



# New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP  
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## Minutes of the Meeting of New Alresford Town Council held electronically via Zoom, on Tuesday on Tuesday 27 October 2020 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Weston (Chair) (MW)	✓		
Cllr Bean (Vice Chair) (AB)	✓		
Cllr Gordon-Smith (RGS)	✓		
Cllr Divall (KD)	✓		
Cllr Byrne (MB)	✓		
Cllr Cavell (SJC)	✓		
Cllr Evans (SE)		✓	
Cllr Holmes (SH)		✓	
Cllr Jeffs (BJ)	✓		
Cllr Jones (JJ)	✓		
Cllr Sprott (AS)		✓	

**ALSO PRESENT:** Marcia Phillibert - Town Clerk

**4 Members of the public present**

The Chair welcomed all present to the meeting.

### **20/116 Approve apologies for absence.**

Apologies received from Councillors Evans, Sprott and Holmes– Personal

**RESOLVED: That the apologies from Councillors Evans, Sprott and Holmes are accepted**

Proposed: Divall		Second: Byrne
For: All	Against:	Abstain:

### **20/117 Dispensations for disclosable pecuniary interests under Section 33 of the Localism Act 2011.**

The Clerk advised nothing received for this meeting

### **20/118 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.**

Councillor Weston declared a non-pecuniary interest in Item 20/121

Councillor Cavell declared a non-pecuniary interest in Item 20/130

### **20/119 Public participation**

Chair of SLCC Hampshire branch present to support Clerk.

A member of the public present to answer questions in respect of Item 20/121.

A member of the public would like to set up a retail unit offering Pizzas at Arlebury Recreation Centre Car park between the hours of 5pm and 9pm. The Chair requested that an official request is forwarded to the Clerk for Council to consider.

The Chair requested that the Agenda order is adjusted so that item 20/132 is brought forward to be heard following item 20/120.

All members of the Council agreed to adjust the order of the Agenda

**1940 hours** Councillor Jeffs left the meeting – connectivity issues

**20/120 (i) City Councillors Report**

Noted

**(ii) County Councillors Report**

Councillor Porter advised that NATC consider opening the Support Network in respect of COVID-19.

The new main Hospital at Dummer, Councillor Porter is a member of Patient, Staff and Stakeholders forum where the main concern is transport to the hospital. The project is expected to commence in 2021 with the view of completion in 2027.

**20/121 Approve that Alresford Rugby Club use temporary floodlights on either the upper or lower playing pitches for up to 4 hours a week.**

There had been a demonstration earlier in the week for Councillors and the landowner of the lower Rugby pitch to observe the light spillage. It was confirmed that this was an interim request for the next six months and that the current agreements would require amendments.

**RESOLVED: That the Alresford Rugby Club use temporary floodlights on either the upper or lower playing pitches for up to 4 hours a week. Permission is granted for a period of six months and the NATC agreements are to be amended accordingly.**

Proposed: Divall		Second: Bean	
For: All	Against:	Abstain: Weston	

**1948 hours** Councillor Byrne left the meeting – connectivity issues

**20/122 Approve minutes and recommendations of the Town Council meeting held on 22 September 2020**

**RESOLVED: That the minutes and recommendations of the Town Council meeting held on 22 September 2020 be approved**

Proposed: Divall		Second: Jones	
For: All	Against:	Abstain:	

**20/123 Ratify the minutes of the Planning Committee held on 1 September 2020**

**RESOLVED: That the Planning Committee minutes of 1 September 2020 be ratified**

Proposed: Bean		Second: Divall	
For: All	Against:	Abstain:	

**20/124 Ratify the minutes of Finance and Facilities Committee held on 9 September 2020**

**RESOLVED: That the Finance and Facilities Committee minutes of 9 September 2020 be ratified**

Proposed: Divall		Second: Bean	
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For: All	Against:	Abstain:
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**20/125 Ratify the minutes of the Community and Tourism Committee held on 15 September 2020**

**RESOLVED: That the Community and Tourism Committee minutes of 15 September 2020 be ratified**

Proposed: Cavell	Second: Divall	
For: All	Against:	Abstain:

**20/126 Clerks Report and training information**

The Clerks Report reviewed and will be updated

**20/127 Chairs announcements – For information only**

**(i) Town Council**

To contribute to the Town Trust Minibus in lieu of flowers to the value of £100.00

The CIL funding bid was approved for the West Street project.

The Clerks report to focus on doing fewer projects but to do them well.

**(ii) Finance and Facilities Committee**

Flooding at the front of the building, the drains have been cleared however the design of the carpark drains to the front of the building.

The Andrews boiler is now operational but has a crack in it.

Reminded everyone to consider the budget and precept considering the situation this year

**(iii) Planning Committee**

The focus is Design Statement. The new cycle racks are well used and there are a further four cycle racks to be installed.

