

## Detailed Balance Sheet - Excluding Stock Movement

Month 4 Date 31/07/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Debtors	944	
105	VAT Control Account	8,136	
200	Current Account	92,451	
210	32 Day Notice	297,746	
220	BB Rent Deposit	1,666	
250	Petty Cash	161	
	<b>Total Current Assets</b>		<b>401,103</b>
<u>Current Liabilities</u>			
500	Creditors	4,603	
516	PAYE/NI Control	1,917	
520	Pension Control	310	
530	Bad Debt	260	
540	Allotment Membership Control	305	
550	The Arelebury Deposit Control	1,666	
	<b>Total Current Liabilities</b>		<b>9,062</b>
	<b>Net Current Assets</b>		<b>392,042</b>
	<b>Total Assets less Current Liabilities</b>		<b>392,042</b>
<u>Represented by :-</u>			
300	Current Year Fund	70,021	
310	General Reserves	133,378	
320	EMR - Play Equipment Reserve	100,000	
322	EMR - 2020 Roof Reserve	35,000	
323	EMR - ARC Refurbishment	11,730	
325	EMR - CIL Major Projects	41,913	
	<b>Total Equity</b>		<b>392,042</b>

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## New Alresford Town Council

### Bank - Cash and Investment Reconciliation as at 31 July 2020

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/07/2020	Lloyds Current Account	92,450.81
30/04/2020	Petty Cash	160.55
31/07/2020	Deposit Account	297,746.03
30/05/2020	BB Rent Deposit	1,666.28

**392,023.67**

##### Other Cash & Bank Balances

**0.00**

**392,023.67**

##### All Cash & Bank Accounts

1	Current Account	92,450.81
2	Petty Cash	160.55
3	32 Day Notice	297,746.03
4	BB Rent Deposit	1,666.28
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>392,023.67</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2020

Month No: 4

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Full Council</u>								
1076 Precept	0	161,485	322,969	161,485			50.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	25	100	1,900	1,800			5.3%	
1120 CIL Receipts	0	0	3,000	3,000			0.0%	
1705 PWLB Repayment ARFC	0	2,000	2,000	0			100.0%	
<b>Full Council :- Income</b>	<b>25</b>	<b>164,084</b>	<b>329,869</b>	<b>165,785</b>			<b>49.7%</b>	<b>0</b>
4215 Advertising & Distribution	0	0	1,500	1,500		1,500	0.0%	
4700 Website	480	605	1,000	395		395	60.5%	
4705 Internal/External Audit Fees	0	(5,000)	3,100	8,100		8,100	(161.3%)	
4720 Bank/Other Charges	13	49	190	141		141	25.7%	
4725 Loan Repayments	15,617	15,617	31,235	15,618		15,618	50.0%	
4730 Grants	0	0	10,000	10,000		10,000	0.0%	
4735 Councillor's Training	0	0	1,320	1,320		1,320	0.0%	
4740 Consultancy/legal fees	675	(145)	2,000	2,145		2,145	(7.3%)	
4745 Community expenditure	0	0	700	700		700	0.0%	
4755 Parish in Bloom	0	25	1,000	975		975	2.5%	
4765 Town Calendar	0	0	1,000	1,000		1,000	0.0%	
4770 Town awards	0	0	500	500		500	0.0%	
4775 VE day anniversary	0	0	2,000	2,000		2,000	0.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4825 Covid 19 support	2,100	7,056	0	(7,056)		(7,056)	0.0%	
<b>Full Council :- Indirect Expenditure</b>	<b>18,885</b>	<b>18,207</b>	<b>56,045</b>	<b>37,838</b>	<b>0</b>	<b>37,838</b>	<b>32.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(18,860)</b>	<b>145,878</b>	<b>273,824</b>	<b>127,946</b>				
<u>200 Office</u>								
4000 Gross Wages	6,556	27,682	93,000	65,318		65,318	29.8%	
4020 Employer's NI	501	1,604	8,100	6,496		6,496	19.8%	
4030 Employer's Pension	901	3,748	12,100	8,352		8,352	31.0%	
4050 Staff Training	30	490	1,500	1,010		1,010	32.7%	
4055 Travelling Expenses	68	152	1,000	848		848	15.2%	
4060 Payroll Services	66	66	300	234		234	22.0%	
4070 Working From Home allowance	240	240	0	(240)		(240)	0.0%	
4200 General Office Expenses	107	159	1,000	841		841	15.9%	
4205 Telecoms	149	618	1,500	882		882	41.2%	
4210 Stationery	0	0	1,000	1,000		1,000	0.0%	
4220 Subscriptions	0	1,547	2,200	653		653	70.3%	
4225 Computing	1,080	3,903	6,000	2,097		2,097	65.1%	
4235 Printer/Copier Costs	517	1,066	1,800	734		734	59.2%	

