
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 30 April 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

30/04/2020	Lloyds Current Account	205,920.47
30/04/2020	Petty Cash	160.55
30/04/2020	Deposit Account	297,670.74
31/03/2020	BB Rent Deposit	1,666.14

505,417.90

Other Cash & Bank Balances

0.00

505,417.90

All Cash & Bank Accounts

1	Current Account	205,920.47
2	Petty Cash	160.55
3	32 Day Notice	297,670.74
4	BB Rent Deposit	1,666.14

Other Cash & Bank Balances **0.00**

Total Cash & Bank Balances 505,417.90

Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date 30/04/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	3,993	
105	VAT Control Account	728	
200	Current Account	205,920	
210	32 Day Notice	297,671	
220	BB Rent Deposit	1,666	
250	Petty Cash	161	
	Total Current Assets		510,139
	<u>Current Liabilities</u>		
500	Creditors	4,199	
516	PAYE/NI Control	2,280	
520	Pension Control	1,364	
530	Bad Debt	260	
540	Allotment Membership Control	174	
550	The Arelebury Deposit Control	1,666	
570	Grant Control	10,000	
	Total Current Liabilities		19,943
	Net Current Assets		490,196
	Total Assets less Current Liabilities		490,196
	<u>Represented by :-</u>		
300	Current Year Fund	168,175	
310	General Reserves	115,220	
320	EMR - Play Equipment Reserve	100,000	
322	EMR - 2020 Roof Reserve	35,000	
323	EMR - ARC Refurbishment	20,000	
325	EMR - CIL Major Projects	41,913	
326	EMR - Covid 19	9,888	
	Total Equity		490,196

Detailed Income & Expenditure by Budget Heading 30/04/2020

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
100 Full Council							
1076 Precept	161,485	161,485	322,969	161,485			
1085 VE Day grant	500	500	0	(500)			
1090 Interest Received	24	24	1,900	1,876			
1120 CIL Receipts	0	0	3,000	3,000			
1705 PWLB Repayment ARFC	2,000	2,000	2,000	0			
4215 Advertising & Distribution	0	0	(1,500)	1,500		1,500	
4700 Website	0	0	(1,000)	1,000		1,000	
4705 Internal/External Audit Fees	5,850	5,850	(3,100)	8,950		8,950	
4720 Bank/Other Charges	(12)	(12)	(190)	178		178	
4725 Loan Repayments	0	0	(31,235)	31,235		31,235	
4730 Grants	0	0	(10,000)	10,000		10,000	
4735 Councillor's Training	0	0	(1,320)	1,320		1,320	
4740 Consultancy/legal fees	2,000	2,000	(2,000)	4,000		4,000	
4745 Community expenditure	0	0	(700)	700		700	
4755 Parish in Bloom	0	0	(1,000)	1,000		1,000	
4765 Town Calendar	0	0	(1,000)	1,000		1,000	
4770 Town awards	0	0	(500)	500		500	
4775 VE day anniversary	0	0	(2,000)	2,000		2,000	
4780 Litter pick	0	0	(500)	500		500	
4825 Covid 19 support	(1,113)	(1,113)	0	(1,113)		(1,113)	113
200 Office							
4000 Gross Wages	(7,042)	(7,042)	(93,000)	85,958		85,958	
4020 Employer's NI	32	32	(8,100)	8,132		8,132	
4030 Employer's Pension	(949)	(949)	(12,100)	11,151		11,151	
4050 Staff Training	(265)	(265)	(1,500)	1,235		1,235	
4055 Travelling Expenses	(45)	(45)	(1,000)	955		955	
4060 Payroll Services	0	0	(300)	300		300	
4200 General Office Expenses	(17)	(17)	(1,000)	983		983	
4205 Telecoms	(145)	(145)	(1,500)	1,355		1,355	
4210 Stationery	0	0	(1,000)	1,000		1,000	
4220 Subscriptions	(180)	(180)	(2,200)	2,020		2,020	
4225 Computing	(991)	(991)	(6,000)	5,010		5,010	
4235 Printer/Copier Costs	(400)	(400)	(1,800)	1,400		1,400	
4240 Office Equipment	(711)	(711)	(400)	(311)		(311)	
4715 Accountancy Fees (Omega)	550	550	(2,000)	2,550		2,550	
300 Premises							
1300 Main Hall Hire	0	0	10,000	10,000			
1310 Meeting Room Hire	0	0	3,500	3,500			
1700 Exported Energy	0	0	5,000	5,000			

