



New Alresford Town Council

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Minutes of the Meeting of New Alresford Town Council held electronically via Zoom, on Tuesday on Tuesday 23 June 2020 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Weston (Chair)	✓		
Cllr Bean (Vice-Chair)	✓		
Cllr Gordon-Smith	✓		
Cllr Divall	✓		
Cllr Byrne	✓		
Cllr Cavell	✓		
Cllr Evans	✓		
Cllr Holmes	✓		
Cllr Jeffs	✓		
Cllr Jones	✓		
Cllr Sprott	✓		

ALSO PRESENT: Marcia Phillibert - Town Clerk
2 members of the public present

The Chair welcomed all present to the meeting.

20/025 APOLOGIES FOR ABSENCE.

No apologies received

20/026 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011.

The Clerk advised nothing received for this meeting

20/027 DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS ON ITEMS ON THE AGENDA.

No declarations made by members

20/028 PUBLIC PARTICIPATION

20/029 (i) City Councillors Report

Noted - Update received regarding latest COVID-19 guidance

(ii) County Councillors Report

Not received - HCC have been slow on disseminating information. The HCC Helpline has been working well. Update received regarding the NHS and Schools

20/030 APPROVE MINUTES AND RECOMMENDATIONS OF THE ANNUAL MEETING OF THE TOWN COUNCIL HELD ON 26 MAY 2020

RESOLVED: That the minutes and recommendations of the Annual Meeting of the Town Council meeting held on 26 May 2020 be approved

20/031 RATIFY THE MINUTES OF THE PLANNING COMMITTEE HELD ON 4 AND 12 FEBRUARY, 3 MARCH, 7 AND 22 APRIL AND 4 MAY 2020

RESOLVED: That the Planning Committee minutes of 4 and 12 February, 3 March, 7 and 22 April and 4 May 2020 be ratified

20/032 RATIFY THE MINUTES OF FINANCE AND FACILITIES COMMITTEE HELD ON 11 FEBRUARY AND 10 MARCH 2020

RESOLVED: That the Finance and Facilities Committee minutes of 11 February and 10 March 2020 be ratified

20/033 RATIFY THE MINUTES OF THE COMMUNITY AND TOURISM COMMITTEE HELD ON 18 FEBRUARY 2020

RESOLVED: That the Community and Tourism Committee minutes of 18 February 2020 be ratified

20/034 RATIFY THE MINUTES OF THE RECREATION AND ENVIRONMENT COMMITTEE HELD ON 3RD MARCH 2020

RESOLVED: That the Recreation and Environment Committee minutes of 3rd March 2020 be ratified.

20/035 CLERKS REPORT AND TRAINING INFORMATION

The Clerk advised that only items over 6 months old are reported for Town Council and requested all Chairs of Committees focus on these items to update.

20/036 CHAIRS ANNOUNCEMENTS – FOR INFORMATION ONLY

(i) Town Council

The Chair had attended a meeting of other parishes to share the effects of COVID-19

(ii) Finance and Facilities Committee

Reviewing the new model Financial Regulation and Policy portfolio. The building plumbing and electrics are currently been worked on.

(iii) Planning Committee

Comments made by NATC are been taken into consideration by WCC

(iv) Community and Tourism Committee

The Committee are researching the possibility of hosting an event

(v) Recreation and Environment Committee

The Stratton Bates play park consultation is continuing subject to guidelines
The Skatepark repairs are underway

20/037 APPROVE PURCHASE LEDGER UP TO 31 MAY 2020

RESOLVED: That the Purchase Ledger up to 31 May 2020 be approved.

20/038 APPROVE DETAILED BALANCE SHEET, BANK RECONCILIATION, BANK STATEMENTS, INCOME AND EXPENDITURE REPORT AND PAYMENTS AS AT 30 APRIL 2020.

Ledger	Balance
Balance Sheet (Asset – Liabilities)	490,196
Income - Expenditure YTD	168,175
Current Account	205,920.47

32 Day Notice	297,670.74
Petty Cash	160.55

RESOLVED: That the Detailed Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure Report and Payments as at 30 April 2020 be approved

20/039 INCREASE THE NUMBER OF SIGNATORIES ON THE COUNCIL BANK ACCOUNT.

RESOLVED: That Councillor Holmes and Jones are additional signatories on the council bank account.

20/040 REVIEW AND NOTE INTERNAL AUDIT REPORTS

RESOLVED: That the interim and final internal audit reports are noted.

20/041 APPROVE INTERNAL FINANCIAL CONTROLS POLICY AND PROCEDURE

RESOLVED: That the Financial Controls Policy and procedure is approved

20/042 APPROVE TREE DONATION POLICY

RESOLVED: That the Tree Donation policy is approved

20/043 APPROVE SUBJECT ACCESS REQUEST PROCEDURE

RESOLVED: That the Subject Access Request procedure is approved

20/044 APPROVE COUNCIL MEETING TIMETABLE 2020/21

RESOLVED: That the Council Meeting Timetable 2020/21 is approved

20/045 APPROVE FURTHER COVID-19 MEASURES WITHIN NEW ALRESFORD

A lengthy discussion took place to consider additional measures to accommodate social distancing and create additional space in the town. Both Broad Street and West Street were discussed and it was agreed that all businesses must be considered fairly and consistently across the town. This is a temporary pop-up measure and it was agreed that no parking spaces would be closed in the town and that there would be a public space created in The Sidings, Broad Street.

RESOLVED: That the Lengthsman conduct a hard cutback of vegetation on the main routes into the Town Centre for a maximum price of £1900.00

RESOLVED: That an additional COVID-19 measure is to close off The Sidings, Broad Street from the Turkish Barbers to Pizza Express to create a public open space.

20/046 AGREE THE ARLEBURY LIMITED REOPENS SUBJECT TO GOVERNMENT GUIDELINES

RESOLVED: That the Arlebury Limited reopens subject to Government Guidelines

20/047 APPROVE THE SETTING UP OF A WORKING GROUP TO REVIEW THE SPORTS CLUBS LICENSES/LEASES

There was a long discussion and due to time constraints, there was insufficient time to properly debate this subject. It was agreed that only the remaining items left on the Agenda would be deferred to the next most convenient time for all.

RESOLVED: That the meeting is not extended, and all remaining items be deferred to next meeting.

The Meeting concluded at 10.05pm

DATE OF NEXT MEETING TO BE CONFIRMED