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## Detailed Income &amp; Expenditure by Budget Heading 31/07/2020

Month No: 4

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4240 Office Equipment	0	711	400	(311)		(311)	177.7%	
4715 Accountancy Fees (Omega)	0	10	2,000	1,990		1,990	0.5%	
Office :- Indirect Expenditure	<b>10,215</b>	<b>41,996</b>	<b>131,900</b>	<b>89,904</b>	<b>0</b>	<b>89,904</b>	<b>31.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(10,215)</b>	<b>(41,996)</b>	<b>(131,900)</b>	<b>(89,904)</b>				
<u>300 Premises</u>								
1300 Main Hall Hire	0	0	10,000	10,000			0.0%	
1310 Meeting Room Hire	0	0	3,500	3,500			0.0%	
1700 Exported Energy	0	0	5,000	5,000			0.0%	
1701 Utilities Recharge	411	411	5,700	5,289			7.2%	
1710 Car Park lease WCC	0	0	2,000	2,000			0.0%	
Premises :- Income	<b>411</b>	<b>411</b>	<b>26,200</b>	<b>25,789</b>			<b>1.6%</b>	<b>0</b>
4000 Gross Wages	674	2,696	8,250	5,554		5,554	32.7%	
4245 Equipment	40	106	1,500	1,394		1,394	7.1%	
4300 Water Rates	0	513	3,700	3,187		3,187	13.9%	
4310 Insurance	0	8,018	5,300	(2,718)		(2,718)	151.3%	
4315 Electricity	164	711	8,400	7,689		7,689	8.5%	
4320 Gas	97	522	4,300	3,778		3,778	12.1%	
4325 Repairs & Renewals	724	799	4,000	3,201		3,201	20.0%	
4330 Cleaning	132	386	1,200	814		814	32.1%	
4335 Water Maintenance	140	560	4,000	3,440		3,440	14.0%	
4340 Major Refurbishment	4,985	8,270	55,000	46,730		46,730	15.0%	8,270
4345 Electricity SB	13	28	400	372		372	7.0%	
4515 Rubbish/Recycling	79	335	800	465		465	41.8%	
4526 Car Park	0	0	5,000	5,000		5,000	0.0%	
4580 Health and Safety	0	0	5,000	5,000		5,000	0.0%	
Premises :- Indirect Expenditure	<b>7,048</b>	<b>22,944</b>	<b>106,850</b>	<b>83,906</b>	<b>0</b>	<b>83,906</b>	<b>21.5%</b>	<b>8,270</b>
<b>Net Income over Expenditure</b>	<b>(6,637)</b>	<b>(22,533)</b>	<b>(80,650)</b>	<b>(58,117)</b>				
6000 plus Transfer from EMR	4,985	8,270						
<b>Movement to/(from) Gen Reserve</b>	<b>(1,652)</b>	<b>(14,263)</b>						
<u>400 Environment</u>								
4000 Gross Wages	0	661	0	(661)		(661)	0.0%	
Environment :- Indirect Expenditure	<b>0</b>	<b>661</b>	<b>0</b>	<b>(661)</b>	<b>0</b>	<b>(661)</b>		<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(661)</b>	<b>0</b>	<b>661</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2020

