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## New Alresford Town Council

### Bank - Cash and Investment Reconciliation as at 31 January 2021

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/01/2021	Lloyds Current Account	140,470.85
31/08/2020	Petty Cash	160.55
		0.00
31/01/2021	Deposit Account	297,869.17
31/01/2021	BB Rent Deposit	1,666.54

**440,167.11**

##### Other Cash & Bank Balances

**0.00**

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**440,167.11**

##### All Cash & Bank Accounts

1	Current Account	140,470.85
2	Petty Cash	160.55
3	32 Day Notice	297,869.17
4	BB Rent Deposit	1,666.54
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>440,167.11</b>

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## Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 31/01/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	914	
105	VAT Control Account	1,336	
200	Current Account	140,471	
210	32 Day Notice	297,869	
220	BB Rent Deposit	1,667	
250	Petty Cash	161	
	<b>Total Current Assets</b>		<b>442,417</b>
	<u>Current Liabilities</u>		
500	Creditors	8,947	
510	Accruals	2,010	
516	PAYE/NI Control	2,240	
520	Pension Control	318	
530	Bad Debt	113	
540	Allotment Membership Control	560	
550	The Arelebury Deposit Control	1,666	
	<b>Total Current Liabilities</b>		<b>15,854</b>
	<b>Net Current Assets</b>		<b>426,563</b>
	<b>Total Assets less Current Liabilities</b>		<b>426,563</b>
	<u>Represented by :-</u>		
300	Current Year Fund	104,542	
310	General Reserves	146,008	
320	EMR - Play Equipment Reserve	100,000	
322	EMR - 2020 Roof Reserve	33,455	
323	EMR - ARC Refurbishment	645	
325	EMR - CIL Major Projects	41,913	
	<b>Total Equity</b>		<b>426,563</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2021

Month No: 10

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Full Council</u>							
1076 Precept	322,969	322,969	0			100.0%	
1085 VE Day grant	500	0	(500)			0.0%	
1090 Interest Received	223	1,900	1,677			11.7%	
1095 C19 Grant	13,591	0	(13,591)			0.0%	
1105 C19 Emergency Relief Grant	2,000	0	(2,000)			0.0%	
1120 CIL Receipts	0	3,000	3,000			0.0%	
1700 Exported Energy	3,280	0	(3,280)			0.0%	
1705 PWLB Repayment ARFC	2,000	2,000	0			100.0%	
<b>Full Council :- Income</b>	<b>344,564</b>	<b>329,869</b>	<b>(14,695)</b>			<b>104.5%</b>	<b>0</b>
4215 Advertising & Distribution	1,212	1,500	288		288	80.8%	
4700 Website	605	1,000	395		395	60.5%	
4705 Internal/External Audit Fees	(5,000)	3,100	8,100		8,100	(161.3%)	
4720 Bank/Other Charges	95	190	95		95	50.0%	
4725 Loan Repayments	31,234	31,235	1		1	100.0%	
4730 Grants	6,196	10,000	3,804		3,804	62.0%	
4735 Councillor's Training	0	1,320	1,320		1,320	0.0%	
4740 Consultancy/legal fees	4,267	2,000	(2,267)		(2,267)	213.3%	
4745 Community expenditure	119	700	582		582	16.9%	
4755 Parish in Bloom	25	1,000	975		975	2.5%	
4765 Town Calendar	1,000	1,000	0		0	100.0%	
4770 Town awards	0	500	500		500	0.0%	
4775 VE day anniversary	0	2,000	2,000		2,000	0.0%	
4780 Litter pick	0	500	500		500	0.0%	
4825 Covid 19 support	9,315	0	(9,315)		(9,315)	0.0%	
<b>Full Council :- Indirect Expenditure</b>	<b>49,068</b>	<b>56,045</b>	<b>6,977</b>	<b>0</b>	<b>6,977</b>	<b>87.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>295,496</b>	<b>273,824</b>	<b>(21,672)</b>				
<u>200 Office</u>							
4000 Gross Wages	71,350	93,000	21,650		21,650	76.7%	
4020 Employer's NI	5,223	8,100	2,877		2,877	64.5%	
4030 Employer's Pension	9,652	12,100	2,448		2,448	79.8%	
4050 Staff Training	1,728	1,500	(228)		(228)	115.2%	
4055 Travelling Expenses	533	1,000	467		467	53.3%	
4060 Payroll Services	198	300	102		102	66.0%	
4070 Working From Home allowance	540	0	(540)		(540)	0.0%	
4200 General Office Expenses	395	1,000	605		605	39.5%	
4205 Telecoms	1,352	1,500	148		148	90.1%	
4210 Stationery	209	1,000	791		791	20.9%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2021

