164,121	469,470	305,349			35.0%	
Expenditure	30,762	40,435	642,435	602,000	0	602,000	6.3%	
Net Income over Expenditure	(29,022)	123,686	(172,965)	(296,651)				
Movement to/(from) Gen Reserve	(29,022)	123,686						

Current Account

List of Payments made between 01/05/2021 and 31/05/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/05/2021	HMRC	BACS	2,283.22		NI April 21
05/05/2021	Hampshire pension	BACS	334.88		Pension April 21
06/05/2021	grenke	1062	92.42		Phones lease May 21
07/05/2021	Amazon	DEBIT CARD	17.21		HDMI adaptor and cables
10/05/2021	Technique Limited	824	86.40		PSTN line 12 months
11/05/2021	Six West	1037	22.44		Wool for poppies
11/05/2021	Society of Local Council Clerk	1025-1028	108.00		Volunteers training
11/05/2021	PKF Littlejohn	1014-18	10,831.50		Review of AGAR Audit fee 19/20
11/05/2021	Biffa Municipal Ltd	1013	37.34		Recycling 24/4-21/05
11/05/2021	Splash Clean	1012	160.00		Office cleaning April 21
11/05/2021	Hampshire County Council	1010	140.96		Streetligh rechg 011020-310321
11/05/2021	Saxon Safety	1008	1,669.20		Health and Safety policy
11/05/2021	Hampshire Association of Local	1005&1011	1,095.12		HALC annual subscription
11/05/2021	Technique Limited	1002-1004	1,188.60		Veritas & Synology maint renew
11/05/2021	R C H Morgan Giles	998	3,887.99		Rent of Arlebury Pk btm field
11/05/2021	PCC of New Alres	BACS	1,000.00		Grant
11/05/2021	New Leaf	BACS	560.71		Grant
11/05/2021	Alres Allotment Society	BACS	500.00		Grant
14/05/2021	Technique Limited	765	108.00		Telephone support contract
17/05/2021	Smartest Energy	1059&60	322.65		Elec April 21 SB
17/05/2021	ID mobile	DD	8.31		Mobile phone
18/05/2021	Lloyds bank	DD	9.55		service charge
20/05/2021	Contract Natural Gas Ltd	1061	404.53		April Gas (actual)
26/05/2021	Circlenet LLP	april	85.98		April phone calls
27/05/2021	Busby's Builders	1035	433.74		Remove water fountain SB
27/05/2021	South Coast Fencing	1034	815.16		Timber posts Arlebury Park
27/05/2021	Abbey Grab Bag	1036	125.00		Grab bag
27/05/2021	Hanging Garden	1006	110.40		Maint of Broad St troughs
27/05/2021	Phase Technology Ltd	1000&1	168.00		April monitoring AP
27/05/2021	Direct Cleaning Services	1039	40.00		Window cleaning
27/05/2021	Six West	1038	22.44		wool for poppies
27/05/2021	Technique Limited	1033	1,189.14		Laptop
27/05/2021	Hampshire Association of Local	1032	273.60		HR silver mbship support
27/05/2021	DEOS	1031	103.42		Sevice charge and pinter ink
27/05/2021	JPS Fire & Security Ltd	1030	90.00		Fire alarm service 6 monthly
27/05/2021	Society of Local Council Clerk	1029	166.00		Annual membership
27/05/2021	Employees	BACS	6,742.98		Wages May 21

Total Payments	35,234.89
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Purchase Ledger for Month No 2