Month No: 4

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>450 Recreation and Environment</b>								
1400 Allotment Income	8	31	2,400	2,369			1.3%	
1500 Recreation Ground Hire	0	0	500	500			0.0%	
1510 Sports Fees - Rugby	0	500	500	0			100.0%	
1520 Tennis Rent	0	125	125	0			100.0%	
1530 Sports Fees - Football	0	0	300	300			0.0%	
1540 Tree Donation	0	333	0	(333)			0.0%	
1550 Co-op Skate Park grant	0	297	0	(297)			0.0%	
<b>Recreation and Environment :- Income</b>	<b>8</b>	<b>1,286</b>	<b>3,825</b>	<b>2,539</b>			<b>33.6%</b>	<b>0</b>
4000 Gross Wages	660	1,981	8,000	6,019		6,019	24.8%	
4220 Subscriptions	0	0	40	40		40	0.0%	
4245 Equipment	0	0	200	200		200	0.0%	
4300 Water Rates	0	0	1,000	1,000		1,000	0.0%	
4405 Open Space Maintenance	0	1,775	3,000	1,225		1,225	59.2%	
4410 Allotments	0	0	1,000	1,000		1,000	0.0%	
4420 Dog/Dual bins	0	(3,600)	4,000	7,600		7,600	(90.0%)	
4500 West Field Rent	0	3,836	3,825	(11)		(11)	100.3%	
4510 Park Benches	0	0	2,050	2,050		2,050	0.0%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	3,170	14,300	11,130		11,130	22.2%	
4535 Skateboard Park	0	(2,750)	500	3,250		3,250	(550.0%)	
4550 Playgrounds & Equipment	77	244	7,000	6,756		6,756	3.5%	
4552 Playground Redevelopment	0	20	100,000	99,980		99,980	0.0%	
4555 Tree/Hedge Management	400	550	5,000	4,450		4,450	11.0%	
4655 Environment Nudge Projects	0	0	1,500	1,500		1,500	0.0%	
4665 Stratton Bates car park extens	0	0	20,000	20,000		20,000	0.0%	
<b>Recreation and Environment :- Indirect Expenditure</b>	<b>1,930</b>	<b>5,225</b>	<b>171,915</b>	<b>166,690</b>	<b>0</b>	<b>166,690</b>	<b>3.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,922)</b>	<b>(3,939)</b>	<b>(168,090)</b>	<b>(164,151)</b>				
<b>600 Economy &amp; Tourism</b>								
1600 Hanging Basket Income	0	4,648	6,000	1,353			77.5%	
<b>Economy &amp; Tourism :- Income</b>	<b>0</b>	<b>4,648</b>	<b>6,000</b>	<b>1,353</b>			<b>77.5%</b>	<b>0</b>
4575 Town Entry Planting	44	44	500	456		456	8.8%	
4605 Hanging Baskets	1,974	11,011	13,650	2,639		2,639	80.7%	
4610 Pocket Guide	0	0	1,200	1,200		1,200	0.0%	
4635 Christmas Tree LED Project	0	0	1,000	1,000		1,000	0.0%	
4640 Millenium Trail maintenance	245	245	500	255		255	48.9%	
4645 Town Schemes Support	0	0	1,700	1,700		1,700	0.0%	
4660 Town Centre Rejuvenation	0	0	2,500	2,500		2,500	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2020

Month No: 4

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4670 Telephone Kiosk	0	0	2,000	2,000		2,000	0.0%	
4785 Town events	0	0	5,000	5,000		5,000	0.0%	
Economy & Tourism :- Indirect Expenditure	<b>2,263</b>	<b>11,300</b>	<b>28,050</b>	<b>16,750</b>	<b>0</b>	<b>16,750</b>	<b>40.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,263)</b>	<b>(6,652)</b>	<b>(22,050)</b>	<b>(15,398)</b>				
<u>700 Full Council</u>								
1120 CIL Receipts	0	(2)	0	2			0.0%	
1700 Exported Energy	0	(800)	0	800			0.0%	
Full Council :- Income	<b>0</b>	<b>(802)</b>	<b>0</b>	<b>802</b>				<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>(802)</b>	<b>0</b>	<b>802</b>				
<u>900 Planning</u>								
4400 Electricity - Public Lighting	0	(350)	400	750		750	(87.5%)	
4406 Lengthsman	0	0	800	800		800	0.0%	
4415 Bus Shelters	624	(376)	600	976		976	(62.7%)	
4425 SLR and traffic calming	0	0	10,500	10,500		10,500	0.0%	
4440 Benches	0	0	1,000	1,000		1,000	0.0%	
4790 Design Statement	0	0	10,000	10,000		10,000	0.0%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4810 Street cleaning	0	0	5,000	5,000		5,000	0.0%	
4815 West Street path widening	0	0	36,000	36,000		36,000	0.0%	
4820 Bike Racks	0	0	1,000	1,000		1,000	0.0%	
Planning :- Indirect Expenditure	<b>624</b>	<b>(726)</b>	<b>66,300</b>	<b>67,026</b>	<b>0</b>	<b>67,026</b>	<b>(1.1%)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(624)</b>	<b>726</b>	<b>(66,300)</b>	<b>(67,026)</b>				
Grand Totals:- Income	<b>444</b>	<b>169,627</b>	<b>365,894</b>	<b>196,267</b>			<b>46.4%</b>	
Expenditure	<b>40,964</b>	<b>99,606</b>	<b>561,060</b>	<b>461,454</b>	<b>0</b>	<b>461,454</b>	<b>17.8%</b>	
<b>Net Income over Expenditure</b>	<b>(40,520)</b>	<b>70,021</b>	<b>(195,166)</b>	<b>(265,187)</b>				
plus Transfer from EMR	<b>4,985</b>	<b>8,270</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>(35,535)</b>	<b>78,291</b>						

