
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 31 October 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

31/10/2020	Lloyds Current Account	228,008.91
31/08/2020	Petty Cash	160.55
31/10/2020	Deposit Account	297,820.51
31/08/2020	BB Rent Deposit	1,666.28

527,656.25

Other Cash & Bank Balances

0.00

527,656.25

All Cash & Bank Accounts

1	Current Account	228,008.91
2	Petty Cash	160.55
3	32 Day Notice	297,820.51
4	BB Rent Deposit	1,666.28
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	527,656.25

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	2,950	
105	VAT Control Account	1,252	
200	Current Account	228,009	
210	32 Day Notice	297,821	
220	BB Rent Deposit	1,666	
250	Petty Cash	161	
	Total Current Assets		531,858
	<u>Current Liabilities</u>		
500	Creditors	7,870	
516	PAYE/NI Control	2,824	
520	Pension Control	1,621	
530	Bad Debt	113	
540	Allotment Membership Control	526	
550	The Arelebury Deposit Control	1,666	
	Total Current Liabilities		14,621
	Net Current Assets		517,237
	Total Assets less Current Liabilities		517,237
	<u>Represented by :-</u>		
300	Current Year Fund	195,217	
310	General Reserves	130,093	
320	EMR - Play Equipment Reserve	100,000	
322	EMR - 2020 Roof Reserve	35,000	
323	EMR - ARC Refurbishment	15,015	
325	EMR - CIL Major Projects	41,913	
	Total Equity		517,237

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Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Full Council</u>								
1076 Precept	0	322,969	322,969	0			100.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	25	174	1,900	1,726			9.2%	
1095 C19 Grant	3,591	13,591	0	(13,591)			0.0%	
1120 CIL Receipts	0	0	3,000	3,000			0.0%	
1700 Exported Energy	0	3,280	0	(3,280)			0.0%	
1705 PWLB Repayment ARFC	0	2,000	2,000	0			100.0%	
Full Council :- Income	3,616	342,515	329,869	(12,646)			103.8%	0
4215 Advertising & Distribution	0	1,212	1,500	288		288	80.8%	
4700 Website	0	605	1,000	395		395	60.5%	
4705 Internal/External Audit Fees	0	(5,000)	3,100	8,100		8,100	(161.3%)	
4720 Bank/Other Charges	8	71	190	119		119	37.4%	
4725 Loan Repayments	0	15,617	31,235	15,618		15,618	50.0%	
4730 Grants	0	1,000	10,000	9,000		9,000	10.0%	
4735 Councillor's Training	0	0	1,320	1,320		1,320	0.0%	
4740 Consultancy/legal fees	1,975	2,786	2,000	(786)		(786)	139.3%	
4745 Community expenditure	0	19	700	682		682	2.6%	
4755 Parish in Bloom	0	25	1,000	975		975	2.5%	
4765 Town Calendar	0	0	1,000	1,000		1,000	0.0%	
4770 Town awards	0	0	500	500		500	0.0%	
4775 VE day anniversary	0	0	2,000	2,000		2,000	0.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4825 Covid 19 support	222	8,733	0	(8,733)		(8,733)	0.0%	
Full Council :- Indirect Expenditure	2,205	25,068	56,045	30,977	0	30,977	44.7%	0
Net Income over Expenditure	1,411	317,447	273,824	(43,623)				
<u>200 Office</u>								
4000 Gross Wages	8,366	49,646	93,000	43,354		43,354	53.4%	
4020 Employer's NI	768	3,440	8,100	4,660		4,660	42.5%	
4030 Employer's Pension	1,128	6,727	12,100	5,373		5,373	55.6%	
4050 Staff Training	165	1,190	1,500	310		310	79.3%	
4055 Travelling Expenses	63	347	1,000	653		653	34.7%	
4060 Payroll Services	0	132	300	168		168	44.0%	
4070 Working From Home allowance	60	360	0	(360)		(360)	0.0%	
4200 General Office Expenses	0	213	1,000	787		787	21.3%	
4205 Telecoms	123	933	1,500	567		567	62.2%	
4210 Stationery	0	0	1,000	1,000		1,000	0.0%	
4220 Subscriptions	281	1,828	2,200	372		372	83.1%	

Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4225 Computing	533	6,186	6,000	(186)		(186)	103.1%	
4235 Printer/Copier Costs	400	1,613	1,800	187		187	89.6%	
4240 Office Equipment	0	711	400	(311)		(311)	177.7%	
4715 Accountancy Fees (Omega)	0	826	2,000	1,174		1,174	41.3%	
Office :- Indirect Expenditure	11,887	74,150	131,900	57,750	0	57,750	56.2%	0
Net Expenditure	(11,887)	(74,150)	(131,900)	(57,750)				
300 Premises								
1300 Main Hall Hire	619	1,036	10,000	8,964			10.4%	
1310 Meeting Room Hire	0	0	3,500	3,500			0.0%	
1700 Exported Energy	0	0	5,000	5,000			0.0%	
1701 Utilities Recharge	794	1,622	5,700	4,078			28.5%	
1710 Car Park lease WCC	0	0	2,000	2,000			0.0%	
Premises :- Income	1,413	2,658	26,200	23,542			10.1%	0
4000 Gross Wages	801	4,846	8,250	3,404		3,404	58.7%	
4245 Equipment	419	1,129	1,500	371		371	75.3%	
4300 Water Rates	584	930	3,700	2,770		2,770	25.1%	
4310 Insurance	0	8,018	5,300	(2,718)		(2,718)	151.3%	
4315 Electricity	620	1,944	8,400	6,456		6,456	23.1%	
4320 Gas	0	703	4,300	3,597		3,597	16.4%	
4325 Repairs & Renewals	0	4,084	4,000	(84)		(84)	102.1%	
4330 Cleaning	290	965	1,200	235		235	80.4%	
4335 Water Maintenance	0	840	4,000	3,160		3,160	21.0%	
4340 Major Refurbishment	0	4,985	55,000	50,015		50,015	9.1%	4,985
4345 Electricity SB	18	71	400	329		329	17.9%	
4515 Rubbish/Recycling	59	538	800	262		262	67.2%	
4526 Car Park	0	0	5,000	5,000		5,000	0.0%	
4580 Health and Safety	0	0	5,000	5,000		5,000	0.0%	
Premises :- Indirect Expenditure	2,790	29,054	106,850	77,796	0	77,796	27.2%	4,985
Net Income over Expenditure	(1,378)	(26,396)	(80,650)	(54,254)				
6000 plus Transfer from EMR	0	4,985						
Movement to/(from) Gen Reserve	(1,378)	(21,411)						
400 Environment								
4000 Gross Wages	0	(0)	0	0		0	0.0%	
Environment :- Indirect Expenditure	0	(0)	0	0	0	0		0
Net Expenditure	0	0	0	(0)				

Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
450 Recreation and Environment								
1400 Allotment Income	1,950	1,977	2,400	423			82.4%	
1405 Allotment water recharge	905	905	0	(905)			0.0%	
1500 Recreation Ground Hire	0	24	500	476			4.8%	
1510 Sports Fees - Rugby	0	500	500	0			100.0%	
1520 Tennis Rent	0	125	125	0			100.0%	
1530 Sports Fees - Football	0	0	300	300			0.0%	
1540 Tree Donation	0	333	0	(333)			0.0%	
1550 Co-op Skate Park grant	0	297	0	(297)			0.0%	
Recreation and Environment :- Income	2,855	4,161	3,825	(336)			108.8%	0
4000 Gross Wages	788	4,750	8,000	3,250		3,250	59.4%	
4220 Subscriptions	0	0	40	40		40	0.0%	
4245 Equipment	0	60	200	140		140	30.1%	
4300 Water Rates	252	962	1,000	38		38	96.2%	
4405 Open Space Maintenance	104	1,879	3,000	1,121		1,121	62.6%	
4410 Allotments	152	721	1,000	280		280	72.0%	
4420 Dog/Dual bins	0	(3,600)	4,000	7,600		7,600	(90.0%)	
4500 West Field Rent	0	3,836	3,825	(11)		(11)	100.3%	
4510 Park Benches	20	20	2,050	2,030		2,030	1.0%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	5,547	14,300	8,753		8,753	38.8%	
4535 Skateboard Park	0	(2,027)	500	2,527		2,527	(405.4%)	
4550 Playgrounds & Equipment	0	284	7,000	6,716		6,716	4.1%	
4552 Playground Redevelopment	250	361	100,000	99,639		99,639	0.4%	
4555 Tree/Hedge Management	0	890	5,000	4,110		4,110	17.8%	
4655 Environment Nudge Projects	0	0	1,500	1,500		1,500	0.0%	
4665 Stratton Bates car park extens	0	0	20,000	20,000		20,000	0.0%	
Recreation and Environment :- Indirect Expenditure	2,359	13,683	171,915	158,232	0	158,232	8.0%	0
Net Income over Expenditure	496	(9,522)	(168,090)	(158,568)				
600 Economy & Tourism								
1600 Hanging Basket Income	0	4,648	6,000	1,353			77.5%	
Economy & Tourism :- Income	0	4,648	6,000	1,353			77.5%	0
4575 Town Entry Planting	0	44	500	456		456	8.8%	
4605 Hanging Baskets	395	13,087	13,650	563		563	95.9%	
4610 Pocket Guide	0	0	1,200	1,200		1,200	0.0%	
4635 Christmas Tree LED Project	0	0	1,000	1,000		1,000	0.0%	
4640 Millenium Trail maintenance	0	490	500	10		10	98.0%	
4645 Town Schemes Support	317	317	1,700	1,383		1,383	18.7%	

Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4660 Town Centre Rejuvenation	960	960	2,500	1,540		1,540	38.4%	
4670 Telephone Kiosk	0	0	2,000	2,000		2,000	0.0%	
4785 Town events	769	769	5,000	4,231		4,231	15.4%	
Economy & Tourism :- Indirect Expenditure	2,442	15,668	28,050	12,382	0	12,382	55.9%	0
Net Income over Expenditure	(2,442)	(11,021)	(22,050)	(11,030)				
<u>700 Full Council</u>								
1120 CIL Receipts	0	(2)	0	2			0.0%	
1700 Exported Energy	0	(800)	0	800			0.0%	
Full Council :- Income	0	(802)	0	802				0
Net Income	0	(802)	0	802				
<u>900 Planning</u>								
4400 Electricity - Public Lighting	303	(47)	400	447		447	(11.8%)	
4406 Lengthsman	0	0	800	800		800	0.0%	
4415 Bus Shelters	0	(216)	600	816		816	(36.1%)	
4425 SLR and traffic calming	18	18	10,500	10,482		10,482	0.2%	
4440 Benches	0	585	1,000	415		415	58.5%	
4790 Design Statement	0	0	10,000	10,000		10,000	0.0%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4810 Street cleaning	0	0	5,000	5,000		5,000	0.0%	
4815 West Street path widening	0	0	36,000	36,000		36,000	0.0%	
4820 Bike Racks	0	0	1,000	1,000		1,000	0.0%	
Planning :- Indirect Expenditure	321	340	66,300	65,960	0	65,960	0.5%	0
Net Expenditure	(321)	(340)	(66,300)	(65,960)				
Grand Totals:- Income	7,883	353,179	365,894	12,715			96.5%	
Expenditure	22,003	157,963	561,060	403,097	0	403,097	28.2%	
Net Income over Expenditure	(14,120)	195,217	(195,166)	(390,383)				
plus Transfer from EMR	0	4,985						
Movement to/(from) Gen Reserve	(14,120)	200,202						