Month No: 10

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4220 Subscriptions	1,828	2,200	372		372	83.1%	
4225 Computing	7,283	6,000	(1,283)		(1,283)	121.4%	
4235 Printer/Copier Costs	2,341	1,800	(541)		(541)	130.0%	
4240 Office Equipment	711	400	(311)		(311)	177.7%	
4715 Accountancy Fees (Omega)	885	2,000	1,115		1,115	44.3%	
Office :- Indirect Expenditure	<b>104,228</b>	<b>131,900</b>	<b>27,672</b>	<b>0</b>	<b>27,672</b>	<b>79.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(104,228)</b>	<b>(131,900)</b>	<b>(27,672)</b>				
<u>300 Premises</u>							
1300 Main Hall Hire	1,453	10,000	8,547			14.5%	
1310 Meeting Room Hire	0	3,500	3,500			0.0%	
1700 Exported Energy	0	5,000	5,000			0.0%	
1701 Utilities Recharge	2,873	5,700	2,827			50.4%	
1710 Car Park lease WCC	0	2,000	2,000			0.0%	
Premises :- Income	<b>4,326</b>	<b>26,200</b>	<b>21,874</b>			<b>16.5%</b>	<b>0</b>
4000 Gross Wages	6,923	8,250	1,328		1,328	83.9%	
4245 Equipment	1,287	1,500	213		213	85.8%	
4300 Water Rates	2,471	3,700	1,230		1,230	66.8%	
4310 Insurance	8,018	5,300	(2,718)		(2,718)	151.3%	
4315 Electricity	3,894	8,400	4,506		4,506	46.4%	
4320 Gas	1,211	4,300	3,089		3,089	28.2%	
4325 Repairs & Renewals	5,389	4,000	(1,389)		(1,389)	134.7%	
4330 Cleaning	1,720	1,200	(520)		(520)	143.3%	
4335 Water Maintenance	1,586	4,000	2,414		2,414	39.6%	
4340 Major Refurbishment	21,825	55,000	33,175		33,175	39.7%	19,355
4345 Electricity SB	124	400	276		276	31.0%	
4350 Arlebury Park Roof	1,545	0	(1,545)		(1,545)	0.0%	1,545
4515 Rubbish/Recycling	630	800	170		170	78.7%	
4526 Car Park	0	5,000	5,000		5,000	0.0%	
4580 Health and Safety	0	5,000	5,000		5,000	0.0%	
Premises :- Indirect Expenditure	<b>56,622</b>	<b>106,850</b>	<b>50,228</b>	<b>0</b>	<b>50,228</b>	<b>53.0%</b>	<b>20,900</b>
<b>Net Income over Expenditure</b>	<b>(52,296)</b>	<b>(80,650)</b>	<b>(28,354)</b>				
6000 plus Transfer from EMR	20,900						
<b>Movement to/(from) Gen Reserve</b>	<b>(31,396)</b>						
<u>400 Environment</u>							
4000 Gross Wages	(0)	0	0		0	0.0%	
Environment :- Indirect Expenditure	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(0)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2021