## List of Payments made between 01/07/2020 and 31/07/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2020	grenke	766&767	572.41		Printer lease 1/7-30/9
01/07/2020	Nest	DD	1,054.18		Nest June pension
02/07/2020	Circlenet LLP	726	32.44		Phone calls May 2020
03/07/2020	Hampshire Pension	BACS	309.65		Pension June 2020
07/07/2020	Phase Technology Ltd	715&716	168.00		Water monitoring SB
07/07/2020	Scandor Landscape Contractors	714	950.88		Grass cutting June
07/07/2020	Datacenta Hosting	711	150.00		host website 250420-240422
07/07/2020	JPS Fire & Security Ltd	718	90.00		Fire alarm service (6 monthly)
07/07/2020	DEOS	719&720	307.83		Cleaning products, sanitiser
07/07/2020	Society of Local Council Clerk	732&733	234.00		Training - proj management
07/07/2020	INDIGO	713	3,492.00		Floor stickers
07/07/2020	Technique Limited	430	86.40		PSTN line 12 months
07/07/2020	Zoom	DD	14.39		Video conf monthly charge
14/07/2020	Technique Limited	765	108.00		Telephone support contract
15/07/2020	Dual Energy Direct Ltd	741&742	185.62		Elec SB June 2020
15/07/2020	ID MOBILE	DD	8.20		Mobile phone
20/07/2020	Lloyds bank	DD	13.00		Service charge
20/07/2020	Contract Natural Gas Ltd	764	101.78		Gas June 2020
23/07/2020	Circlenet LLP	747	63.92		Phone calls June 2020
27/07/2020	Biffa Municipal Ltd	737&738	94.47		Trade waste July 2020
27/07/2020	Technique Limited	717	812.16		Mic Office 6 users 12 months
27/07/2020	Mint Signs & Graphics Ltd	758	293.64		Mill board panels
27/07/2020	Direct Cleaning Services	739&740	130.00		Window cleaning Arlebury Park
27/07/2020	G W Shelter Solutions	759	688.33		Bus stop panels
27/07/2020	Anita Wade	BACS	44.00		Town entry beds
27/07/2020	Paul Wiffen	BACS	200.00		Covid phone support expenses
27/07/2020	PWLB	DD	15,617.11		Loan
28/07/2020	Employees	BACS	6,466.80		Salary July 2020
31/07/2020	HMRC	BACS	2,127.62		NI June 2020
31/07/2020	Hanging Garden	734	1,895.04		Maint floral displays 4 weeks
31/07/2020	Society of Local Council Clerk	757	36.00		Webinar session -website acces
31/07/2020	DEOS	753&754	192.76		Sanitiser and masks
31/07/2020	INDIGO	752	96.00		business cards design work
31/07/2020	Vision electrical contracting	751	5,982.00		Elec work to split power
31/07/2020	Scandor Landscape Contractors	750	950.88		Grounds maint July 2020
31/07/2020	Surrey Hills Solicitors	748	810.00		Legal advice - ATFC licence
31/07/2020	R P Gardening	746	1,900.00		Path widening
31/07/2020	D M Payroll Services	745	66.00		Payroll 20/21 first quarter
31/07/2020	Phase Technology Ltd	743&744	168.00		water monitoring July SB
31/07/2020	Wicksteed Leisure Ltd	755&710	230.03		Play area equipment
31/07/2020	Z E Cleeve	756	400.00		Tree watering AP
31/07/2020	J & E Hall	749	480.00		Cooler service
31/07/2020	NEST	DD	982.23		Pension

<b>Total Payments</b>	<b>48,605.77</b>
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## Purchase Ledger for Month No 4