Detailed Income & Expenditure by Budget Heading 30/04/2020

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
1701 Utilities Recharge	0	0	5,700	5,700			
1710 Car Park lease WCC	0	0	2,000	2,000			
4000 Gross Wages	(674)	(674)	(8,250)	7,576		7,576	
4245 Equipment	0	0	(1,500)	1,500		1,500	
4300 Water Rates	0	0	(3,700)	3,700		3,700	
4310 Insurance	(1,584)	(1,584)	(5,300)	3,716		3,716	
4315 Electricity	0	0	(8,400)	8,400		8,400	
4320 Gas	0	0	(4,300)	4,300		4,300	
4325 Repairs & Renewals	0	0	(4,000)	4,000		4,000	
4330 Cleaning	0	0	(1,200)	1,200		1,200	
4335 Water Maintenance	(140)	(140)	(4,000)	3,860		3,860	
4340 Major Refurbishment	0	0	(55,000)	55,000		55,000	
4345 Electricity SB	0	0	(400)	400		400	
4515 Rubbish/Recycling	(79)	(79)	(800)	721		721	
4526 Car Park	0	0	(5,000)	5,000		5,000	
4580 Health and Safety	0	0	(5,000)	5,000		5,000	
<u>400 Environment</u>							
4000 Gross Wages	(0)	(0)	0	(0)		(0)	
<u>450 Recreation and Environment</u>							
1400 Allotment Income	0	0	2,400	2,400			
1500 Recreation Ground Hire	0	0	500	500			
1510 Sports Fees - Rugby	500	500	500	0			
1520 Tennis Rent	125	125	125	0			
1530 Sports Fees - Football	0	0	300	300			
1540 Tree Donation	333	333	0	(333)			
1550 Co-op Skate Park grant	297	297	0	(297)			
4000 Gross Wages	(660)	(660)	(8,000)	7,340		7,340	
4220 Subscriptions	0	0	(40)	40		40	
4245 Equipment	0	0	(200)	200		200	
4300 Water Rates	0	0	(1,000)	1,000		1,000	
4405 Open Space Maintenance	0	0	(3,000)	3,000		3,000	
4410 Allotments	0	0	(1,000)	1,000		1,000	
4420 Dog/Dual bins	3,600	3,600	(4,000)	7,600		7,600	
4500 West Field Rent	0	0	(3,825)	3,825		3,825	
4510 Park Benches	0	0	(2,050)	2,050		2,050	
4520 Play Area Inspection	0	0	(500)	500		500	
4530 Grass Cutting/Strimming	(792)	(792)	(14,300)	13,508		13,508	
4535 Skateboard Park	2,750	2,750	(500)	3,250		3,250	
4550 Playgrounds & Equipment	0	0	(7,000)	7,000		7,000	
4552 Playground Redevelopment	(20)	(20)	(100,000)	99,980		99,980	