List of Payments made between 01/10/2020 and 31/10/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/10/2020	grenke	849&850	572.41		Printer lease 1/10-31/12/20
05/10/2020	HMRC	BACS	2,139.62		NI Sept 20
05/10/2020	Hampshire pension	BACS	309.65		Pension Sept 20
07/10/2020	Zoom	DD	14.39		Monthly teleconferencing subs
08/10/2020	Technique Limited	Oct	86.40		PSTN line 12 months
08/10/2020	DEOS	818	73.02		Cleaning products and wipes
08/10/2020	Surrey Hills Solicitors	814	450.00		Stratton Bates agreement legal
08/10/2020	Forum Publications Ltd	807	1,454.40		Full page Sept 20-Aug 21
08/10/2020	Industrial and Domestic Floor	803	867.36		Repairs Skatepark
08/10/2020	NEST	DD	1,054.18		Sept pension
09/10/2020	ASPLI	DEBIT	120.81		sandbags
13/10/2020	Scottish Water Business Stream	846	416.81		Water AP 1 July(A)- 29Sept (E)
14/10/2020	Technique Limited	TECH Oct	108.00		Telephone support contract
14/10/2020	Alresford Pigs	851	250.00		Marquee hire (public exhib)
14/10/2020	Surrey Hills Solicitors	816	486.00		Legal advice allotments
14/10/2020	D M Payroll Services	799	66.00		Payroll services (2nd quarter)
14/10/2020	Biffa Municipal Ltd	804	33.94		Trade Waste Mixed Recycling
14/10/2020	Good Direction	805	702.00		Bench slats
14/10/2020	Wicksteed Leisure Ltd	806	47.64		Swing repair items
14/10/2020	Phase Technology Ltd	815&816	167.88		Water monitoring AP Sept
14/10/2020	DEOS	819-21,826	190.81		Printer ink
14/10/2020	Mint Signs & Graphics Ltd	852	125.06		Do not park on grass signs SB
14/10/2020	DEOS	827	294.12		Acrylic panels (mill boards)
14/10/2020	Technique Limited	810&853	910.32		Firewall security and Watchguard
14/10/2020	Hampshire County Council	854-6	363.30		Lights recharge 1/10/19-31/3/20
14/10/2020	Scandor Landscape Contractors	828	950.88		Grounds Maintenance Sept 2020
14/10/2020	Safe and Secure Locksmiths	857	55.80		Keys
15/10/2020	Smartest Energy	847&848	669.74		Elec AP Sept 20
15/10/2020	Mint Signs & Graphics Ltd	DEBIT	384.72		poppy signs
15/10/2020	ID mobile	DD	8.20		Mobile phone
20/10/2020	Circlenet LLP	839	32.99		Phone calls Sept 2020
20/10/2020	Lloyds bank	DD	7.80		Service charge
22/10/2020	Darren Barrett	844	152.00		New taps at allotments
22/10/2020	Alresford Chamber of Commerce	843	445.70		Easter egg hunt contribution
22/10/2020	Hampshire Association of Local	842	72.00		Budget training
22/10/2020	Retro Cleaning Company Ltd	841	240.00		Deep cleaning office
22/10/2020	Society of Local Council Clerk	OctSlcc	733.00		Staff training
23/10/2020	Retro Cleaning Company Ltd	860	-240.00		Credit for deep clean
27/10/2020	Scottish Water Business Stream	859	252.12		Water allot 5/8(A)-12Oct(E)
27/10/2020	ASPLI	DD	120.81		sandbags
28/10/2020	Employees	BACS	7,648.36		Wages Oct 20
30/10/2020	Alresford PIGS	BACS	120.00		Christmas trees
Total Payments			22,958.24		