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
26/06/2020	227T07991	737	BIFFA	BIF001	28.28	5.66	33.94	4515	300	28.28	Trade waste July 2020
26/06/2020	227T07992	738	BIFFA	BIF001	50.44	10.09	60.53	4515	300	50.44	Trade waste July 2020
08/07/2020	JULY	739	DIRECT CLEANING	DIR001	50.00	0.00	50.00	4415	900	50.00	Cleaning bus stops
08/07/2020	JULY A	740	DIRECT CLEANING	DIR001	80.00	0.00	80.00	4330	300	80.00	Window cleaning Arlebury Park
02/07/2020	2035028	741	DUAL ENERGY	DUA001	163.52	8.18	171.70	4315	300	163.52	Electricity June 2020 AP
02/07/2020	2035492	742	DUAL ENERGY	DUA001	13.26	0.66	13.92	4345	300	13.26	Elec SB June 2020
06/07/2020	12744	743	PHASE	PT001	88.00	17.60	105.60	4335	300	88.00	July water treatment AP
06/07/2020	12756	744	PHASE	PT001	52.00	10.40	62.40	4335	300	52.00	water monitoring July SB
02/07/2020	1050	745	PAYROLL	DM001	66.00	0.00	66.00	4060	200	66.00	Payroll 20/21 first quarter
03/07/2020	1334	746	R P GARDENING	RP001	1,900.00	0.00	1,900.00	4825	100	1,900.00	Path widening
10/07/2020	10397	747	CIRCLE CLOUD	CIRCLECLOU	53.27	10.65	63.92	4205	200	53.27	Phone calls June 2020
20/07/2020	3747	748	SURREY HILLS	SURREYHILL	675.00	135.00	810.00	4740	100	675.00	Legal advice - ATFC licence
20/07/2020	970036058	749	JEHALL	JEHALL	400.00	80.00	480.00	4325	300	400.00	Cooler service
21/07/2020	17522	750	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grounds maint July 2020
16/07/2020	0136	751	VISION	VISION	4,985.00	997.00	5,982.00	4340	300	4,985.00	Elec work to split power
								323		-4,985.00	Elec work to split power
								6000	300	4,985.00	Elec work to split power
14/07/2020	183762	752	INDIGO	INDIGO	80.00	16.00	96.00	4200	200	80.00	business cards design work
17/07/2020	00166162	753	DEOS	DEOS	133.63	26.73	160.36	4330	300	16.30	Sacks and cable ties
								4235	200	117.33	Sacks and cable ties
17/07/2020	00166163	754	DEOS	DEOS	27.00	5.40	32.40	4200	200	27.00	Sanitiser and masks
17/07/2020	0000810674	755	WICKSTEED	WIC001	24.60	4.92	29.52	4550	450	24.60	Play area equipment
17/07/2020	200822	756	ZECLEEVE	ZECLEEVE	400.00	0.00	400.00	4555	450	400.00	Tree watering AP
22/07/2020	132090	757	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	Webinar session -website acces
22/07/2020	3303	758	MINT	MIN001	244.70	48.94	293.64	4640	600	244.70	Mill board panels
25/06/2020	SI-208	759	GWSHELTER	GWSHELTER	573.61	114.72	688.33	4415	900	573.61	Bus stop panels
31/07/2020	15741	760	HANGING GARDEN	HAN001	1,974.00	394.80	2,368.80	4605	600	1,974.00	Maintenance of displays
27/07/2020	0000810813	761	WICKSTEED	WIC001	52.50	10.50	63.00	4550	450	52.50	Swing equipment



## PURCHASE LEDGER INVOICE LISTING

## Purchase Ledger for Month No 4

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/07/2020	29958	762	E-MANGO	EMA001	480.00	96.00	576.00	4700	100	480.00	Hosting website annual chg
10/07/2020	3200	763	LIFT	ELS001	324.00	64.80	388.80	4325	300	324.00	lift service
10/07/2020	SAT085835	764	CNG	CNG001	96.93	4.85	101.78	4320	300	96.93	Gas June 2020
01/06/2020	50638	765	TECHNIQUE	TEC001	1,080.00	216.00	1,296.00	4225	200	1,080.00	Telephone support contract
01/07/2020	000275142	766	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	Phone leasing
01/07/2020	0000272054	767	GRENKE	GRENKE	399.99	80.00	479.99	4235	200	399.99	Printer lease 1/7-30/9
<b>TOTAL INVOICES</b>					<b>15,395.15</b>	<b>2,538.78</b>	<b>17,933.93</b>			<b>15,395.15</b>	