



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP

Tel: 01962 732079. Email: townclerk@newalresford-tc.gov.uk

Website: www.newalresford-tc.gov.uk

Donate a Tree Policy

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Version Control

Version	Owner	Date Approved	Minute Ref	Website Updated	Next Review
V1	Town Council	23/06/2020	20/042	18/08/2020	23/06/2023

1. Introduction

New Alresford Town Council (NATC) recognises that residents may wish to donate a tree in one of the following public open spaces in New Alresford – Arlebury Park, Stratton Bates Recreation Ground and Sun Hill Recreation Ground. NATC are grateful for this kind gesture.

Memorial Gardens is excluded from this policy, as this is reserved for fallen soldiers.

2. Key points

- This policy provides guidance regarding donated trees sited in the open spaces managed by NATC.
- The tree will belong to NATC
- The tree location and species will be determined by NATC's Recreation and Environment Committee.
- The tree will not be purchased unless payment is received in advance.

3. Tree donation

- I. Applicants are invited to apply to the Town Clerk if they wish to donate a tree. The application form below must be completed in full in order to be considered.
- II. NATC manages its open spaces for the benefit of the community and the environment, and any new trees must fit into surrounding landscape.
- III. All offers to donate a tree must be approved by the Recreation and Environment Committee and must comply with the Tree Planting Strategy for the specific Open Space. Locations and species for tree planting will have been determined for each Open Space in the Tree Strategy, from which the applicant may choose.
- IV. The cost of adopting a tree is £200, which includes the cost of the tree, planting, initial watering costs and replacement if the tree dies prior to becoming established (3 years). Payment must be received prior to the purchase of any tree.
- V. Tree planting will only take place during the winter months between October and mid-March during clement weather when the trees have the best chance of success. No trees will be planted if the ground is frozen as this could damage the roots.
- VI. If the applicant wishes to be present when the tree is planted, NATC will endeavour to accommodate the request
- VII. NATC will become the owner of the tree and the tree will be included into the current tree maintenance programme.

- VIII. NATC will not be liable for the replacement of old or diseased trees.
- IX. NATC will maintain a record of all donated trees which will also be available on our website.
- X. Mementoes around the trees will not be permitted.



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Donate a Tree Application

Preferred location	
Name	
Address	
Telephone No	
Email	
Date	