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/05/2021	MEM234652	1029	SLCC	SLC001	166.00	0.00	166.00	4220	200	166.00	Annual membership
30/04/2021	53977	1030	JPS FIRE & SECURITY	JPS001	75.00	15.00	90.00	4245	300	75.00	Fire alarm service 6 monthly
08/05/2021	143017	1031	DEOS	DEOS	86.18	17.24	103.42	4235	200	86.18	Sevice charge and pinter ink
11/05/2021	4632	1032	HALC	HAL001	228.00	45.60	273.60	4220	200	228.00	HR silver mbship support
14/05/2021	54302	1033	TECHNIQUE	TEC001	990.95	198.19	1,189.14	4225	200	990.95	Laptop
18/05/2021	229	1034	SOUTHCOAST	SOUTHCOAST	679.30	135.86	815.16	4405	450	679.30	Timber posts Arlebury Park
25/05/2021	3837	1035	BUSBYS	BUSBYS	361.45	72.29	433.74	4405	450	361.45	Remove water fountain SB
11/05/2021	ABBEY	1036	ABBEY GRAB BAG	ABBEY GRAB	104.16	20.84	125.00	4660	600	104.16	Grab bag
25/05/2021	MAY 21	1037	SIXWEST	SIXWEST	18.70	3.74	22.44	4785	600	18.70	wool for poppies
05/05/2021	MAY B	1038	SIXWEST	SIXWEST	18.70	3.74	22.44	4785	600	18.70	Wool for poppies
05/05/2021	0005	1039	DIRECT CLEANING	DIR001	40.00	0.00	40.00	4330	300	40.00	Window cleaning
24/05/2021	SINV00181978	1040	DEOS	DEOS	60.01	12.00	72.01	4245	450	60.01	Refuse sacks
24/05/2021	SINV00181977	1041	DEOS	DEOS	10.13	2.03	12.16	4245	450	10.13	Vinyl Gloves
24/05/2021	SINV00181976	1042	DEOS	DEOS	65.11	13.02	78.13	4330	300	28.82	Gloves and wipes
								4210	200	36.29	Lever arch files and dividers
21/05/2021	514T46065	1043	BIFFA	BIF001	38.90	7.78	46.68	4515	300	38.90	Recycling waste 22/5-25/6
21/05/2021	16243	1044	HANGING GARDEN	HAN001	5,070.50	1,014.10	6,084.60	4605	600	5,070.50	Supply & install baskets/troug
26/05/2021	567	1045	DBARRETT	DBARRETT	76.00	0.00	76.00	4325	300	76.00	Supply and fit master siphon
19/04/2021	553	1046	DBARRETT	DBARRETT	258.00	0.00	258.00	4325	300	258.00	Plumbing -showers and tank
26/05/2021	ALRES 003	1047	DIRECT CLEANING	DIR001	160.00	0.00	160.00	4415	900	160.00	Clean 7 bus stops
31/05/2021	17984	1049	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grass cutting May 21
28/05/2021	17980	1050	PHASE	PT001	88.00	17.60	105.60	4335	300	88.00	Water monitoring May AP
28/05/2021	17992	1051	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	Water monitoring May SB
25/05/2021	186628	1052	INDIGO	INDIGO	449.00	89.80	538.80	4785	600	449.00	Feather flags
31/05/2021	SINV00182397	1053	DEOS	DEOS	16.79	3.36	20.15	4210	200	16.79	Ballpoint pens
29/05/2021	3524	1054	SPLASH	SPLASH	200.00	0.00	200.00	4330	300	200.00	Cleaning 1/5-29/5
31/05/2021	16288	1055	HANGING GARDEN	HAN001	699.00	139.80	838.80	4660	600	184.00	Main of Broad St Planters
								4605	600	315.00	Main of hanging baskets

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 2

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4555	450	200.00	Tree watering AP
28/05/2021	2910	1056	VITAPLAY	VITAPLAY	595.00	119.00	714.00	4550	450	595.00	Repairs to boat, AP playground
28/05/2021	LCO02182-527923	1057	BHIB	BHIB	4,778.95	0.00	4,778.95	4310	300	4,778.95	Insurance 24/6/21
30/04/2021	193871	1058	RIDGE	RIDGE	1,145.00	229.00	1,374.00	4350	300	1,145.00	1st inv- prep of roof tender
05/05/2021	2280557	1059	SMARTEST	SMARTEST	283.38	14.17	297.55	4315	300	283.38	Elec April 21 AP
05/05/2021	2280926	1060	SMARTEST	SMARTEST	23.91	1.19	25.10	4345	300	23.91	Elec April 21 SB
14/05/2021	007321	1061	CNG	CNG001	385.27	19.26	404.53	4320	300	385.27	April Gas (actual)
01/05/2021	0000222246/2021	1062	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	Phones lease May 21
25/05/2021	APRIL	1063	CIRCLE CLOUD	CIRCLECLOU	71.65	14.33	85.98	4205	200	71.65	April phone calls
TOTAL INVOICES					18,164.46	2,393.22	20,557.68			18,164.46	