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## New Alresford Town Council

### Bank - Cash and Investment Reconciliation as at 31 January 2022

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/01/2022	New Alresford Town Council	197,467.75
31/01/2022	Petty Cash	27.46
31/01/2022	Deposit Account	297,962.35
30/11/2021	BB Rent Deposit	1,666.64

**497,124.20**

##### Other Cash & Bank Balances

**234.00**

**497,358.20**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**497,358.20**

##### All Cash & Bank Accounts

1	Current Account	197,467.75
2	Petty Cash	27.46
3	32 Day Notice	297,962.35
4	BB Rent Deposit	1,666.64
	Other Cash & Bank Balances	234.00
	<b>Total Cash &amp; Bank Balances</b>	<b>497,358.20</b>

## Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 31/01/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	592	
105	VAT Control Account	1,811	
200	Current Account	197,468	
210	32 Day Notice	297,962	
220	BB Rent Deposit	1,667	
250	Petty Cash	27	
299	Cashbook Suspense	234	
	<b>Total Current Assets</b>		<b>499,761</b>
	<u>Current Liabilities</u>		
500	Creditors	15,990	
510	Accruals	3,263	
516	PAYE/NI Control	2,328	
520	Pension Control	335	
530	Bad Debt	113	
540	Allotment Membership Control	575	
545	Allotment deposits	196	
550	The Arelebury Deposit Control	1,666	
	<b>Total Current Liabilities</b>		<b>24,466</b>
	<b>Net Current Assets</b>		<b>475,295</b>
	<b>Total Assets less Current Liabilities</b>		<b>475,295</b>
	<u>Represented by :-</u>		
300	Current Year Fund	104,807	
310	General Reserves	185,861	
320	EMR - Play Equipment Reserve	98,127	
322	EMR - 2020 Roof Reserve	64,000	
323	EMR - ARC Refurbishment	15,000	
324	EMR- Town Survey	2,500	
327	EMR - Carfest	5,000	
	<b>Total Equity</b>		<b>475,295</b>

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## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Full Council</b>								
1076 Precept	0	320,645	320,645	0			100.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	8	74	200	126			37.0%	
1120 CIL Receipts	0	1,126	3,000	1,874			37.5%	
1705 PWLB Repayment ARFC	0	2,000	2,000	0			100.0%	
<b>Full Council :- Income</b>	<b>8</b>	<b>324,345</b>	<b>325,845</b>	<b>1,500</b>			<b>99.5%</b>	<b>0</b>
4215 Advertising & Distribution	0	1,212	1,500	288		288	80.8%	
4700 Website	0	480	3,000	2,520		2,520	16.0%	
4705 Internal/External Audit Fees	0	846	3,200	2,354		2,354	26.4%	
4720 Bank/Other Charges	13	96	200	104		104	48.2%	
4725 Loan Repayments	15,617	31,234	31,235	1		1	100.0%	
4730 Grants	0	4,461	10,000	5,539		5,539	44.6%	
4735 Councillor's Training	184	374	1,300	926		926	28.7%	
4740 Consultancy/legal fees	140	4,393	4,000	(393)		(393)	109.8%	
4745 Community expenditure	0	120	700	580		580	17.1%	
4755 Parish in Bloom	0	0	1,000	1,000		1,000	0.0%	
4765 Town Calendar	0	1,000	1,000	0		0	100.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4830 Strategy Development	0	0	5,000	5,000		5,000	0.0%	
<b>Full Council :- Indirect Expenditure</b>	<b>15,954</b>	<b>44,216</b>	<b>62,635</b>	<b>18,419</b>	<b>0</b>	<b>18,419</b>	<b>70.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(15,946)</b>	<b>280,129</b>	<b>263,210</b>	<b>(16,919)</b>				
<b>200 Office</b>								
4000 Gross Wages	7,568	72,683	97,000	24,317		24,317	74.9%	
4020 Employer's NI	644	5,421	7,900	2,479		2,479	68.6%	
4030 Employer's Pension	1,034	10,041	13,100	3,059		3,059	76.6%	
4050 Staff Training	85	1,190	2,000	810		810	59.5%	
4055 Travelling Expenses	157	784	1,000	216		216	78.4%	
4060 Payroll Services	0	198	300	102		102	66.0%	
4070 Working From Home allowance	0	240	0	(240)		(240)	0.0%	
4200 General Office Expenses	21	305	1,000	695		695	30.5%	
4205 Telecoms	139	1,386	1,500	114		114	92.4%	
4210 Stationery	0	194	1,000	806		806	19.4%	
4220 Subscriptions	54	1,981	2,200	219		219	90.1%	
4225 Computing	16	7,929	6,000	(1,929)		(1,929)	132.1%	
4235 Printer/Copier Costs	400	2,391	1,800	(591)		(591)	132.8%	
4240 Office Equipment	0	168	400	232		232	42.1%	
4715 Accountancy Fees (Omega)	59	875	2,000	1,125		1,125	43.8%	
<b>Office :- Indirect Expenditure</b>	<b>10,176</b>	<b>105,786</b>	<b>137,200</b>	<b>31,414</b>	<b>0</b>	<b>31,414</b>	<b>77.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(10,176)</b>	<b>(105,786)</b>	<b>(137,200)</b>	<b>(31,414)</b>				

