



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP

Tel: 01962 732079 Email: townclerk@newalresford-tc.gov.uk

Minutes of the meeting of the New Alresford Town Council held at Alresford Recreation Centre, The Avenue, Alresford, SO24 9EP, on Tuesday 16 October 2018 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr S Deeming (Chair)	✓		
Cllr Power (Vice-Chair)	✓		
Cllr Gordon-Smith	✓		
Cllr Byrne	✓		
Cllr Pinch		✓	
Cllr Sprott	✓		
Cllr Witchard	✓		
Cllr Evans	✓		
Cllr B Jeffs	✓		
Cllr E Jeffs	✓		
Cllr Spencer	✓		

ALSO PRESENT: Two members of the public, Town Clerk, Deputy Clerk, Mrs Sue Hobbs Local Council Consultant.

The Chair welcomed all present to the meeting.

18/148 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

HCC Jackie Porter

(Power used: Local Government Act 1972 s85)

18/149 TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS ON ITEMS ON THE AGENDA

No interests declared

(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)

18/150 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011

The Clerk advised this item was not required for this meeting.

18/151 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS FOR FIFTEEN MINUTES TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS ON ISSUES NOT

INCLUDED IN THE AGENDA. EACH PERSON WISHING TO SPEAK WILL BE ALLOWED A MAXIMUM OF THREE MINUTES.

A proposal was received, seconded and voted in favour of suspending Standing Orders to allow the members of the public present to speak.

RESOLVED: That Standing Orders be suspended to allow the members of the public present to speak.

PUBLIC QUESTION TIME

A member of the public made comment that the July 2018 minutes did not accurately reflect the discussion held regarding the Speed Limit Reminder (SLR).

The SLR is deployed to Sun Hill four times per year. NATC work closely with traffic enforcement to address safety concerns in the community.

Concerns regarding the herbage growth along West Street. Advised this has previously been referred to WCC, however a referral will be made to the Recreation and Environment Committee to ascertain if the Lengthsman can assist.

Cllr Spencer will prepare an article for The Forum requesting assistance from the wider community to assist with unwanted herbage growth.

Question raised regarding Mens Shed, advised to place questions in writing to the committee.

CITY COUNCILLOR'S REPORT (COPIES TO ALL COUNCILLORS 04 & 15 OCTOBER 2018).

Cllrs Griffiths and Power had submitted their monthly reports.

Affordable Housing, it was requested that a definition of affordable housing be shared with the Committee. Cllr Power agreed to share the definition and obtain quarterly statics for Alresford if available.

Cllr Power highlighted water quality concerns. Using products that had a reduced amount of phosphate would aid improving water quality in the long term, also to reduce water usage.

Cllr Griffiths' and Cllr Power's reports would be displayed on the Council's website as soon as practicable.

COUNTY COUNCILLOR'S REPORT (COPIES TO ALL COUNCILLORS 16 OCTOBER 2018).

Chairman highlighted from the report that The Railings at West Street have been included in the Community Infrastructure Levy (CIL) funding.

POLICE/PCSO REPORT (COPIES TO ALL COUNCILLORS 15 OCTOBER 2018).

PCSO Griffiths had provided a report, which was circulated to Members prior to the meeting. It was noted that the report covered the wider area and did not see a significant increase in incidents due to the Boomtown Festival. It was highlighted that the current policing priorities were to prevent burglary and vehicle related incidents, primarily speeding.

More information could be obtained from www.hampshirealert.co.uk regarding future prioritisation of crime prevention.

Clerk advised that damage occurred on the evening of the fair Thursday 11 October 2018 at Arlebury Park Youth Shelter where a concrete bin was destroyed. The matter has been reported to the police, Crime Ref 44180399340

18/152 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS

A proposal was received, seconded and voted in favour of resuming Standing Orders to allow the meeting to continue.

RESOLVED: That Standing Orders be resumed to allow the meeting to continue.

18/153 TO RECEIVE AND APPROVE MINUTES OF THE PREVIOUS MEETING HELD ON 18 SEPTEMBER 2018 (COPIES TO ALL COUNCILLORS 27 SEPTEMBER 2018)

The amendment to the July 2018 minutes to be updated on the website.