Month No: 10

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>450 Recreation and Environment</b>							
1400 Allotment Income	1,954	2,400	446			81.4%	
1405 Allotment water recharge	889	0	(889)			0.0%	
1500 Recreation Ground Hire	102	500	398			20.4%	
1510 Sports Fees - Rugby	500	500	0			100.0%	
1520 Tennis Rent	125	125	0			100.0%	
1530 Sports Fees - Football	225	300	75			75.0%	
1540 Tree Donation	333	0	(333)			0.0%	
1550 Co-op Skate Park grant	1,243	0	(1,243)			0.0%	
<b>Recreation and Environment :- Income</b>	<b>5,372</b>	<b>3,825</b>	<b>(1,547)</b>			<b>140.4%</b>	<b>0</b>
4000 Gross Wages	6,786	8,000	1,214		1,214	84.8%	
4220 Subscriptions	0	40	40		40	0.0%	
4245 Equipment	118	200	82		82	59.2%	
4300 Water Rates	1,048	1,000	(48)		(48)	104.8%	
4405 Open Space Maintenance	2,961	3,000	39		39	98.7%	
4410 Allotments	721	1,000	280		280	72.0%	
4420 Dog/Dual bins	(3,600)	4,000	7,600		7,600	(90.0%)	
4500 West Field Rent	3,836	3,825	(11)		(11)	100.3%	
4510 Park Benches	20	2,050	2,030		2,030	1.0%	
4520 Play Area Inspection	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	7,924	14,300	6,376		6,376	55.4%	
4535 Skateboard Park	23	500	477		477	4.6%	
4550 Playgrounds & Equipment	1,106	7,000	5,894		5,894	15.8%	
4552 Playground Redevelopment	1,873	100,000	98,127		98,127	1.9%	
4555 Tree/Hedge Management	2,366	5,000	2,634		2,634	47.3%	
4655 Environment Nudge Projects	0	1,500	1,500		1,500	0.0%	
4665 Stratton Bates car park extens	0	20,000	20,000		20,000	0.0%	
<b>Recreation and Environment :- Indirect Expenditure</b>	<b>25,182</b>	<b>171,915</b>	<b>146,733</b>	<b>0</b>	<b>146,733</b>	<b>14.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(19,810)</b>	<b>(168,090)</b>	<b>(148,280)</b>				
<b>600 Economy &amp; Tourism</b>							
1600 Hanging Basket Income	4,648	6,000	1,353			77.5%	
<b>Economy &amp; Tourism :- Income</b>	<b>4,648</b>	<b>6,000</b>	<b>1,353</b>			<b>77.5%</b>	<b>0</b>
4575 Town Entry Planting	265	500	235		235	53.0%	
4605 Hanging Baskets	14,701	13,650	(1,051)		(1,051)	107.7%	
4610 Pocket Guide	0	1,200	1,200		1,200	0.0%	
4635 Christmas Tree LED Project	0	1,000	1,000		1,000	0.0%	
4640 Millenium Trail maintenance	490	500	10		10	98.0%	
4645 Town Schemes Support	775	1,700	925		925	45.6%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2021