Purchase Ledger for Month No 7

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
22/10/2020	17666	828	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grass cutting Oct 2020
14/10/2020	12533	829	MINT	MIN001	641.20	128.24	769.44	4645	600	641.20	poppy signs
03/04/2020	26842	830	VIKING	VIK001	26.36	5.27	31.63	4330	300	26.36	Foam wash
31/10/2020	4193	831	SURREY HILLS	SURREYHILL	1,250.00	250.00	1,500.00	4740	100	1,250.00	FOI legal fees
30/10/2020	15917	832	HANGING GARDEN	HAN001	616.80	123.36	740.16	4605	600	394.80	Maintenance of baskets
								4825	100	222.00	Maint and replanting troughs
31/10/2020	3360	833	SPLASH	SPLASH	120.00	0.00	120.00	4330	300	120.00	Office cleaning
23/10/2020	514T33757	834	BIFFA	BIF001	28.28	5.66	33.94	4515	300	28.28	Recycling service 24/10-20/11
31/10/2020	SINV00171623	835	DEOS	DEOS	127.28	25.46	152.74	4330	300	127.28	Toilet roll, cleaning supplies
31/10/2020	SINV00171624	836	DEOS	DEOS	15.90	3.18	19.08	4330	300	15.90	Hand wipes
20/10/2020	4135	837	SURREY HILLS	SURREYHILL	725.00	145.00	870.00	4740	100	725.00	Stratton Bates charity legal f
09/10/2020	132994	838	SLCC	SLC001	75.00	15.00	90.00	4050	200	75.00	Virtual confenrece x 3
12/10/2020	12231	839	CIRCLE CLOUD	CIRCLECLOU	27.49	5.50	32.99	4205	200	27.49	Phone calls Sept 2020
01/10/2020	MEM230729	840	SLCC	SLC001	281.00	0.00	281.00	4220	200	281.00	Membership fees
01/10/2020	1672	841	RETRO	RET001	200.00	40.00	240.00	4330	300	200.00	Deep cleaning office
01/10/2020	4142	842	HALC	HAL001	60.00	12.00	72.00	4050	200	60.00	Budget training
01/10/2020	0002	843	CHAMBER OF COMM	ACC	445.70	0.00	445.70	4645	600	445.70	Easter egg hunt contribution
13/10/2020	503	844	DBARRETT	DBARRETT	152.00	0.00	152.00	4410	450	152.00	New taps at allotments
06/10/2020	BK13912	845	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	Staff training
13/10/2020	2735191/18	846	BUSINESS STREAM	BS001	583.73	0.00	583.73	4300	300	583.73	Water AP 1 July(A)- 29Sept (E)
02/10/2020	2109114	847	SMARTEST	SMARTEST	17.52	0.88	18.40	4345	300	17.52	ELEC SB Sept 20
02/10/2020	2108656	848	SMARTEST	SMARTEST	620.32	31.02	651.34	4315	300	620.32	Elec AP Sept 20
01/10/2020	0000408383/2020	849	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	Phone lease Oct 20
01/10/2020	0000373183/2020	850	GRENKE	GRENKE	399.99	80.00	479.99	4235	200	399.99	Printer lease 1/10-31/12/20
13/10/2020	PIGS OCT	851	PIGS	PIGS	250.00	0.00	250.00	4552	450	250.00	Marquee hire
08/10/2020	12482	852	MINT	MIN001	104.22	20.84	125.06	4405	450	104.22	Do not park on grass signs SB
10/09/2020	51708	853	TECHNIQUE	TEC001	533.00	106.60	639.60	4225	200	533.00	Firewall secutiyy and Watchguar
10/04/2019	3611098547	854	HCC	HCC001	104.89	20.98	125.87	4400	900	104.89	Rechrge lights 1/10/18-31/3/19

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 7

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
14/10/2019	3611157135	855	HCC	HCC001	92.69	18.54	111.23	4400	900	92.69	Lights rechge 1/4/19-30/9/19
14/04/2020	3611224151	856	HCC	HCC001	105.17	21.03	126.20	4400	900	105.17	Lights rechge 1/10/19-31/3/20
09/10/2020	SSG920	857	SAFE AND SECURE	SAS001	46.50	9.30	55.80	4245	300	46.50	Keys
31/10/2020	1385	858	R P GARDENING	RP001	960.00	0.00	960.00	4660	600	960.00	3 days weeding and repainting
27/10/2020	OCT	859	BUSINESS STREAM	BS001	252.12	0.00	252.12	4300	450	252.12	Water allot 5/8(A)-12Oct(E)
01/10/2020	CR1672	860	RETRO	RET001	-200.00	-40.00	-240.00	4330	300	-200.00	Credit for deep clean
TOTAL INVOICES					<u>9,561.58</u>	<u>1,207.74</u>	<u>10,769.32</u>			<u>9,561.58</u>	