



# New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP  
Tel: 01962 732079. Email: [townclerk@newalresford-tc.gov.uk](mailto:townclerk@newalresford-tc.gov.uk). Website:  
[www.newalresford-tc.gov.uk](http://www.newalresford-tc.gov.uk)

8 July 2020

To: All Members of the Finance and Facilities Committee: Cllrs Bean, Divall, Weston, Jeffs and Holmes

Cc: All other Councillors

You are hereby summoned to attend the Finance and Facilities Committee meeting to be held electronically via Zoom on Tuesday 14 July 2020 commencing at 7.30 pm for the purpose of transacting the following business.

*Council are asked to note that in the exercise of their functions they must take note of the following legislation: Crime & Disorder Act, Equality Act, Human Rights, Health and Safety.*

There will be no physical meeting in line with current legislation and therefore all communications will be conducted electronically.

You are requested to send your comments or request access details to the meeting to [townclerk@newalresford-tc.gov.uk](mailto:townclerk@newalresford-tc.gov.uk) by Monday 12 noon, 13 July 2020

*M. Phillibert*

Marcia Phillibert - Town Clerk/Responsible Financial Officer

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MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY AT THE INVITATION OF THE COUNCIL

- F20/018** To receive and accept apologies for absence.  
*(LGA 1972, Section 85(1))*
- F20/019** To approve dispensations for Disclosable Pecuniary Interests under Section 33 of the Localism Act 2011.
- F20/020** To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests on Items on the Agenda.
- F20/021** Public participation for fifteen minutes to allow members of the public present to raise questions to ask questions of, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Each person wishing to speak will be allowed a maximum of three minutes.  
*(Public Bodies (Admission to Meetings) Act 1960, Section 1)*
- F20/022** To approve minutes and recommendations of the Finance and Facilities Committee held on 9 June 2020  
*(LGA 1972 Sch 12 para 41(1))*
- F20/023** To receive Clerks report

- F20/024**      **To review Payments and Purchase Ledger up to 30 June 2020**
- F20/025**      **To review Detailed Balance Sheet, Bank Reconciliation, Bank Statements and Income and Expenditure Report as at 31 May and 30 June 2020**
- F20/026**      **To review Section 1 and Section 2 of the Annual Governance and Accountability Return and end of year accounts for 2019/20.**
- F20/027**      **To review forecast and any adjustments to be made**
- F20/028**      **To review Grant applications**
- F20/029**      **To review Financial Regulations**
- F20/030**      **To review Standing Orders**
- F20/031**      **To note draft Communications Policy**
- F20/032**      **To receive update and review building works**  
    **i. Plumbing**  
    **ii. Electrics**  
    **iii. Roof**  
    **iv. Chiller**