Month No: 10

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4660 Town Centre Rejuvenation	960	2,500	1,540		1,540	38.4%	
4670 Telephone Kiosk	255	2,000	1,745		1,745	12.8%	
4785 Town events	681	5,000	4,319		4,319	13.6%	
<b>Economy &amp; Tourism :- Indirect Expenditure</b>	<b>18,126</b>	<b>28,050</b>	<b>9,924</b>	<b>0</b>	<b>9,924</b>	<b>64.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(13,479)</b>	<b>(22,050)</b>	<b>(8,571)</b>				
<u>700 Full Council</u>							
1120 CIL Receipts	(2)	0	2			0.0%	
1700 Exported Energy	(800)	0	800			0.0%	
<b>Full Council :- Income</b>	<b>(802)</b>	<b>0</b>	<b>802</b>				<b>0</b>
<b>Net Income</b>	<b>(802)</b>	<b>0</b>	<b>802</b>				
<u>900 Planning</u>							
4400 Electricity - Public Lighting	(47)	400	447		447	(11.8%)	
4406 Lengthsman	0	800	800		800	0.0%	
4415 Bus Shelters	(216)	600	816		816	(36.1%)	
4425 SLR and traffic calming	18	10,500	10,482		10,482	0.2%	
4440 Benches	585	1,000	415		415	58.5%	
4790 Design Statement	0	10,000	10,000		10,000	0.0%	
4795 Sun Lane presentations	0	1,000	1,000		1,000	0.0%	
4810 Street cleaning	0	5,000	5,000		5,000	0.0%	
4815 West Street path widening	0	36,000	36,000		36,000	0.0%	
4820 Bike Racks	0	1,000	1,000		1,000	0.0%	
<b>Planning :- Indirect Expenditure</b>	<b>340</b>	<b>66,300</b>	<b>65,960</b>	<b>0</b>	<b>65,960</b>	<b>0.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(340)</b>	<b>(66,300)</b>	<b>(65,960)</b>				
<b>Grand Totals:- Income</b>	<b>358,108</b>	<b>365,894</b>	<b>7,786</b>			<b>97.9%</b>	
<b>Expenditure</b>	<b>253,565</b>	<b>561,060</b>	<b>307,495</b>	<b>0</b>	<b>307,495</b>	<b>45.2%</b>	
<b>Net Income over Expenditure</b>	<b>104,542</b>	<b>(195,166)</b>	<b>(299,708)</b>				
plus Transfer from EMR	20,900						
<b>Movement to/(from) Gen Reserve</b>	<b>125,442</b>						

## List of Payments made between 01/01/2021 and 31/01/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/01/2021	HMRC	BACS	2,239.99		NI Dec 20
04/01/2021	Hampshire Pension	BACS	318.12		Pension Dec 20
07/01/2021	grenke	938&939	572.41		Printer lease 1/1/21-31/3/21
07/01/2021	D M Payroll Services	902	66.00		Payroll service 3rd quarter
07/01/2021	Society of Local Council Clerk	899	118.80		ILCA fees
07/01/2021	Vision electrical contracting	914	14,946.00		Plumbing and control work
07/01/2021	Splash Clean	898	160.00		Office cleanng 5-26/12
07/01/2021	Forum Publications Ltd	913	1,200.00		Town calendar
07/01/2021	Zoom	DD	14.39		Monthly online meeting fee
08/01/2021	Technique Limited	TechJana	86.40		PSTN line 12 months
08/01/2021	Carbon design company	922	135.00		Sign for phonebox
14/01/2021	Technique Limited	765	108.00		Telephone support contract
14/01/2021	ID Mobile	DD	8.20		Mobile monthly fee
18/01/2021	Smartest Energy	936&937	587.79		Elec Dec SB
18/01/2021	Lloyds	DD	10.40		Service charge
19/01/2021	Scandor Landscape Contractors	901	950.88		Grounds maint contract Dec 20
19/01/2021	Biffa Municipal Ltd	896	33.94		Recycling Jan 21
19/01/2021	Phase Technology Ltd	893&894	168.00		Dec water mon - AP
19/01/2021	Surrey Hills Solicitors	892,895&897	1,776.00		Fees in relation to Total Gas
19/01/2021	Lexis Nexis	909	119.99		Arnold Baker book
19/01/2021	Vision electrical contracting	919	2,310.00		Carpentry work for plumbing
20/01/2021	Contract Natural Gas Ltd	935	464.44		Gas Dec 2020 (Est) AP
20/01/2021	Alresford Linen Company	DEBIT 1	25.00		Employee christmas gift
22/01/2021	Six West	929	48.22		Materials for poppies
22/01/2021	Naked Grape	BACS	25.00		Employee christmas voucher
22/01/2021	Evans and Sons	BACS	25.00		Employee christmas voucher
25/01/2021	Circlenet LLP	924	76.06		Phone calls Dec 2020
25/01/2021	Scottish Water Business Stream	934	1,015.38		10 Dec-8 Jan 2021 (ACTUAL) AP
27/01/2021	Public Works Loan Board	DD	15,617.11		Repayment of loan
28/01/2021	Ridge	916	1,854.00		Survey of roof
28/01/2021	Employees	BACS	6,740.80		Wages Jan 21
28/01/2021	Alresford Chamber of Commerce	BACS	3,000.00		Grant
28/01/2021	Age Concern Hampshire	BACS	250.00		Grant
29/01/2021	NEST	DD	1,083.04		Pension Jan 21
<b>Total Payments</b>			<b>56,154.36</b>		