Recommendation 1: That the July 2018 minutes be updated on the NATC website.

A proposal was received, seconded and voted in favour of accepting the minutes of the meeting, as a true record of the meeting held on 18 September 2018.

RESOLVED: That the minutes of the meeting held on 18 September 2018, be accepted.

(Power used: Local Government Act 1972 Schedule 12 Para 41 (1))

18/154 TO RECEIVE CLERK'S REPORT OF UPDATED INFORMATION REGARDING ONGOING ISSUES (FOR INFORMATION ONLY, TO FOLLOW)

Query made as to the Notice boards and the cost of replacements.

Recommendation 1: To be referred to the Recreation and Environment Committee.

The Clerk's Report was noted.

18/155 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS (TO FOLLOW)

A proposal was received, seconded and voted in favour of approving the list of accounts paid as presented following further investigations into the payments for IT Support, Water and Cleaning contractors.

RESOLVED: That the payment of accounts as presented between 04 September 2018 and 26 September 2018 be approved.

(Power used: Local Government Act 1972 Schedule 12 Section 151)

18/156 TO RECEIVE AND APPROVE CASHBOOK BALANCES AS AT 30 SEPTEMBER 2018 (TO FOLLOW)

The cashbook balance as at 16 October was not available. New staff are in the process of being system trained.

A proposal was received, seconded and voted in favour of the cashbook balances be referred to the next meeting

The Income and Expenditure report as at 30 September 2018 showed expenditure of £122,398.00 and income received of £162,620.00. The current account cashbook and bank statement showed a balance of £298,463.36 as at 30 September 2018.

A proposal was received, seconded and voted in favour of accepting the Income and Expenditure report, cashbook balance and bank statement as at 30 September 2018.

RESOLVED: That the Income and Expenditure report, cashbook balance and bank statement as at 30 September 2018 be accepted.

18/158 TO RECEIVE AND APPROVE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 02 OCTOBER 2018 (COPIES TO ALL COUNCILLORS 04 OCTOBER 2018)

The Chair itemised the minutes for accuracy and to receive the recommendations made.

Recommendation 1: That the Finance Committee meets six times per year.

Recommendation 2: That the minutes and Terms of Reference of all Committee meetings should comply with Standing Orders and Financial Regulation, in addition to other NATC policies.

Recommendation 3: That further enquiries are made with Lloyds regarding interest rates and draw-down terms for the investment of £100,000.00.

Recommendation 4: That the Reserves Policy is reviewed and updated at a future Finance Committee meeting.

Recommendation 5: That additional cyber risk insurance is not pursued at the present time.

Recommendation 6: That the Internal Auditor is thanked for her reply to Cllr Deeming's report of the meeting held on 29 August 2018 and that NATC would continue to improve its financial management and reporting in the future.

Recommendation 7: That the ear marking of Community Infrastructure Levy (CIL) receipts for specific infrastructure projects is confirmed.

Recommendation 8: That quotations are sought via HCC County Supplies for competitive photocopier lease agreements.

Recommendation 9: That the budget forecast is referred to the next meeting.

RESOLVED: That the minutes of the meeting held on 02 October 2018, be accepted.

(Power used: Local Government Act 1972 Schedule 12 Para 41 (1))

18/159 TO RECEIVE AND APPROVE MINUTES AND RECOMMENDATIONS OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING HELD ON 25 SEPTEMBER 2018 (COPIES TO ALL COUNCILLORS 01/10/2018)

With reference to Agenda item 180907.5.

Five Year Plan discussion will require a separate meeting. Meanwhile the clerk to ask Perins School if they are undertaking any design projects in the sixth form with the view that they be invited to design waste bins by the youth shelter and skateboard park at Arlebury Park.

Cllr Deeming will write to Perins and ask if they would like to have a youth representative to come to Council meetings.

To circulate to all Councilors report by Chairman Deeming following discussions with Perins School.

Recommendation 1: Invite students at Perins to be involved with improvements planned at the Arlebury park facilities.

RESOLVED: That the minutes of the meeting held on 25 September 2018, be accepted.