Detailed Income & Expenditure by Budget Heading 30/04/2020

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4555 Tree/Hedge Management	(150)	(150)	(5,000)	4,850		4,850	
4655 Environment Nudge Projects	0	0	(1,500)	1,500		1,500	
4665 Stratton Bates car park extens	0	0	(20,000)	20,000		20,000	
600 Economy & Tourism							
1600 Hanging Basket Income	4,648	4,648	6,000	1,353			
4575 Town Entry Planting	0	0	(500)	500		500	
4605 Hanging Baskets	0	0	(13,650)	13,650		13,650	
4610 Pocket Guide	0	0	(1,200)	1,200		1,200	
4635 Christmas Tree LED Project	0	0	(1,000)	1,000		1,000	
4640 Millenium Trail maintenance	0	0	(500)	500		500	
4645 Town Schemes Support	0	0	(1,700)	1,700		1,700	
4660 Town Survey	0	0	(2,500)	2,500		2,500	
4670 Telephone Kiosk	0	0	(2,000)	2,000		2,000	
4785 Town events	0	0	(5,000)	5,000		5,000	
700 Full Council							
1120 CIL Receipts	(1,100)	(1,100)	0	1,100			
1700 Exported Energy	(800)	(800)	0	800			
900 Planning							
4400 Electricity - Public Lighting	350	350	(400)	750		750	
4406 Lengthsman	0	0	(800)	800		800	
4415 Bus Shelters	1,000	1,000	(600)	1,600		1,600	
4425 SLR and traffic calming	0	0	(10,500)	10,500		10,500	
4440 Benches	0	0	(1,000)	1,000		1,000	
4790 Design Statement	0	0	(10,000)	10,000		10,000	
4795 Sun Lane presentations	0	0	(1,000)	1,000		1,000	
4810 Street cleaning	0	0	(5,000)	5,000		5,000	
4815 West Street path widening	0	0	(36,000)	36,000		36,000	
4820 Bike Racks	0	0	(1,000)	1,000		1,000	
Grand Totals:- Income	168,012	168,012	365,894	197,882			
Expenditure	(164)	(164)	561,060	561,224	0	561,224	
Net Income over Expenditure	168,175	168,175	(195,166)	(363,341)			
plus Transfer from EMR	112	112					
Movement to/(from) Gen Reserve	168,288	168,288					

List of Payments made between 01/04/2020 and 30/04/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/04/2020	HMRC	BACS	2,244.31		NI March 2020
02/04/2020	Hampshire Pension	BACS	549.55		Pension March 2020
02/04/2020	NEST	DD	661.37		Pension March 2020
03/04/2020	grenke	689&690	572.41		Phone lease April 2020
07/04/2020	Zoom	DD	14.39		Virtual meetings monthly chrg
08/04/2020	Technique Limited	430	86.40		PSTN line 12 months
14/04/2020	Technique Limited	396	108.00		Telephone support contract
14/04/2020	JPS Fire & Security Ltd	644	90.00		Fire alarm/ emer light service
14/04/2020	Wicksteed Leisure Ltd	643	246.34		Swing repairs
14/04/2020	Winchester City Council	642	164.70		Play inspection and DDA report
14/04/2020	Circlenet LLP	691	58.85		Phone calls March 2020
14/04/2020	Peter Bridges Ground Works	641	486.00		Benches and gate
14/04/2020	Biffa Municipal Ltd	640	15.13		One off bin collection
15/04/2020	Dual Energy Direct Ltd	637&638	752.42		Elec March SB
16/04/2020	ID Mobile	DD	8.29		Mopbile phone April 20
16/04/2020	Petty Cash	Petty cash	150.00		Petty cash top up
16/04/2020	Shucker	CASH	100.00		Personal cheque cashed
17/04/2020	St Gregorys Church	CHQ	20.00		Meeting room hire (SB project)
17/04/2020	Winchester CAB	BACS	500.00		Covid 19 donation
17/04/2020	Winchester Basics Bank	BACS	500.00		Covid 19 donation
20/04/2020	Contract Natural Gas Ltd	647	483.23		Gas March 2020
20/04/2020	Lloyds bank	DD	11.77		Service charge
23/04/2020	NEST	DD	454.80		Pension April 2020
27/04/2020	Scottish Water Business Stream	651	900.49		Water AP 16/12/19-10/04/20
27/04/2020	Hampshire Association of Local	655	12.00		Officers update MP
27/04/2020	Viking	656	17.44		Office supplies
27/04/2020	Society of Local Council Clerk	657&58,655	234.00		Covid 19 training MP
27/04/2020	Biffa Municipal Ltd	663&664	94.47		Recycling Apr 20
27/04/2020	Employees	BACS	6,294.59		Wages April 2020
Total Payments			15,830.95		

