



# New Alresford Town Council

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9 May 2023

To All Members of New Alresford Town Council

You are hereby summoned to attend the Annual Meeting of New Alresford Town Council to be held on Tuesday 16 May 2023 commencing at 7.30pm for the purpose of transacting the following business.

*T J Predeth*

T J Predeth Locum Clerk

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## MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

### 1. ELECTION OF CHAIRMAN

To receive nominations and elect a Chairman

### 2. DECLARATION OF OFFICE

To receive the declaration of acceptance of office by the Chairman.

### 3. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

### 4. INTERESTS AND DISPENSATIONS

To approve dispensations for Disclosable Pecuniary Interests under Section 33 of the Localism Act 2011 and to receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests on Items on the Agenda.

### 5. MINUTES

To approve minutes of the Town Council meeting held on 25 April 2023

### 6. TO ELECT VICE CHAIRMAN

To receive nominations and elect a Vice Chairman

### 7. CHAIRMAN COMMENTS

To receive the chairman comments.

### 8. DISTRICT & COUNTY COUNCILLORS

To receive reports from Winchester City Council and Hampshire County Council councillors.

### 9. PUBLIC PARTICIPATION

Public participation for fifteen minutes to allow members of the public present to raise questions to ask questions of, and make comments, regarding the Town Council.  
(*Public Bodies (Admission to Meetings) Act 1960, Section 1*)

## **10. COMMITTEE REPRESENTATION**

To approve membership of the Committees and appoint Chairman and Vice Chairman of each committee.

- Operations and Resources Committee
- Planning Committee
- Community & Open Spaces Committee

## **11. TERMS OF REFERENCE**

To review the terms of reference for each Committee and agree to any changes

## **12. STANDING ORDERS & FINANCIAL REGULATIONS**

To review and agree the following:

- Financial Regulations
- Standing Orders

## **13. SCHEME OF DELEGATION**

To approve a scheme of delegation

## **14. MEETING DATES**

To approve dates of Council and Committee meetings for the municipal year 2023/24

## **15. WORKING GROUPS**

To confirm the following working Group and agree frequency of meetings.

- Neighborhood Plan

## **16. PAYMENTS**

To approve list of regular payments for 23/24

## **17. COMPLAINTS POLICY**

To approve a complaints policy

## **18. NEIGHBOURHOOD PLAN COMMUNITY ENGAGEMENT DAY**

To approve Neighbourhood Plan community engagement day to be held on Thursday 29<sup>th</sup> June 2023

## **19. EXCLUSION OF PUBLIC & PRESS**

To resolve to exclude the Public and Press due to the confidential nature of the business about to be transacted.

## **20. LAND REGISTRY**

To consider confidential correspondence

## **21. FLOORING QUOTES**

To consider and approve quotes for new flooring at entrance hall of The ARC