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## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>300 Premises</b>								
1300 Main Hall Hire	833	5,834	7,500	1,666			77.8%	
1310 Meeting Room Hire	186	468	1,000	533			46.8%	
1700 Exported Energy	0	3,638	5,000	1,362			72.8%	
1701 Utilities Recharge	417	4,286	5,700	1,414			75.2%	
1920 Insurance Recharge	0	4	0	(4)			0.0%	
<b>Premises :- Income</b>	<b>1,436</b>	<b>14,230</b>	<b>19,200</b>	<b>4,970</b>			<b>74.1%</b>	<b>0</b>
4000 Gross Wages	780	7,800	8,500	700		700	91.8%	
4245 Equipment	44	1,021	1,500	479		479	68.1%	
4300 Water Rates	975	3,124	3,750	626		626	83.3%	
4310 Insurance	0	6,564	5,800	(764)		(764)	113.2%	
4315 Electricity	1,390	6,916	9,800	2,884		2,884	70.6%	
4320 Gas	1,228	2,766	4,300	1,534		1,534	64.3%	
4325 Repairs & Renewals	428	5,446	20,000	14,554		14,554	27.2%	
4330 Cleaning	255	2,966	3,200	234		234	92.7%	
4335 Water Maintenance	140	1,401	4,000	2,599		2,599	35.0%	
4345 Electricity SB	31	159	400	241		241	39.8%	
4350 Arlebury Park Roof	0	1,145	0	(1,145)		(1,145)	0.0%	
4355 ARC improvements	0	0	22,000	22,000		22,000	0.0%	
4515 Rubbish/Recycling	33	339	800	461		461	42.4%	
4526 Car Park	0	(300)	0	300		300	0.0%	
4580 Health and Safety	177	(282)	1,500	1,782		1,782	(18.8%)	
<b>Premises :- Indirect Expenditure</b>	<b>5,481</b>	<b>39,065</b>	<b>85,550</b>	<b>46,485</b>	<b>0</b>	<b>46,485</b>	<b>45.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,045)</b>	<b>(24,835)</b>	<b>(66,350)</b>	<b>(41,515)</b>				
<b>450 Recreation and Environment</b>								
1400 Allotment Income	15	2,058	2,400	342			85.8%	
1405 Allotment water recharge	10	977	800	(177)			122.2%	
1500 Recreation Ground Hire	0	3	100	97			3.0%	
1510 Sports Fees - Rugby	0	500	500	0			100.0%	
1520 Tennis Rent	0	125	125	0			100.0%	
1530 Sports Fees - Football	0	300	300	0			100.0%	
1540 Tree Donation	0	333	0	(333)			0.0%	
<b>Recreation and Environment :- Income</b>	<b>25</b>	<b>4,297</b>	<b>4,225</b>	<b>(72)</b>			<b>101.7%</b>	<b>0</b>
4000 Gross Wages	679	6,786	8,100	1,314		1,314	83.8%	
4245 Equipment	0	425	200	(225)		(225)	212.5%	
4300 Water Rates	(85)	556	1,000	444		444	55.6%	
4405 Open Space Maintenance	200	2,937	3,000	63		63	97.9%	
4410 Allotments	397	1,099	1,000	(99)		(99)	109.9%	