**(iv) Community and Tourism Committee**

The budget and future projects have been discussed together with the Communications Policy/ Strategy Focus is to conclude projects, be more efficient and to create the budget for next year.

Both the Station and Perins Car parks will be having fast EV charging points installed.

**(v) Recreation and Environment Committee**

No comment

**20/128 Approve Payments and Purchase Ledger up to 31 July 2020**

**RESOLVED: That the Payments and Purchase Ledger up to 31 July 2020 be approved**

Proposed: Divall	Second: Bean	
For: All	Against:	Abstain:

**20/129 Approve Detailed Balance Sheet, Bank Reconciliation, Bank Statements and Income and Expenditure Report as at 31 July 2020**

**RESOLVED: That the Detailed Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure Report and Payments as of 31 July 2020 be approved**

Proposed: Divall	Second: Ann	
For: All	Against:	Abstain:

Ledger	Balance
Balance Sheet (Asset – Liabilities)	531,357
Income - Expenditure YTD	209,337
Current Account	240,350.57
32 Day Notice	297,795.95
Rent Deposit	1,666.28
Petty Cash	160.55

**20/130 Approve grant applications**

**i. Alresford Youth Football Club**

**RESOLVED: That the AYFC submit a fully completed application to council for consideration at the next Grant application Council meeting**

Proposed: Bean		Second: Weston
For: All	Against:	Abstain:

**ii. Friends of Sun Hill Junior School**

**RESOLVED: That the grant application of £1000.00- outdoor picnic tables for the playground be awarded.**

Proposed: Weston		Second: Bean
For: All	Against:	Abstain: Cavell

**iii. Busy Bees**

**RESOLVED: That the grant application of £946.20 – to replace children’s equipment be awarded**

Proposed: Weston		Second: Divall
For: All	Against:	Abstain:

**20/131 Review Town Council Budget and 5 year forecast**

The budget and 5 year Forecast were reviewed

**20/132 Approve the proposed amendments to Standing Orders**

Five areas of Standing Orders were reviewed with the intention of aligning to the National model and recent legislation. 1. Rules of Debate, 2. Meeting Generally, 3. Committees and Working Parties, 4. Council Responsibility – Annual meetings, 5. Electronic Meetings and 6. Handling Staff Matters

**RESOLVED: That the proposed amendments to Standing Orders be approved**

Proposed: Weston		Second: Bean
For: All	Against:	Abstain:

**20/133 Approve that NATC legal consultant offers advice regarding type of agreements and draft documents in relation to use of NATC facilities for Alresford Town Football Club and Alresford Town Youth Football Club.**

**RESOLVED: That NATC legal consultant be engaged to offer advice regarding type of agreements and draft documents in relation to Alresford Town Football Club and Alresford Town Youth Football Club using NATC facilities**

Proposed: Cavell		Second: Jones
For: All	Against:	Abstain:

2042 hours Councillor Byrne reenters the meeting

**20/134 Approve New Alresford Design Statement Consultant**

**RESOLVED: That the Consultants Troy is approved to assist with New Alresford Design Statement at a fee of £9,950.00**

Proposed: Bean	Second: Gordan-Smith	
For: All	Against:	Abstain:

**20/135 Approve that Alresford Watercress Festival can be held at Arlebury Park in 2021**

The Watercress Festival will be held on a Sunday and should not impact the Football, that there is a Memorandum of Understanding, arrangement with Football Club and a fee will be charged.

**RESOLVED: That the Watercress Festival can be held at Arlebury Park in 2021 in principle and will be subject to a fee, Memorandum of Understanding and an agreement with the Football Club regarding use of pitch.**

Proposed: Byrne	Second: Divall	
For: All	Against:	Abstain:

**20/136 Exclude members of the public**

**RESOLVED: That members of the public are excluded from the meeting.**

Proposed: Weston	Second: Bean	
For: All	Against:	Abstain:

**20/137 Approve rent review of The Arlebury Limited**

That the rent remains the same at a rate of 50% and that the service charge is at full charge to be reviewed in three months

**RESOLVED: That rent be charged a reduced rate of 50% and the service charge to be at full charge, to be reviewed in three months**

Proposed: Bean	Second: Weston	
For: All	Against:	Abstain:

**20/138 Approve response to External Auditors re 2017/18 and 2018/19 accounts**

That credit is given to Councillor Divall, Deputy Clerk and Town Clerk for their hard work to ensure the previous accounts are in order.

**RESOLVED: That the response to the external auditor PKF Littlejohn in respect of 2017/18 and 2018/19 accounts is approved**

Proposed: Divall	Second: Weston	
For: All	Against:	Abstain:

The Meeting concluded at 9.02pm

**DATE OF NEXT MEETING WILL BE HELD ON TUESDAY 24 NOVEMBER 2020, COMMENCING AT 7.30PM VIA ZOOM**