



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the meeting of New Alresford Finance & Facilities Committee held electronically on Tuesday 12 January 2021 commencing at 7.30pm

Name	Present	Apologies	Absent
CLlr Divall (Chair)	✓		
CLlr Bean (Vice Chair)	✓		
CLlr Weston	✓		
CLlr Jeffs	✓		
CLlr Holmes	✓		

ALSO PRESENT: Sarah Johnson – Deputy Clerk

The Chair welcomed all present to the meeting.

F20/102 Apologies for absence.

No apologies received

F20/103 Dispensations for disclosable pecuniary interests under section 33 of the localism act 2011.

The Clerk advised nothing was received

F20/104 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.

No declarations made

F20/105 Public participation

No members of the public present

F20/106 Approve minutes and recommendations of the Finance and Facilities Committee held on 8th and 16th December 2020

RESOLVED: That the minutes and recommendations of the Finance and Facilities Committee held on 8 and 16 December 2020 be approved.

Proposed: Divall

Second: Bean

F20/107 Clerks Report

The Clerks report was reviewed.

F20/108 Chairs Report

- The Council's water maintenance contractor, Phase Technology, have been asked to review their Legionnaires policy in relation to the pavilion at Stratton Bates Recreation Ground
- Discussions are ongoing with Health and Safety consultants to secure dates for a review of the Council

- Community Infrastructure Levy (CIL) funding applications must be submitted to Winchester City Council by the end of March 2021
- Arlebury Park car park – discussions being held with Winchester City Council. Any issues will largely be addressed in the Winchester Council parking review

F20/109 Payments, Purchase Ledger, Balance Sheet, Bank Reconciliation, Bank Statements and Income and Expenditure Report as of 31 December 2020

The financial reports were reviewed for approval by Council.

F20/110 Management of Arlebury Park roof project

Item deferred, awaiting further information

F20/111 Flint wall repairs, Arlebury Park

Three quotes for repairs to the flint wall were reviewed:

Quote A = £708

Quote B = £1500

Quote C = £2061

RESOLVED: That it is approved appointing Peter Bridges (Quote B) at a price of £1500.00 to undertake the repairs to Arlebury Park flint wall. This company have local experience of similar work that has been viewed by the Committee and consider good value for money.

Proposed: Holmes	Second: Divall
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F20/112 Repairs to car park surface, Arlebury Park

Two quotes for repairs to the car park surface were reviewed:

Quote A: £2441

Quote B: £3800

RESOLVED: That it is approved appointing GDM Surfacing Contractors (Quote A) at a price of £2441 to undertake repairs to the car park surface at Arlebury Park.

Proposed: Divall	Second: Bean
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F20/113 Repairs to ground drains, Arlebury Park

Two quotes were reviewed:

Quote A: £2460

Quote B: £8225

RESOLVED: That it is approved appointing Alton Pump Services (Quote A) at a price of £2460 to undertake repairs to the ground drains at Arlebury Park

Proposed: Jeffs	Second: Bean
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F20/114 Additional work by Vision Contracting for carpentry on the plumbing and radiator cover to a value of £2000

RESOLVED: To approve additional work by Vision Contracting for carpentry on the plumbing and radiator cover to a value of £2000

Proposed: Divall	Second: Jeffs
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F20/115 Internal auditor references and approve appointing for 3 years

The references of the Internal Auditor appointed by the Council (F20/096) were reviewed

RESOLVED: To approve appointing the Internal Auditor for a period of 3 years, subject to enquiring about the yearly uplift fee

Proposed: Divall	Second: Jeffs
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F20/116 Grants applications

One grant application was reviewed. Further information is required to accompany the application and will be requested prior to its consideration at Full Council.

F20/117 External audit report

The report is not yet available for review. The external auditor has asked several questions, which the Clerks are currently providing answers to.

The meeting concluded at 20:40

Date of next meeting is Tuesday 9th February 2021 commencing at 7.30pm