



New Alresford Town Council  
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**Minutes of the meeting of New Alresford Operations and Resources Committee held on Tuesday 10 January 2023 commencing at 7.30pm**

Name	Present	Apologies	Absent
Cllr Evans (Chair) (SE)	✓		
Cllr Bean (AB)	✓		
Cllr Divall (KD)	✓		
Cllr Weston (MW)	✓		

**ALSO PRESENT:** Sarah Johnson – Deputy Clerk and Tracy Predeth – Locum Clerk

The Chair welcomed all present to the meeting

**OR22/119 Apologies for absence.**

No apologies

**OR22/120 Dispensations for disclosable pecuniary interests under Section 33 of the localism act 2011.**

The Clerk advised no pecuniary interests received

**OR22/121 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.**

None

**OR22/122 Public participation**

No members of public present

**OR22/123 Approve the minutes and recommendations of the Operations and Resources Committee held on 29th November 2022.**

**RESOLVED:** That the minutes and recommendations of the Operations and Resources Committee held on 29 November 2022 are approved.

**OR22/124 Clerks Report**

The Clerk's report was noted

**OR22/125 Chairs' Update**

The Health and Safety audit was conducted on 9<sup>th</sup> January 2023

Transferring IT provision to the cloud is being investigated in depth and a proposal will follow soon

The ARC roof project is complete and the Committee are pleased with the delivery and outcome.

- OR22/126 Balance Sheet, Bank Reconciliation, Income and Expenditure and Payments Reports as of 30 November and 31 December 2022**  
**RESOLVED:** That the Balance Sheet, Bank Reconciliation, Income and Expenditure and Payments Reports as of 30 November and 31 December 2022 are recommended to Council for approval
- OR22/127 Works to ARC entrance hall**  
Potential works in 22/23 to improve the entrance hall at the ARC were discussed. This included repairs to the floor tiles, painting, plasterboarding, new mats and bin area works.
- OR22/128 Draft budget 2023-24**  
The draft budget was reviewed.  
**Recommendation:** That the draft budget is considered at Council
- OR22/129 Review Grant applications**  
Grant applications from the Friends of Sun Hill Infant School and Alresford Senior Citizen's Club were reviewed  
**Recommendation:** That Friends of Sun Hill Infant's School are asked to resubmit their application providing additional information  
**Recommendation:** That Council consider offering a grant of £630 to Alresford Senior Citizens Club to cover the cost of coach hire
- OR22/130 Interim Internal Auditor's Report**  
The report and recommendations of the Internal Auditors interim report were reviewed and noted  
**Recommendation:** That the Internal auditors report is recommended to Council for approval
- OR22/131 Thermal Imaging Camera**  
A thermal imaging camera has been acquired by the Council for use by residents (C22/088 refers)  
**Recommendation:** That Community and Open Space committee consider donating the thermal imaging camera to New Leaf community group who would be able to manage a loan scheme with residents.
- OR22/132 Survey questions for Council Strategy**  
Questions for three surveys have been created by Local Council Consultancy, as part of developing a Council strategy,  
**Recommendation:** That the two surveys to Councillors and Stakeholders forming part of the Council Strategy, are sent out using the questions proposed by Local Council Consult, and that following this questions in the resident's survey are revisited by the Committee
- OR22/133 EXCLUDE PUBLIC & PRESS**  
**RESOLVED:** That members of the public are excluded from the meeting due to the confidential nature of the business about to be transacted. (Public Bodies (Admission to Meetings) Act 1960, section 1

**OR22/134 Staffing arrangements**

Staffing arrangements were discussed in relation to the advert for the new Town Clerk and existing staff conditions

The meeting finished at 22:00

**Date of next meeting 14 February 2023**