## Purchase Ledger for Month No 10

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/01/2021	3421	917	SPLASH	SPLASH	160.00	0.00	160.00	4330	300	160.00	Cleaning AP 9-29/1/21
29/01/2021	0000812861	918	WICKSTEED	WIC001	789.42	157.88	947.30	4550	450	789.42	Refurbish zipwire AP
05/01/2021	0197	919	VISION	VISION	1,925.00	385.00	2,310.00	4340	300	1,925.00	Carpentry work for plumbing
11/01/2021	529	920	DBARRETT	DBARRETT	390.00	0.00	390.00	4325	300	390.00	Work to cistern AP
28/01/2021	SM22937	921	RIALTAS	RBS001	59.00	11.80	70.80	4715	200	59.00	MTD VAT support fee
26/11/2020	6469	922	CARBON	CARBON	135.00	0.00	135.00	4670	600	135.00	Sign for phonebox
22/01/2021	5016	923	ALTONPUMP	ALTONPUMP	2,460.00	492.00	2,952.00	4340	300	2,460.00	Pipe btwn soakaways AP
19/01/2021	13487	924	CIRCLE CLOUD	CIRCLECLOU	63.38	12.68	76.06	4205	200	63.38	Phone calls Dec 2020
28/01/2021	8089	925	MILLFARM TREES	MILLFARM	996.25	199.25	1,195.50	4555	450	996.25	10 trees and compost AP
15/10/2020	133083	926	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	Challenging people training
09/10/2020	133039	927	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	Accessible excel docs
28/01/2021	17781	928	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grounds main Jan 21
21/01/2021	21121	929	SIXWEST	SIXWEST	40.18	8.04	48.22	4785	600	40.18	Materials for poppies
22/01/2021	514T38805	930	BIFFA	BIF001	28.28	5.66	33.94	4515	300	28.28	Trade waste 23/1-19/2 2021
29/01/2021	28481	931	RIALTAS	RBS001	185.00	37.00	222.00	4050	200	185.00	EOY training
31/01/2021	17976	932	PHASE	PT001	88.00	17.60	105.60	4335	300	88.00	Jan water monitoring AP
31/01/2021	17988	933	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	jan water monitoring SB
23/01/2021	2735191/20	934	BUSINESS STREAM	BS001	1,015.38	0.00	1,015.38	4300	300	1,015.38	10 Dec-8 Jan 2021 (ACTUAL) AP
10/01/2021	006920	935	CNG	CNG001	442.32	22.12	464.44	4320	300	442.32	Gas Dec 2020 (Est) AP
04/01/2021	2182025	936	SMARTEST	SMARTEST	545.01	27.25	572.26	4315	300	545.01	ELEC Dec 2020 AP
04/01/2021	2182443	937	SMARTEST	SMARTEST	14.79	0.74	15.53	4345	300	14.79	Elec Dec SB
01/01/2021	0000051844/2021	938	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	Phone lease Jan 2021
01/01/2021	0000049721/2021	939	GRENKE	GRENKE	399.99	80.00	479.99	4235	200	399.99	Printer lease 1/1/21-31/3/21
09/12/2020	141921	940	DEOS	DEOS	250.62	50.12	300.74	4235	200	250.62	Prtr ink to 9/12/20& anl supp
08/01/2021	SINV00175825	941	DEOS	DEOS	90.50	18.10	108.60	4210	200	32.30	Stationary
								4245	450	58.20	bin liners and gloves
<b>TOTAL INVOICES</b>					<b>11,059.54</b>	<b>1,721.52</b>	<b>12,781.06</b>			<b>11,059.54</b>	