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## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4420 Dog/Dual bins	0	(3,600)	2,400	6,000		6,000	(150.0%)	
4450 New allotments	0	876	10,000	9,124		9,124	8.8%	
4500 West Field Rent	0	3,888	3,900	12		12	99.7%	
4510 Park Benches	0	960	1,000	40		40	96.0%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	8,784	11,000	2,216		2,216	79.9%	
4545 Memorial Gardens	0	0	2,000	2,000		2,000	0.0%	
4550 Playgrounds & Equipment	3,619	13,918	13,000	(918)		(918)	107.1%	
4552 Playground Redevelopment	0	70	90,000	89,930		89,930	0.1%	
4555 Tree/Hedge Management	0	4,267	4,500	233		233	94.8%	
4655 Environment Nudge Projects	0	256	500	244		244	51.2%	
Recreation and Environment :- Indirect Expenditure	<b>5,601</b>	<b>41,222</b>	<b>152,100</b>	<b>110,878</b>	<b>0</b>	<b>110,878</b>	<b>27.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(5,576)</b>	<b>(36,925)</b>	<b>(147,875)</b>	<b>(110,950)</b>				
<u>600 Community &amp; Tourism</u>								
1600 Hanging Basket Income	0	4,048	5,200	1,152			77.8%	
Community & Tourism :- Income	<b>0</b>	<b>4,048</b>	<b>5,200</b>	<b>1,152</b>			<b>77.8%</b>	<b>0</b>
4575 Town Entry Planting	0	220	500	280		280	44.0%	
4605 Hanging Baskets	0	11,056	14,650	3,595		3,595	75.5%	
4640 Millenium Trail maintenance	0	80	2,000	1,920		1,920	4.0%	
4645 Town Schemes Support	0	208	2,000	1,792		1,792	10.4%	
4660 Town Rejuvenation	160	4,188	2,500	(1,688)		(1,688)	167.5%	
4670 Telephone Kiosk	0	146	500	354		354	29.2%	
4675 Communications	0	0	2,900	2,900		2,900	0.0%	
4680 Town Trail Guide	0	9	2,500	2,491		2,491	0.4%	
4685 Town Survey	0	0	2,500	2,500		2,500	0.0%	
4690 Car Fest	0	0	5,000	5,000		5,000	0.0%	
4785 Town events	27	723	2,000	1,277		1,277	36.1%	
4835 Town Volunteer task force	0	0	3,000	3,000		3,000	0.0%	
4840 Cogswell Memorial	0	0	2,500	2,500		2,500	0.0%	
Community & Tourism :- Indirect Expenditure	<b>187</b>	<b>16,629</b>	<b>42,550</b>	<b>25,921</b>	<b>0</b>	<b>25,921</b>	<b>39.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(187)</b>	<b>(12,581)</b>	<b>(37,350)</b>	<b>(24,769)</b>				
<u>700 Full Council</u>								
1700 Exported Energy	0	(11)	0	11			0.0%	
Full Council :- Income	<b>0</b>	<b>(11)</b>	<b>0</b>	<b>11</b>				<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>(11)</b>	<b>0</b>	<b>11</b>				

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## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900</u> <u>Planning</u>								
1715 West Street CIL grant	0	0	115,000	115,000			0.0%	
1720 Neighbourhood Plan grant	0	9,956	0	(9,956)			0.0%	
Planning :- Income	<b>0</b>	<b>9,956</b>	<b>115,000</b>	<b>105,044</b>			<b>8.7%</b>	<b>0</b>
4400 Electricity - Public Lighting	90	284	400	116		116	71.1%	
4406 Lengthsman	0	400	2,500	2,100		2,100	16.0%	
4415 Bus Shelters	0	555	2,000	1,445		1,445	27.8%	
4425 SLR and traffic calming	0	(8)	15,500	15,508		15,508	(0.1%)	
4440 Benches	0	987	1,000	13		13	98.7%	
4790 Design Statement	4,689	7,719	10,000	2,281		2,281	77.2%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4815 West Street path widening	0	(5,000)	120,000	125,000		125,000	(4.2%)	
4845 Heritage Bollards Broad Street	0	204	10,000	9,796		9,796	2.0%	
Planning :- Indirect Expenditure	<b>4,779</b>	<b>5,141</b>	<b>162,400</b>	<b>157,259</b>	<b>0</b>	<b>157,259</b>	<b>3.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,779)</b>	<b>4,815</b>	<b>(47,400)</b>	<b>(52,215)</b>				
Grand Totals:- Income	<b>1,469</b>	<b>356,865</b>	<b>469,470</b>	<b>112,605</b>			<b>76.0%</b>	
Expenditure	<b>42,178</b>	<b>252,059</b>	<b>642,435</b>	<b>390,376</b>	<b>0</b>	<b>390,376</b>	<b>39.2%</b>	
<b>Net Income over Expenditure</b>	<b>(40,709)</b>	<b>104,807</b>	<b>(172,965)</b>	<b>(277,772)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(40,709)</b>	<b>104,807</b>						

