



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the meeting of New Alresford Finance & Facilities Committee held electronically on Tuesday 9 February 2021 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Divall (Chair) (KD)	✓		
Cllr Bean (Vice Chair) (AB)	✓		
Cllr Weston (MW)	✓		
Cllr Jeffs (BJ)	✓		
Cllr Holmes (SH)		✓	

ALSO PRESENT: Marcia Phillibert – Town Clerk and Sarah Johnson – Deputy Clerk

The Chair welcomed all present to the meeting.

F20/123 Apologies for absence.

Apologies were received from Cllr Holmes

RESOLVED: That apologies are accepted

F20/124 Dispensations for disclosable pecuniary interests under section 33 of the localism act 2011.

The Clerk advised nothing was received

F20/125 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.

No declarations made

F20/126 Public participation

No members of the public present

F20/127 Approve minutes and recommendations of the Finance and Facilities Committee held on 12th and 27th January 2021

RESOLVED: That the minutes and recommendations of the Finance and Facilities Committee held on 12 and 27 January 2021 be approved.

Proposed: KD	Second: MW
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F20/128 Clerks Report

The Clerks report was reviewed.

F20/129 Chairs Report

Maintenance report on Alresford Recreation Centre (ARC) and Arlebury Park car park

- Drainage issues in car park – investigating location of gas pipe in drain
- Tiling front porch – waiting to see is flooding at ARC and in car park is resolved before considering this

- Roof – awaiting timetable for project works and a contact for the solar panels from RIDGE
- Seeking quotes for repairing render over Rugby Club changing room door
- Seeking quotes to repair hall ceiling on first floor of ARC
- Waiting on new gas meter for first floor of ARC.
- Possible new projects:
 - Install mixer taps in upstairs toilets at ARC
 - Decommission Stratton Bates pavilion showers
 - Replace Andrews Boiler at ARC
 - Possible electric water heaters for office and staff toilet

F20/130 Payments, Purchase Ledger, Balance Sheet, Bank Reconciliation, Bank Statements and Income and Expenditure Report as of 31 January 2021

The financial reports were reviewed for approval by Council.

F20/131 Health and Safety Consultant

Following on from agenda item F20/046, and an update on the availability of Health and Safety consultants from the Chair, an additional quote of £2461 was presented to the Committee.

RESOLVED: That Saxon Safety are appointed at a cost of £2461 to write and develop a Health and Safety policy and a Covid-19 risk assessment for all Town Council activities.

Proposed: KD	Second: AB
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F20/132 To review Financial Regulations

This item was reviewed but no recommendations were made.
It will be reviewed again at the next meeting.

F20/133 To review Standing Orders

This item was reviewed but no recommendations were made.
It will be reviewed again at the next meeting.

F20/134 External Auditors report

The external auditors report on previous financial years has not yet been received. There were some questions in relation to the 19/20 accounts which the Clerk will answer.

F20/135 Back up Audit report

The Back Up Audit report produced by Technique was reviewed.

F20/136 Repairs to flint wall at Arlebury Park

The consultant appointed to undertake this work (F20/111), is no longer able to. This item was deferred until references for another quote are received.

The meeting concluded at 20:45

Date of next meeting is Tuesday 9th March 2021 commencing at 7.30pm