



# New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP  
Tel: 01962 732079. Email: [deputyclerk@newalresford-tc.gov.uk](mailto:deputyclerk@newalresford-tc.gov.uk). Website:  
[www.newalresford-tc.gov.uk](http://www.newalresford-tc.gov.uk)

## Minutes of the meeting of New Alresford Operations and Resources Committee held on Monday 21 June 2021 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Evans (Chair) (SE)	✓		
Cllr Bean (AB)	✓		
Cllr Gordon Smith (RGS)	✓		
Cllr Jeffs (BJ)	✓		
Cllr Weston (MW)		✓	

**ALSO PRESENT:** Sarah Johnson – Deputy Clerk

The Chair welcomed all present to the meeting.

**OR21/01 Apologies for absence.**

**RESOLVED:** Apologise accepted from Councillors Weston

**OR21/02 Dispensations for disclosable pecuniary interests under section 33 of the localism act 2011.**

The Clerk advised nothing was received

**OR21/03 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.**

No declarations made

**OR21/04 Public participation**

No members of the public present

**OR21/05 Elect Vice Chair of Operations and Resources Committee for 21/22**

**RESOLVED:** That Cllr Bean is appointed Vice Chair of Operations and Resources Committee for municipal year 21/22

Proposed: SE	Second: BJ
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**OR21/06 Approve minutes and recommendations of the Finance and Facilities Committee held on 13<sup>th</sup> April and 21<sup>st</sup> April 2021**

**RESOLVED:** That the minutes and recommendations of the Finance and Facilities Committee held on 13<sup>th</sup> and 21<sup>st</sup> April 2021 be approved.

Proposed: AB	Second: BJ
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**OR21/07 Clerks Report**

The Clerks report was reviewed.

**OR21/08 Balance Sheet, Bank Reconciliation, Income and Expenditure Report, Payments and Purchase Ledger as of 31st May 2021**

The financial reports were reviewed for approval by Council.

**OR21/09 Unpaid debtors list**

**RESOLVED:** To recommend to Council that unpaid debts up until 31<sup>st</sup> January 2020 amounting to £72.56 are written off and that Financial Regulations are updated to allow the Clerk to write off debts for £2 and under.

Proposed: SE	Second: BJ
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**OR21/10 Section 1 and Section 2 of the AGAR**

**RESOLVED:** To recommend to Council that Section 1 and Section 2 of the AGAR be approved

Proposed: SE	Second: AB
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**Recommendation:** That the Clerk investigates whether the Asset Register has any bearing on an insurance claim.

**OR21/11 Terms of Reference for Operations and Resources Committee**

Changes were suggested to the draft Terms of Reference. Approval was deferred to the next Committee meeting.

**OR21/12 Tree Management Policy**

**RESOLVED:** To recommend to Council that the Tree Management Policy be approved.

Proposed: SE	Second: AB
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The meeting finished at 20:36

Date of next meeting – 13<sup>th</sup> July 2021