## List of Payments made between 01/01/2022 and 31/01/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/01/2022	grenke	1311 &1312	572.41		phone lease Jan 22
06/01/2022	HMRC	BACS	2,284.03		NI Dec 2021
06/01/2022	Hampshire Pension	BACS	334.88		Pension Dec 2021
07/01/2022	Long Barn	DEBIT	25.00		Employee 2020 xmas voucher
10/01/2022	Technique Limited	1164	86.40		PSTN line 12 months
13/01/2022	Scandor Landscape Contractors	1292	950.88		Grounds maint Dec 2021
13/01/2022	Positive Energy	1342	1,473.85		Gas 7/11(A)-11/12-2021(E)
13/01/2022	Direct Cleaning Services	1307	55.00		Window cleaning AP
13/01/2022	Society of Local Council Clerk	1305	36.00		graphic design training
13/01/2022	Technique Limited	1297	10.38		Azure back up offsite over
13/01/2022	Biffa Municipal Ltd	1289	39.94		Recycling 25/12-21/1
13/01/2022	C and D Trees	1288	732.00		Tree work Sun Hill Rec
13/01/2022	DEOS	1281,93&09	428.53		Annual fee and additional use
13/01/2022	Darren Barrett	1282	180.00		Plumbing work toilets
13/01/2022	Surrey Hills Solicitors	1280	1,230.00		Advice AP 19 Nov-16 Dec 21
13/01/2022	Elite Fire and Electrical prot	1284	135.00		PAT testing
13/01/2022	Henrietta Hellard	1306	60.00		Alterations to Alres map
13/01/2022	Posturite Ltd	1300-04	240.00		Workplace assessment
13/01/2022	Hampshire County Council	1321	108.13		Recharge lights 1/4-30/9 2018
14/01/2022	Technique Limited	1122	108.00		Telephone support contract
17/01/2022	Smartest Energy	1331	1,460.08		Elec AP Dec 2021
17/01/2022	ID mobile	DD	8.31		Mobile phone monthly charge
18/01/2022	Lloyds bank	DD	12.95		service charge
26/01/2022	Smartest Energy	1320	20.87		Elec Dec 21
26/01/2022	Scottish Water Business Stream	1316	974.66		Water AP 6-26 Dec 21
26/01/2022	Elite Fire and Electrical prot	1329	212.03		Fire extin/alarm inspection
26/01/2022	Splash Clean	1285	160.00		Cleaning Dec 21
26/01/2022	Hampshire County Council	1298	700.00		ground socket & post SLR
26/01/2022	Phase Technology Ltd	1290&1	168.26		Water maint SB
26/01/2022	Hanging Garden	1286	192.00		BS maint of winter planters
27/01/2022	Circlenet LLP	1314	65.87		Phone calls Dec 21
27/01/2022	PWLB	DD	15,617.11		Repayment of loan
27/01/2022	Employees	BACS	7,125.04		Employee wages Jan 22
28/01/2022	Nest	DD	1,145.40		Pension Jan 2022
31/01/2022	FRAUD-NewScientist	DD	234.00		Fraud-to be returned by Lloyds
<b>Total Payments</b>			<b>37,187.01</b>		