(Power used: Local Government Act 1972 Schedule 12 Para 41 (1))

18/160 TO RECEIVE INFORMATION REGARDING STRATTON BATES RECREATION STATUS AS A REGISTERED CHARITY AND NEW ALRESFORD TOWN COUNCIL'S RESPONSIBILITIES AS MANAGING TRUSTEE

Town Clerk informed committee that New Alresford Town Council are managing trustees for Stratton Bates Charity

Recommendation 1: Town Clerk to submit required reports to the relevant authorities

RESOLVED: Noted by Committee that NATC are managing trustees of Stratton Bates charity

18/161 TO REVIEW STANDING ORDERS (REFERRED FROM COUNCIL 15 MAY 2018, REVISED COPIES TO FOLLOW)

Cllrs Sprott and B. Jeffs advised revised version will be distributed week commencing 22/10/2018

RESOLVED: That the minutes of the Planning Committee meeting held on 4 September 2018 be accepted as a true record of the meeting.

18/162 REPORTS AND ISSUES (FOR INFORMATION ONLY)

- (i) To receive notice of Hampshire Association of Local Councils (HALC) 71st Annual General Meeting to be held on 10 November 2018 at the Holiday Inn, Winchester, commencing at 9.00am. Chairman will attend
- (ii) To receive notice of award of silhouettes for 'There But Not There' Armistice and Armed Forces Community Programme. Schools and Churches to be informed
- (iii) Hampshire County Council will be holding the next Winchester Passenger Transport Forum on Thursday 22 November 2018. This will be held at Wellington Room, Ell Court South, Winchester, SO23 8UJ from 2pm-4pm (Agenda to all Councillors 11/10/2018). Cllr B. Jeffs to attend.
- (iv) Churches Together in Alresford (CTIA) is seeking assistance in providing a traditional Christmas Day lunch for a nominal cost at Makins Court on Christmas Day for local people who would otherwise have no company for their Christmas meal.

18/164 TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED, AND THEY ARE INSTRUCTED TO WITHDRAW'

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

RESOLVED: That the public and press be excluded from the meeting.

(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)

18/165 TO RECEIVE AND APPROVE CONFIDENTIAL MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON 25 SEPTEMBER 2018 (COPIES TO ALL COUNCILORS 9 OCTOBER 2018)

The Chair itemised the minutes for accuracy and to receive the recommendations made.

RESOLVED: That the minutes of the meeting held on 25 September 2018, be accepted.

(Power used: Local Government Act 1972 Schedule 12 Para 41 (1))

18/166 TO RECEIVE RESIGNATION OF MEMBER OF STAFF.

A proposal was received, seconded and voted in favour of accepting the letter of resignation and that NATC expresses its thanks for the member of staff's past service.

RESOLVED: Resignation of staff member accepted.

18/167 TO REVIEW BOOKINGS AND PLAN SCHEDULE FOR FUTURE BOOKINGS, OPENING AND CLOSING OF ARC.

Discussion took place regarding the ARC facilities and future bookings. A proposal was received, seconded and voted in favour of no further evening bookings being taken, the Town Clerk managing bookings in the interim and advertising the staff vacancy locally, with a budget allocation of £1500.00.

RESOLVED: That no further evening bookings are taken, the Town Clerk managing the bookings in the interim and the staff vacancy is advertised locally, with a budget allocation of £1500.00.

18/168 TO DISCUSS PUBLIC CONSULTATION PROCESS IN RESPECT OF POTENTIAL LEASE OF LAND AT ARLEBURY RECREATION CENTRE

Discussion regarding the structure and format of the consultation process. A proposal was received, seconded and voted in favour of following government consultation process guidelines when undertaking the public consultation process and sharing this information with the prospective lessee.

RESOLVED: That NATC follows the government consultation process guidelines when undertaking the public consultation process and sharing this information with the prospective lessee.

18/169 TO RECEIVE AND APPROVE UPDATED INFORMATION RE: LEASE OF FIRST FLOOR OF THE ARLEBURY RECREATION CENTRE, FOLLOWING A MEETING HELD ON 27 SEPTEMBER 2018.

Cllr Evans provided a verbal update and progress on the Lease, advising that one of the partners had been replaced with two new parties. A proposal was received, seconded and voted in favour of accepting the replacement lease partners.

RESOLVED: That the replacement lease partners be accepted.

The meeting closed at 2215 hours.