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 2

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
10/04/2020	006120	675	CNG	CNG001	266.25	13.31	279.56	4320	300	266.25	Gas April 2020
05/05/2020	1989091	676	DUAL ENERGY	DUA001	309.91	16.63	326.54	4315	300	309.91	Elec AP April 2020
05/05/2020	1989555	677	DUAL ENERGY	DUA001	13.11	0.66	13.77	4315	300	13.11	Elec SB April 2020
01/05/2020	3949	678	HALC	HAL001	1,015.52	0.00	1,015.52	4220	200	1,015.52	HALC annual subscription
15/05/2020	4039	679	HALC	HAL001	190.00	38.00	228.00	4220	200	190.00	Annual HR support
24/04/2020	227T05494	680	BIFFA	BIF001	28.28	5.66	33.94	4515	300	28.28	Recycling 25/4-22/5
24/04/2020	227T05493	681	BIFFA	BIF001	50.44	10.09	60.53	4515	300	50.44	Trade waste 25/4-22/5
01/05/2020	229432	682	SLCC	SLC001	161.00	0.00	161.00	4220	200	161.00	Membership FS
01/05/2020	0650	683	INTRATEST	INT001	525.00	105.00	630.00	4605	600	525.00	Lighting columns stuct inspec
30/04/2020	27982	684	RIALTAS	RBS001	560.00	112.00	672.00	4715	200	560.00	Year end closedown
14/05/2020	3224	685	SSEBLOOM	SSEBLOOM	25.00	0.00	25.00	4755	100	25.00	Entry fee In Bloom 2020
15/05/2020	15577	686	HANGING GARDEN	HAN001	6,143.50	1,228.70	7,372.20	4605	600	6,143.50	Supply of baskets and troughs
18/05/2020	12742	687	PHASE	PT001	88.00	17.60	105.60	4335	300	88.00	Water monitoring May AP
18/05/2020	12754	688	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	Water monitoring May SB
20/05/2020	9743	692	CIRCLE CLOUD	CIRCLECLOU	105.19	21.04	126.23	4205	200	105.19	Phone lease Apr 20 and recordi
20/05/2020	24437012	693	CAME AND COMPANY	CAMECOMPAN	6,115.13	0.00	6,115.13	4310	300	6,115.13	Insurance 24/6/20-23/06/21
20/05/2020	12/964	694	DO THE NUMBERS	DTN001	850.00	0.00	850.00	4705	100	850.00	Internal audit 19/20
20/05/2020	17449	695	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grounds main May 2020
21/05/2020	44834310	696	CAME AND COMPANY	CAMECOMPAN	319.20	0.00	319.20	4310	300	319.20	Cyber insurance
20/04/2020	3421	697	SURREY HILLS	SURREYHILL	830.00	166.00	996.00	4740	100	830.00	Legal fees SB agreement
22/05/2020	6753	698	ANDREW SMITH	ANDREWSMIT	350.00	70.00	420.00	4740	100	350.00	Revaluation fee AP
28/05/2020	02028	699	CLEEVE	CCL001	1,775.00	355.00	2,130.00	4405	450	1,775.00	Pathway extension AP
26/05/2020	50578	700	TECHNIQUE	TEC001	881.95	176.39	1,058.34	4225	200	881.95	New computer
29/05/2020	15629	701	HANGING GARDEN	HAN001	789.60	157.92	947.52	4605	600	789.60	Maintenance of 188 displays
31/03/2020	00158493	702	DEOS	DEOS	38.70	7.74	46.44	4330	300	38.70	Disinfectant
31/03/2020	00158492	703	DEOS	DEOS	49.95	9.99	59.94	4330	300	49.95	Hand sanitiser
28/05/2020	163151	704	DEOS	DEOS	52.68	10.54	63.22	4330	300	52.68	Surface cleaner
30/04/2020	183274	705	INDIGO	INDIGO	235.00	0.00	235.00	4825	100	235.00	Covid appeal leaflet

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 2

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/04/2020	183105	706	INDIGO	INDIGO	99.00	0.00	99.00	4825	100	99.00	covid 19 flyer
01/05/2020	0000231661/2020	707	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	Phone lease May 2020
20/04/2020	401A	708	FORUM PUBLICATIONS	FOR001	-112.50	0.00	-112.50	4825	100	-112.50	Hardship Fund Lealet
								326		112.50	Hardship Fund Lealet
								6000	100	-112.50	Hardship Fund Lealet
20/04/2020	401B	709	FORUM PUBLICATIONS	FOR001	112.50	0.00	112.50	4825	100	112.50	Hardship Fund Leaflet
TOTAL INVOICES					<u>22,788.83</u>	<u>2,706.55</u>	<u>25,495.38</u>			<u>22,788.83</u>	