



# New Alresford Town Council

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## Minutes of the Meeting of New Alresford Town Council held electronically via Zoom, on Tuesday on Tuesday 30 June 2020 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Divall (Chair)	✓		
Cllr Sprott (Vice-Chair)	✓		
Cllr Gordon-Smith			✓
Cllr Bean	✓		
Cllr Byrne	✓		
Cllr Cavell	✓		
Cllr Evans	✓		
Cllr Holmes	✓		
Cllr Jeffs	✓		
Cllr Jones	✓		
Cllr Weston	✓		

ALSO PRESENT: Marcia Phillibert - Town Clerk

The Chair welcomed all present to the meeting.

**20/052 APOLOGIES FOR ABSENCE.**

No apologies received

**20/053 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**

The Clerk advised nothing received for this meeting

**20/054 DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS ON ITEMS ON THE AGENDA.**

No declarations made by members

**20/055 PUBLIC PARTICIPATION**

No members of the public present

**20/056 APPROVE THE SETTING UP OF A WORKING GROUP TO REVIEW THE SPORTS CLUBS LICENSES/LEASES**

**RESOLVED:** That the Working Group is created to review Sports Club Licences/Leases is made up of members of the Recreation and Environment Committee.

**20/057 APPROVE TOWN CLERK LINE MANAGERS**

**RESOLVED:** That the Town Clerks Line Manager is Councillor Ann Bean in addition to the Chair of Council.

**20/058 EXCLUDE THE PUBLIC AND PRESS**

**RESOLVED:** That the Public and Press are excluded due to the confidential nature of the business about to be transacted.

**20/059 APPROVE WORKING ROUTINE FOR ALL MEMBERS OF STAFF DURING COVID-19 LOCKDOWN.**

The Clerk provided an overview of the current working practices and provided an update for each member of staff. The Council agreed that all members of staff should take their Annual Leave during the annual leave year. The clerk requested a working from home allowance for staff and for the Deputy Clerk to reduce hours to two days until September 2020.

**RESOLVED:** That the Working from Home Allowance is £20.00 per month to be paid from 1<sup>st</sup> April 2020 for staff working 3 days per week.

**RESOLVED:** That the Deputy Clerk hours are reduced to two days working until September 2020.

**20/060 REVIEW THE ARLEBURY LIMITED FINANCIAL RECORDS**

**RESOLVED:** That the Clerk write to The Arlebury Limited seeking clarity regarding their financial records.

The Meeting concluded at 21.40 hours

**DATE OF NEXT MEETING TO BE HELD ON TUESDAY 28 JULY 2020 AT 7.30PM VIA ZOOM**