## Purchase Ledger for Month No 10

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
21/01/2022	6359	1310	SURREY HILLS	SURREYHILL	140.00	20.00	160.00	4740	100	140.00	Arlebury Park ROW fees
01/01/2022	0000047359/2022	1311	GRENKE	GRENKE	399.99	80.00	479.99	4235	200	399.99	Quarterly printer lease
01/01/2022	0000051121/2022	1312	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	phone lease Jan 22
21/01/2022	514T60156	1313	BIFFA	BIF001	33.28	6.66	39.94	4515	300	33.28	Recycling 22/1/22-18/2/22
21/01/2022	19641	1314	CIRCLE CLOUD	CIRCLECLOU	54.89	10.98	65.87	4205	200	54.89	Phone calls Dec 21
21/01/2022	BK204677-1	1315	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	Op Lon Bridge training
26/01/2022	2777198/28	1316	BUSINESS STREAM	BS001	974.66	0.00	974.66	4300	300	974.66	Water AP 6-26 Dec 21
20/01/2022	649	1317	DBARRETT	DBARRETT	340.07	0.00	340.07	4325	300	340.07	Replace wastepipes AP
21/01/2022	BK204675-1	1318	SLCC	SLC001	15.00	3.00	18.00	4050	200	15.00	Elections training
18/01/2022	ARLEBU-0013	1319	DIRECT CLEANING	DIR001	55.00	0.00	55.00	4330	300	55.00	Window cleaning AP Jan 22
14/01/2022	2512870	1320	SMARTEST	SMARTEST	19.88	0.99	20.87	4345	300	19.88	Elec Dec 21
08/10/2018	3611042582	1321	HCC	HCC001	90.11	18.02	108.13	4400	900	90.11	Recharge lights 1/4-30/9 2018
12/01/2022	57183	1322	TECHNIQUE	TEC001	15.62	3.12	18.74	4225	200	15.62	offsite back over limit
08/01/2022	1618	1323	R P GARDENING	RP001	200.00	40.00	240.00	4405	450	200.00	Hedge work Sun Hill Rec
11/01/2022	3244	1324	VITAPLAY	VITAPLAY	3,618.50	723.70	4,342.20	4550	450	3,618.50	Arlebury Park playground refur
10/01/2022	645	1325	DBARRETT	DBARRETT	80.00	0.00	80.00	4325	300	80.00	Inlet valve toilets AP
10/01/2022	BK204507-1	1326	SLCC	SLC001	15.00	3.00	18.00	4050	200	15.00	Committees training
28/01/2022	SM24912	1327	RIALTAS	RBS001	59.00	11.80	70.80	4715	200	59.00	MTD Vat annual suport
27/01/2022	22644	1328	PHASE	PT001	52.16	10.43	62.59	4335	300	52.16	Water maint SB
20/12/2021	1637	1329	ELITEFIRE	ELITEFIRE	176.69	35.34	212.03	4580	300	176.69	Fire extin/alarm inspection
18/01/2022	18364	1330	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grounds maint Jan
05/01/2022	2488291	1331	SMARTEST	SMARTEST	1,390.36	69.72	1,460.08	4315	300	1,390.36	Elec AP Dec 2021
31/01/2022	22632	1332	PHASE	PT001	88.06	17.61	105.67	4335	300	88.06	Water maint AP Jan 22
29/01/2022	3750	1333	SPLASH	SPLASH	200.00	0.00	200.00	4330	300	200.00	Office cleaning Jan 22
31/01/2022	SI-16770	1334	HANGING GARDEN	HAN001	160.00	32.00	192.00	4660	600	160.00	Maint of winter displays
27/01/2022	2476440	1335	BRITISHGAS	BRITISHGAS	10.84	0.54	11.38	4345	300	10.84	Elec SB 29/12-24/01/22
27/01/2022	AV1787	1336	ARBORVENT	ARBORVENT	180.00	0.00	180.00	4735	100	180.00	Basic tree inspeaction trainin
13/01/2022	277719828	1337	BUSINESS STREAM	BS001	-84.80	0.00	-84.80	4300	450	-84.80	Allotments to 26/12/2021 (Act)



## PURCHASE LEDGER INVOICE LISTING

## Purchase Ledger for Month No 10

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
25/11/2021	RMTG/21/111	1338	RURAL MARKET TOWN GR	RURALMTG	54.17	10.83	65.00	4220	200	54.17	membership 1/11/21-31/03/22
05/01/2022	J6596A	1339	RMJ SURVEYS	RMJSURVEYS	375.00	0.00	375.00	4410	450	375.00	Sketch design of new allot
31/01/2022	2139	1340	TROY	TROY	4,688.60	937.72	5,626.32	4790	900	4,688.60	Tasks from fee proposal + expen
25/01/2022	2800720555	1341	WCC	WCC001	26.52	0.00	26.52	4785	600	26.52	Hire of Makins Court meeting r
07/01/2022	191961202213780	1342	POZITIVE	POZITIVE	1,228.21	245.64	1,473.85	4320	300	1,228.21	Gas 7/11(A)-11/12-2021(E)
<b>TOTAL INVOICES</b>					<u>15,556.23</u>	<u>2,460.98</u>	<u>18,017.21</u>			<u>15,556.23</u>	